

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

July 6, 2010  
Superintendent Office – Conference Room  
7:00 A.M.

AGENDA

A. **OPENING OF MEETING**

A-1. **President calls meeting to order**

A-2. **President calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. **Pledge to flag**

A-4. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. Levy Discussion**

**D. Emergency Tax Levy Resolution**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to Sections 5705.194 to 5705.197 of the Revised Code as presented.

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$\_\_\_\_\_ each year for five years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 2, 2010, the question of levying an additional tax in excess of the ten-mill limitation for a period of five years (commencing with a levy on the tax list and duplicate for the year 2010 to be first distributed to the Board in calendar year 2011) in order to raise the amount of \$\_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on July 6, 2010 at 7:00 a.m. at Cloverleaf High School. Mr. Michael Schmidt, President called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

### **PUBLIC PARTICIPATION**

None

### **LEVY DISCUSSION**

Mr. Maloney reviewed the community survey results that were conducted to gain valuable feedback with regard to the November levy. The results may be published for the community and will be shared with staff members.

Discussion occurred regarding cost savings measures and reductions over the past couple of years as well as possible future reductions. A list of possible cuts with pros and cons is to be provided to the Board.

The Board also discussed the amount of millage for an operating levy to be placed on the November ballot. The board discussed the millage needed to stay off the ballot for the next couple of years and the challenges of passing a levy. A levy committee is to be assembled with a cross section of community members.

### **2010-92 EMERGENCY TAX LEVY RESOLUTION**

Mr. Schmidt motioned, seconded by Mr. Hutson to approve the following item:

#### **1. Emergency Tax Levy Resolution**

**A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 TO 5705.197 OF THE REVISED CODE AS PRESENTED.**

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$2,720,490 each year for five years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on November 2, 2010, the question of levying an additional tax in excess of the ten-mill limitation for a period of five years (commencing with a levy on the tax list and duplicate for the year 2010 to be first distributed to the Board in calendar year 2011) in order to raise the amount of \$2,720,490 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Berry, Mr. Doty, and Mrs. Rych

Nays: None

Motion Carried

**2010-93      ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 9:01 a.m. Roll call as follows:

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

July 26, 2010  
Cloverleaf High School Library  
6:00 PM

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the June 30, 2010 regular session, and the July 6, 2010 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the June 30, 2010 regular session, and the July 6, 2010 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Student Recognition – Ethan Dunbar**

- B-3 **Paper Retriever Bins**

- B-4 **Construction Update – Brian Snyder**

**C. PERSONNEL** – Mr. Kubilus

- C-1 **Classified Staff Resignations**

It is recommended that the Cloverleaf Board of Education approve the classified staff resignation of Janine Scandlon, Middle School educational aide, effective July 9, 2010.

**C-2 Certified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following certified staff appointments effective August 23, 2010:

Max Ramsey, ½ time Physical Education teacher, high school, BA Step 0, \$17,446.00/year.

Mike Marshall, Intervention Specialist tutor (no grades), high school, \$26,868.24/year.

Elyssa Ras, Guidance Counselor, Westfield Upper Elementary, MA (pending verification) - Step 0, \$38,032.00/year.

**C-3 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Deborah Groetz, Level II Secretary, Lodi Primary, \$12.51/hr., effective August 4, 2010.

Donna Rose, bus driver, 5.5 hrs./day, \$13.69/hr, effective August 25, 2010.

**C-4 Classified Staff Change in Status**

Eric Deeks, bus driver, from 5 hrs./day to 7 hrs./day,

Petra Lange, bus driver, from 6.75 hrs./day to 7.25 hrs./day

Jennifer Grace, bus driver, from 4 hrs./day to 5.5 hrs./day

Angie Long, from courier to bus driver, \$16.70/hr., 7 hrs./day

Garnet Chester, educational aide from 2 hrs/day high school hall monitor aide to 3.75 high school library aide



**C-5 Classified Staff Contract**

It is recommended that the Cloverleaf Board of Education approve the second one year contract for the following classified staff:

Scott Hower, effective August 16, 2010  
Anita Whitslar, effective August 25, 2010

**C-6 Supplemental Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve Bobie Jo Carson, Head 8<sup>th</sup> Grade Volleyball Coach for the 2010-2011 school year, stipend \$2,267.98.

**C-7 Extended Service Days**

Deann Markle            13 days extended service  
Robert Preusser        13 days extended service

**C-8 Classified Staff Summer School Substitute Appointments**

It is recommended that the Cloverleaf Board of Education approve the following Elementary Summer School Educational aides effective July 20, 2010

Heidi Chapman            Sharon Bowen

**C-9 Classified Staff Seasonal Summer Work Appointments**

Jan Kanserski, educational aide 6.75 hrs./day, effective June 22, 2010  
Jennipher Grade, educational aide 2 hrs./day, effective June 22, 2010  
Jackie Barlock, bus driver, 2 hrs./day, effective June 29, 2010

**Cloverleaf Board of Education approval of items C-1 through C-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Return Advance**

It is recommended that the Cloverleaf Board of Education approve the return of the following advance:

From: Food Service  
To: General Fund  
Amount: \$130,087.83

D-3 **Transfer**

It is recommended that the Cloverleaf Board of Education approve the following transfer:

From: General Fund 001  
To: Cloverleaf Professional Development Fund 001-9010  
Amount: \$ 23,500.00

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-4 **2.0 Mill Permanent Improvement Levy Renewal**

It is recommended that the Cloverleaf Board of Education approve a resolution submitting to the electors of the school district the question of the renewal of an existing 2.0 mill tax levy for the purpose of general permanent improvements as presented.

WHEREAS, on June 30, 2010, this Board adopted a resolution pursuant to Section 5705.03(B) of the Revised Code declaring it necessary to renew an existing 2.0-mill tax, having been for the purpose of “remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites”, but determined by this Board pursuant to that resolution and Section 5705.21 of the Revised Code to be henceforth (upon renewal) for the purpose of “general permanent improvements”, for five years, and requesting the Medina County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that 2.0-mill renewal levy; and

WHEREAS, on July 2, 2010, the Medina County Auditor certified that the total tax valuation of the School District is \$506,483,220, and the dollar amount of revenue that would be produced by that 2.0-mill renewal levy would be \$958,671 annually, assuming the tax valuation remains constant throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby finds, determines and declares that the amount of taxes which may be raised by this Board within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is necessary to renew, for five years, an existing 2.0-mill ad valorem property tax outside of the ten-mill limitation, having been for the purpose of “remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites”, but determined pursuant to a resolution adopted on June 30, 2010, and Section 5705.21 of the Revised Code, to be henceforth (upon renewal) for the purpose of “general permanent improvements”.

Section 2. The question of the renewal of an existing 2.0-mill ad valorem property tax outside of the ten-mill limitation, for five years, for the purpose of general permanent improvements, beginning with the tax list and duplicate for the year 2010, the proceeds of which renewal levy first would be available to the School District in the calendar year 2011, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the School District at an election to be held therein on November 2, 2010, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Medina County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, the resolution referred to in the first preamble to this resolution and the related County Auditor's certificate, to the Medina County Board of Elections before the close of business on August 4, 2010.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately upon its adoption.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-5 Proposed 5.9 Mill Emergency Levy**

It is recommended that the Cloverleaf Board of Education approve a resolution determining to proceed with the submission to the electors of the Cloverleaf Local School District of the question of an additional tax levy, pursuant to sections 5705.194 through 5705.197 of the revised code as presented.

WHEREAS, on July 6, 2010, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Medina County Auditor; and

WHEREAS, promptly thereafter, that County Auditor certified to this Board that the total tax (assessed) valuation of the District is \$470,540,920, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,720,490 as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 5.9 mills for each one dollar of valuation, which amounts to 59 cents for each one hundred dollars of valuation;

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on November 2, 2010, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2010 to be first distributed to the School District in calendar year 2011) in order to raise the amount of \$2,720,490 each year for five years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County Auditor to be 5.9 mills for each one dollar of valuation, which amounts to 59 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before the close of business on August 4, 2010. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Reading and Language Arts Centers, Inc.**

It is recommended that the Cloverleaf Board of Education approve the following contract between RLAC (Reading and Language Arts Centers, Inc. and the Cloverleaf Local Schools for Phonics First Foundations, Level 1, Professional Development September 2010 as presented.

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**E-2 Ohio Schools Council 2010-2011**

It is recommended that the Cloverleaf Board of Education approve the agreement between Ohio Schools Council and Cloverleaf Board of Education for 2010-2011 membership and cooperative purchasing program fees as presented.

**E-3 Medina County Schools – CFIT 2010-2011**

It is recommended that the Cloverleaf Board of Education approve the agreement between the Medina City Schools and Cloverleaf Local Schools for the CFIT program as presented.

**E-4 Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

From Kiwanis Club of Seville, \$200.00 into the principal funds at Seville and Westfield Schools for books, hats and gloves.

**E-5 Policies – 2nd Reading**

It is recommended the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies as submitted:

BF	Board Policy Development and Adoption
BFCA	Board Review of Regulations
BFG	Policy Review and Evaluation
CHB	Board Review of Regulations
GDC/GDCA/GDD	Classified Staff Recruiting/Posting of Vacancies/Hiring
GCPD	Suspension and Termination of Professional Staff Members
IGAE	Health Education
JHG	Reporting Child Abuse

**E-6 Policies – 3rd Reading**

It is recommended that the Cloverleaf Board of Education approve the second reading of the following policies:

EF/EFB	Food Service Management/Free and Reduced-Price Food Service
EFH	Food Allergies
IGD	Cocurricular and Extracurricular Activities
IKF	Graduation Requirements
IND/INDA	School Ceremonies and Observances/Patriotic Exercises
JGA	Corporal Punishment
JHG	Reporting Child Abuse
JN	Student Fees, Fines and Charges

**Cloverleaf Board of Education approval of items E-1 through E-6  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 Elementary Building Closings

F-2 Community Survey

G. NEW BUSINESS

G-1 DARE Officer Curriculum

G-2 Policy IKC – Senior Class Rank

G-3 Finance Committee Report

G-4 2010-2011 Pay to Participate Fees

G-5 Transportation Department Potential Savings

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on July 26, 2010 at 6:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2010-94 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the minutes of the June 30, 2010 regular meeting, and the July 6, 2010 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Sue Arters, who has children in the District and who is a supporter of the schools, addressed the board to inquire if freshman sports would be cut as a result in a \$25,000 reduction to the athletic budget. Superintendent Kubilus reported the Athletic Department could be run with such reduction without cutting programs. Mr. Schmidt responded he is not anticipating cuts in the sports programs in the immediate future as the Board values sport programs.

### **STUDENT RECOGNITION**

Ethan Dunbar was recognized for his academic and athletic accomplishments at Cloverleaf Local Schools.

### **PAPER RETRIEVER BINS**

Superintendent Kubilus discussed with the Board the ABITIBI paper recycling bins. Commissioner Hambley presented to the Board information about the Medina County Solid Waste District and it's a comprehensive recycling program. The paper in the ABITIBI bins are actually sent out of state which results in the county raising tipping fees to offset loss of county revenue. Commissioner Hambley and William Strazinsky are seeking volunteer compliance with sanitization rules to remove the bins. Districts who remove the ABITIBI bins and educate students on recycling and Medina's comprehensive recycling program will receive a grant of \$1.00 per student. The recycling educational material will be provided by the county. The Board was in favor of full compliance. Superintendent Kubilus will instruct ABITIBI to remove the paper recycling bins in order to support the County.

### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the Pre-K 4 elementary building construction project.



**2010-95 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following personnel items:

**1. Classified Staff Resignation, effective July 9, 2010**

Janine Scandlon, educational aide, Middle School

**2. Certified Staff Appointments, effective August 23, 2010**

Max Ramsey, ½ time Physical Education teacher, high school,  
BA Step 0, \$17,446.00/year

Mike Marshall, Intervention Specialist tutor (no grades), high school,  
\$26,868.24/year

Elyssa Ras, Guidance Counselor, Westfield Upper Elementary,  
MA (pending verification) - Step 0, \$38,032.00/year

**3. Classified Staff Appointments**

Deborah Groetz, Level II Secretary, Lodi Primary, \$12.51/hr., effective  
August 4, 2010

Donna Rose, bus driver, 5.5 hrs./day, \$13.69/hr, effective August 25, 2010

**4. Classified Staff Change in Status , 2010-2011 school year**

Eric Deeks, bus driver, **from** 5 hrs./day **to** 7 hrs./day

Petra Lange, bus driver, **from** 6.75 hrs./day **to** 7.25 hrs./day

Jennipher Grace, bus driver, **from** 4 hrs./day **to** 5.5 hrs./day

Angie Long, **from** courier **to** bus driver, \$16.70/hr., 7 hrs./day

Garnet Chester, educational aide **from** 2 hrs/day high school hall monitor  
aide **to** 3.75 high school library aide

**5. Classified Staff Contracts, 2<sup>nd</sup> One-Year Contract**

Scott Hower, part-time custodian, effective August 17, 2010

Anita Whitslar, aide, Middle School, effective August 26, 2010

**6. Supplemental Staff Appointments, 2010-2011 school year**

Head 8<sup>th</sup> Grade Volleyball Coach    Bobie Jo Carson    \$2,267.98

All supplemental contracts are contingent upon participation.

**7. Extended Days, 2010-2011 school year**

Deann Markle            13 days extended service  
Robert Preusser        13 days extended service

**8. Classified Latchkey Educational Aides, effective July 20, 2010**

Heidi Chapman                      Sharon Bowen

**9. Classified Staff Seasonal Summer Work Appointments**

Jan Kanserski, educational aide 6.75 hrs./day, effective June 22, 2010  
Jennipher Grade, educational aide 2 hrs./day, effective June 22, 2010  
Jackie Barlock, bus driver, 2 hrs./day, effective June 29, 2010

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

**2010-96            FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance items:

**1. Financial Reports**

June 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Return Advance**

From:            Food Service – 006  
To:                General Fund - 001  
Amount:        \$130,087.83

**3. Transfer**

From:            General Fund – 001  
To:                Cloverleaf Professional Development Fund – 001-9010  
Amount:        \$23,500.00

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-97            FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

**1. 2.0 Mill Permanent Improvement Levy Renewal**

**RESOLUTION SUBMITTING TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING 2.0 MILL TAX LEVY FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS**

WHEREAS, on June 30, 2010, this Board adopted a resolution pursuant to Section 5705.03(B) of the Revised Code declaring it necessary to renew an existing 2.0-mill tax, having been for the purpose of “remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites”, but determined by this Board pursuant to that resolution and Section 5705.21 of the Revised Code to be henceforth (upon renewal) for the purpose of “general permanent improvements”, for five years, and requesting the Medina County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that 2.0-mill renewal levy; and

WHEREAS, on July 2, 2010, the Medina County Auditor certified that the total tax valuation of the School District is \$506,483,220, and the dollar amount of revenue that would be produced by that 2.0-mill renewal levy would be \$958,671 annually, assuming the tax valuation remains constant throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby finds, determines and declares that the amount of taxes which may be raised by this Board within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District, and that it is necessary to renew, for five years, an existing 2.0-mill ad valorem property tax outside of the ten-mill limitation, having been for the purpose of “remodeling, renovating, rehabilitating and improving school facilities, providing furniture, furnishings and equipment and improving school sites”, but determined pursuant to a resolution adopted on June 30, 2010, and Section 5705.21 of the Revised Code, to be henceforth (upon renewal) for the purpose of “general permanent improvements”.

Section 2. The question of the renewal of an existing 2.0-mill ad valorem property tax outside of the ten-mill limitation, for five years, for the purpose of general permanent improvements, beginning with the tax list and duplicate for the year 2010, the proceeds of which renewal levy first would be available to the School District in the calendar year 2011, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the School District at an election to be held therein on November 2, 2010, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Medina County Board of Elections, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, the resolution referred to in the first preamble to this resolution and the related County Auditor's certificate, to the Medina County Board of Elections before the close of business on August 4, 2010.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-98 FINANCE**

Upon the recommendation of Treasurer Workman, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following item:

**1. Proposed 5.9 Mill Emergency Levy**

**RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE CLOVERLEAF LOCAL SCHOOL DISTRICT OF THE QUESTION OF AN ADDITIONAL TAX LEVY, PURSUANT TO SECTIONS 5705.194 THROUGH 5705.197 OF THE REVISED CODE**

WHEREAS, on July 6, 2010, this Board adopted a resolution declaring it necessary to submit to the electors of the District the question of an additional tax levy in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the Medina County Auditor; and

WHEREAS, promptly thereafter, that County Auditor certified to this Board that the total tax (assessed) valuation of the District is \$470,540,920, and that the estimated annual tax levy required throughout the life of the proposed levy to produce the annual amount of \$2,720,490 as set forth in that resolution, calculated in the manner provided by Section 5705.195 of the Revised Code, is 5.9 mills for each one dollar of valuation, which amounts to 59 cents for each one hundred dollars of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board hereby determines to proceed with the submission to the electors at an election to be held on November 2, 2010, of the question of an additional tax levy in excess of the ten-mill limitation (commencing with a levy on the tax list and duplicate for the year 2010 to be first distributed to the School District in calendar year 2011) in order to raise the amount of \$2,720,490 each year for five years for the purpose of providing for the emergency requirements of this District, at the annual tax rate as is necessary to raise that amount, which rate is currently estimated by the Medina County

Auditor to be 5.9 mills for each one dollar of valuation, which amounts to 59 cents for each one hundred dollars of valuation.

Section 2. The Treasurer is authorized and directed to certify to the Medina County Board of Elections copies of this resolution and the resolution of this Board and certificate of the County Auditor referred to in the preambles hereto, before the close of business on August 4, 2010. This Board hereby requests that the Board of Elections give notice, prepare the ballots, and make other necessary arrangements for the submission of this question to the electors of this District, all in accordance with law.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

#### **SUPERINTENDENTS REPORT**

#### **2010-99 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following items:

**1. Reading and Language Arts Centers, Inc.**

Contract between Reading and Language Arts Centers, Inc. (RLAC) and the Cloverleaf Local Schools for Phonics First Foundations, Level 1, Professional Development September 2010 as presented.

**2. Ohio Schools Council 2010-2011**

Agreement between Ohio Schools Council and Cloverleaf Board of Education for 2010-2011 membership and cooperative purchasing program fees as presented.

**3. Medina County Schools – CFIT 2010-2011**

Agreement between the Medina City Schools and Cloverleaf Local Schools for the CFIT program as presented.

**4. Donations**

Kiwanis Club of Seville

\$200 into the principal funds at Seville and Westfield Schools to be used for coats, hats, and gloves.

**5. Policies – 2<sup>nd</sup> Reading**

BF	Board Policy Development and Adoption
BFCA	Board Review of Regulations
BFG	Policy Review and Evaluation
CHB	Board Review of Regulations
GDC/GDCA/GDD	Classified Staff Recruiting/Posting of Vacancies/Hiring
GCPD	Suspension and Termination of Professional Staff Members
IGAE	Health Education
JHG	Reporting Child Abuse

**6. Policies – 3<sup>rd</sup> Reading**

EF/EFB	Food Service Management/Free and Reduced-Price Food Service
EFH	Food Allergies
IGD	Cocurricular and Extracurricular Activities
IKF	Graduation Requirements
IND/INDA	School Ceremonies and Observances/Patriotic Exercises
JGA	Corporal Punishment
JHG	Reporting Child Abuse
JN	Student Fees, Fines and Charges

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**ELEMENTARY BUILDING CLOSINGS**

Superintendent Kubilus reported he is assembling a list of potential additional reductions of expenditures. These reductions may include the closing of all three elementary buildings depending upon the levy in November. As a result, Superintendent Kubilus recommends waiting until after the November election before making a recommendation on any building closings.

**COMMUNITY SURVEY**

Superintendent Kubilus sought input from the Board on how to present the results of the community survey. It was decided to provide a summary of the cumulative data. Superintendent Kubilus will use some of the comments provided from the survey as a springboard for the levy campaign.

**NEW BUSINESS**

**DARE OFFICER CURRICULUM**

Superintendent Kubilus informed the Board the District's new DARE Officer, David Pries, has been assessing needs of the District by gathering information from the staff and students. Mr. Pries will be working to develop curriculum on proper cell phone usage and ways to be safe.

**POLICY IKC – SENIOR CLASS RANK**

The Board discussed the calculations of determining senior class rank. The Policy Committee will review the policy and report back to the Board.

**FINANCE COMMITTEE REPORT**

Mr. Berry and Mrs. Workman updated the Board regarding the Finance Committee’s meeting. Discussions from that meeting centered on reducing busing, possible school closures, preparing a possible reduction list for the recovery plan to be submitted to ODE, and seeking quotes on property, fleet, and liability insurance.

**2010-2011 PAY-TO-PARTICIPATE FEES**

The Board discussed the possibility of raising pay-to-participate fees. The Board will wait to discuss this further until after the November election.

**TRANSPORTATION DEPARTMENT POTENTIAL SAVINGS**

Mr. Ewart reported various options to reduce busing in an effort to save money. The District currently receives State funding for transportation based upon an efficiency rating. The District’s current efficiency rating is at 1.2 which is considered highly efficient. The two scenarios presented will lower the efficiency rating resulting in a reduction in State funding.

**Scenario 1:**

No High School Busing (9-12) and Walk Distance 1 Mile (K-8)  
Estimated Net Savings \$165,593

**Scenario 2:**

No High School Busing (9-12) and Walk Distance 2 Miles (K-8)  
Estimated Net Savings \$221,602

**2010-100 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 8:43 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

August 9, 2010  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

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**C. Personnel**

**C-1 Certified Staff Resignation**

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation of Cathy Kelker, high school guidance counselor, effective August 4, 2010.

**C-2 Certified Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the certified staff appointment of Monica Froelich, high school guidance counselor, effective August 23, 2010. Masters Degree (to be confirmed), 2 years experience, salary \$41,521.00/year.

**C-3 Extended Service Days**

It is recommended that the Cloverleaf Board of Education approve thirteen (13) extended service days for Monica Froelich for the 2010-2011 school year (\$2,933.55).

**Cloverleaf Board of Education approval of item C-1 thru C-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. OSFC Furniture Procurement**

**E. July 26 Board of Education Meeting – Reading & Language Arts Center, Inc.**

**F. Policy Discussion**

BF Board Policy Development and Adoption  
IKC Senior Class Rank

**G Trimester Schedule Research Questionnaire**

**H. Levy Campaign Discussion**

**I. Board Walk-through**

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J. **Opening Day Meeting – August 23, 2010**

K. **Capital Conference**

L. **Executive Session**

It is recommended that the Cloverleaf Board of Education go into executive session for the purposes of discussing negotiations and the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

L. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time \_\_\_\_\_

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on August 9, 2010 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. Joseph Doty  
Mr. Michael Schmidt

#### **PLEDGE OF ALLEGIANCE**

#### **PUBLIC PARTICIPATION**

None

#### **2010-101 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel items:

1. **Certified Staff Resignation, effective August 4, 2010**

Cathy Kelker, high school guidance counselor

2. **Certified Staff Appointment, effective August 23, 2010**

Monica Froelich, high school guidance counselor, MA Step 2 (pending verification), \$41,521.00/year

3. **Extended Days, 2010-2011 school year**

Monica Froelich, 13 days extended service, \$2,933.55

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

#### **OSFC FURNITURE PROCUREMENT**

Superintendent Kubilus reviewed a letter to be sent to Mr. Prenosil, with Ohio School Facilities Commission (OSFC), to seek approval in utilizing State Term Cooperative Purchase Program to purchase furniture for the new PreK-4 Elementary School. The letter states the District's position has been to use local contractors as much as possible which include the District's desire to utilize Martin Public Seating for the procurement of the furniture.

#### **JULY 26, 2010 BOARD OF EDUCATION MEETING – READING & LANGUAGE ARTS CENTER, INC.**

Superintendent Kubilus clarified the contract for Reading & Language Arts Center, Inc. is to be paid from Title IIA grant funds and not ARRA grant funds as previously stated at the July 26, 2010 board meeting.

### **POLICY DISCUSSION**

The Board discussed policy BF Board Policy Development and Adoption. Due to the structure of board meetings it would take three months before a policy would be adopted after three readings. The current policy does not require three readings of a policy before it is adopted. It was decided to approve revised or new board policies at the second reading unless the Board feels another reading is necessary.

The Board discussed policy IKC Senior Class Rank. The Policy Committee reviewed the calculations used to determine Senior Class rank. The Committee recommends changing the calculation from 10<sup>th</sup> of a point to 100<sup>th</sup> of a point without rounding effective with the Class of 2013. The Board discussed the pros and cons of such change. It was determined to conduct several readings on this policy to seek additional input.

### **TRIMESTER SCHEDULE RESEARCH QUESTIONNAIRE**

Superintendent Kubilus reviewed a draft questionnaire regarding trimester schedules. The Board will review and discuss at the next board meeting.

### **LEVY CAMPAIGN DISCUSSION**

Superintendent Kubilus updated the Board on the progress made to establish CORE levy team committee members. One person from each community will serve on the committee. It was decided two board members would also serve on the CORE committee with the remaining board members serving on subcommittees. Mike Schmidt and Jane Rych will serve on the CORE committee. Joe Doty will attend the first meeting in place of Jane Rych. The first CORE team meeting will be on August 12, 2010 at 6:00 p.m.

### **BOARD WALK-THROUGH**

The Board discussed visiting each building to see improvements made over the summer as has been done in the past. It was decided to conduct a construction site visit as well as review the ADA compliance changes made to the athletic stadium. The site visits will be conducted on August 23, 2010 at 6:00 p.m. prior to the start of the regular board meeting.

### **OPENING DAY MEETING – AUGUST 23, 2010**

The Board was invited to attend the opening day meeting with staff. The opening speech will be presented by Mr. Schmidt.

### **CAPITAL CONFERENCE**

Due to the District's finances, the Board discussed whether to attend the OSBA Capital Conference which has been a long standing tradition. The Board decided to attend the conference due to the benefits received at the conference while also looking at ways to reduce the expense of attending the conference. The Board also discussed offering opportunities for the administrative team to attend as well.

### **2010-102 EXECUTIVE SESSION**

Mr. Doty motioned, seconded by Mr. Berry to enter executive session for the purpose of discussing negotiations with Attorney Bill Pepple and the employment of a public employee. In 8:13 p.m./Out 9:33 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-103      ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 9:33 p.m. Roll call as follows:

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

August 23, 2010  
Cloverleaf High School  
6:00 PM

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3 Construction Site & Stadium Visitation

A-4. Pledge to flag

A-5. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-6. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-7. **Minutes** of the July 26, 2010 regular session and the August 9, 2010 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the July 26, 2010 regular session and the August 9, 2010 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

C-2 **Administrative Staff Appointment**

It is recommended that the Cloverleaf Board of Education approve the administrative staff appointment of Craig Walkup, Rec Center Director for the 2010-2011 school year, \$5,000/year.

**C-3 Classified Staff Change in Status**

It is recommended that the Cloverleaf Board of Education approve the following classified staff change in status:

Joyce Harrington, educational aide, **from** 4.75 hrs./day **to** 5.25 hrs/day, \$11.27/hr., effective 8/25/10.

Diana Stark, custodian, **from** 7 hrs./day **to** 8 hrs./day, \$12.38/hr., (added responsibility, bus garage custodial, 1 hr./day), effective August 9, 2010.

**C-4 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments,

Kenneth Wurst, bus driver, 5.5 hrs./day, \$13.69/hr., effective August 25, 2010

James Siekbert, Jr., bus driver, 4.0 hrs./day, \$13.69/hr., effective August 25, 2010

Jonathon Szalay, food service manager, Step 2, \$11.75/hr., effective August 23, 2010

**C-5 Supplemental Contracts**

It is recommended that the Cloverleaf Board of Education approve the following supplemental contracts for the 2010-2011 school year. (All Supplemental contracts contingent upon participation.)

Lead Mentor Teacher	Linda Dodson	\$2,616.90
Football – Varsity Assistant Coach	Robert Ramsay	\$4,535.96
Girls Soccer Volunteer Coach	Brandy Miracle	n/a
Volunteer HS Cheerleading Advisor	Tiffany Packard	n/a
Girls Golf Varsity Assistant Coach	Thomas Kranstuber	\$2,093.52
Cheerleading – Varsity 50%	Erin Ginley	\$1,831.83
Cheerleading – 9 <sup>th</sup> Grade 50%	Erin Ginely	\$1,482.91
Girls Soccer – JV Coach	Nicole Dressler	\$2,616.90
Cross Country Assistant Coach	Molly Jarvis	\$2,616.90
Flag Instructor	Missy Stroup	\$2,093.52
Drill Instructor	Missy Stroup	\$2,093.52
Football – MS Assistant Coach	Marty Ryan	\$3,489.20
MS Team Leader	Renee McQuate	\$1,650.00
MS Team Leader	Erin Ereg	\$1,650.00
MS Team Leader	Amy Detwiler	\$1,650.00
MS Student Council	Amy Detwiler	\$1,395.68
MS Team Leader	Kathy Baughman	\$1,650.00
MS Team Leader	Jim Dombroski	\$1,650.00
MS Academic Challenge Advisor	Jim Dombroski	\$1,256.11
MS Building Head Teacher	Kristine Nagy	\$ 697.84
MS Drama Club	Sharon Tomassetti	\$ 523.38
MS Emerald Key Club	Linda Dodson	\$ 662.95
MS SADD Advisor	Julie Gunkelman	\$ 662.95
MS Newspaper	Mary Augustus	\$ 523.38

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MS Yearbook Advisor	Kim Manix	\$ 662.95
Department Head – Special Education	Kim Manix	\$3,300.00
MS Ski Club	Amy Fernholz	\$ 593.16
MS Music Director	Andrew Winter	\$3,314.74
MS Choir Director	Angela Leonard	\$2,791.36
Freshman/Sophomore Class Advisor	Tonya Swain	\$1,151.44
Department Head – English	MaryLee Wooley	\$3,300.00
Department Head – Science	Marty Ryan	\$3,300.00
Department Head – Math	Barbara Dawson	\$3,300.00
Foreign Language Department Coordinator	Jacque Neidig	\$ 660.00
Department Head – Social Studies	Bobby Lake	\$3,300.00
Physical Education Coordinator	Val Baughman	\$ 660.00
Academic Challenge Volunteer	Lisa McGraw	n/a

### **C-6 Extended Days**

It is recommended that the Cloverleaf Board of Education approve extended days as follows:

20 Extended Days – MS Guidance Counselor	Kristine Nagy	\$8,078.26
10 Extended Days – Media Specialist	Cheri Weigand	\$4,039.13

### **C-7 Latchkey**

It is recommended that the Cloverleaf Board of Education approve the following Latchkey Assistants for the 2010-2011 school year

Lodi AM Latchkey	Sue Porter, 1.5 hrs./day	\$10.90/hr
Lodi PM Latchkey	Kellie Cooney 1.5/hrs. day	\$9.10/hr.
Lodi PM Latchkey	Connie Latzke, 2 hrs./day,	\$11.20/hr.
Seville AM Latchkey	Sharon Bowen, 2.5 hrs./day,	\$11.20/hr.
Seville PM Latchkey	Sharon Bowen, 2.0 hrs./day,	\$11.20/hr
Seville AM Latchkey	Sharon Hall, 1.5 hrs./day,	\$9.27/hr
Seville PM Latchkey	Sharon Hall, 2 hrs./day,	\$9.27/hr.
Westfield AM Latchkey	Janet Aungst, 2.5 hrs./day,	\$11.20/hr.
Westfield PM Latchkey	Janet Aungst, 2 hrs./day,	\$11.20/hr.
Westfield AM Latchkey	Anita Whitslar, 2 hrs./day,	\$9.10/hr.
Westfield PM Latchkey	Gloria Sidwell, 2 hrs./day,	\$9.10/hr.

### **C-8 Classified Substitute List**

It is recommended that the Cloverleaf Board of Education approve the following classified staff substitute appointments, effective August 24, 2010

Melissa Henderson	substitute secretary and educational aide
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**Cloverleaf Board of Education approval of items C-1 through C-8  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Property Fleet Liability Insurance**

It is recommended that the Cloverleaf Board of Education approve the property, fleet and liability insurance coverage as presented.

D-3 **CompManagement, Inc. Membership**

It is recommended that the Cloverleaf Board of Education approve the membership agreement between CompManagement, Inc. and Cloverleaf Board of Education for the Workers Compensation Group Rating Program at a cost of \$3,600.00.

**Cloverleaf Board of Education approval of items D-1 through D-3  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Body Mass Index Screening Program Waiver**

It is recommended that the Cloverleaf Board of Education authorize the superintendent to execute a waiver affidavit for the implementation of the Body Mass Index Screening Program (Section 3313.674(A) of the Ohio Revised Code) for the 2010-2011 school year.

**Cloverleaf Board of Education approval of item E-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-2 **Medina County Board of Developmental Disabilities**

It is recommended that the Cloverleaf Board of Education approve the agreement between Medina County Board of Developmental Disabilities and the Cloverleaf Board of Education for school day services as presented, services to be paid out of General Fund 001.

E-3 **WVIZ/PBS ideastream**

It is recommended that the Cloverleaf Board of Education approve the agreement between WVIZ/PBS ideastream and the Cloverleaf Local School District as presented, services at no cost.

E-4 **Lawhon Associates, Inc.**

It is recommended that the Cloverleaf Board of Education approve Lawhon Associates, Inc. for the Maintenance Plan Advisory Services at \$12,800.00, (.10 cents per sq. ft) for the new elementary building to be paid out of Construction Fund 004.

**E-5 JR Funding Support Services**

It is recommended that the Cloverleaf Board of Education approve the agreement between JR Funding Support Services and the Cloverleaf Board of Education as presented, services at \$2,600 annual fee to be paid out of General Fund 001.

**E-6 Wingspan Care Group**

It is recommended that the Cloverleaf Board of Education approve the agreement between Wingspan Care Group and the Cloverleaf Board of Education as presented, services at \$75,000 per student (anticipate two students) to be paid out of General Fund 001.

**E-7 Audrey M Jones B.A., BCaBA**

It is recommended that the Cloverleaf Board of Education approve the agreement between Audrey M. Jones and Cloverleaf Local School District for behavioral consultation services as presented, services at \$85.00/hr. up to 40 hrs. to be paid out of General Fund 001.

**E-8 District Prevention Director (attachment)**

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2010-2011 school year as presented, services at \$30.00/hr, \$38,475/year, to be paid out of MCDAC Grant Fund 019.

**E-9 Student Assistance Counselor (attachment)**

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2010-2011 school year as presented, services at \$26.00/hr, \$33,345/year, to be paid out of MCDAC Grant Fund 019.

**E-10 OSBA Annual Business Meeting Delegate and Alternate**

It is recommended that the Cloverleaf Board of Education appoint \_\_\_\_\_ as delegate and \_\_\_\_\_ alternate for the 2010 OSBA Annual Business Meeting as presented.

**Cloverleaf Board of Education approval of items E-2 through E-10  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-11 Out of State/Overnight Field Trip**

It is recommended that the Cloverleaf Board of Education approve the out of state and overnight field trip of the 8<sup>th</sup> Grade Class to Washington DC, May 9-11, 2011 as presented.

**Cloverleaf Board of Education approval of item E-11.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-12 Policies – 1<sup>st</sup> Reading**

BFC Policy Adoption  
BFD Policy Dissemination  
GDPD Suspension and Termination of Professional Staff Members  
JFC Student Conduct (Zero Tolerance)  
IKC Senior Class Rank

**E-13 Policies – 3<sup>rd</sup> Reading**

BF	Board Policy Development and Adoption
BFCA	Board Review of Regulations
BFG	Policy Review and Evaluation
CHB	Board Review of Regulations
GDC/GDCA/GDD	Classified Staff Recruiting/Posting of Vacancies/Hiring
GCPD	Suspension and Termination of Professional Staff Members
IGAE	Health Education
JHG	Reporting Child Abuse

**Cloverleaf Board of Education approval of items E-12 through E-13  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

F-1 Trimester Survey

**G. NEW BUSINESS**

**H. EXECUTIVE SESSION**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee and discussing the compensation of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In

\_\_\_\_\_ Time Out

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on August 23, 2010 at 6:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

### **CONSTRUCTION SITE & STADIUM VISITATION**

The Board toured the PreK-4 Elementary building construction site. The Board visited the stadium to review the recent changes to become ADA compliant.

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **REPORT CARD STATUS**

Superintendent Kubilus announced the District achieved an Excellent Rating on the report card.

### **2010-104 APPROVAL OF MINUTES**

Mrs. Rych motioned, seconded by Mr. Doty to approve the minutes of the July 26, 2010 regular meeting, and the August 9, 2010 special meeting as submitted.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Doty, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

William Shook had several questions for the Board. Mr. Shook questioned who performs the playground inspections, how the 5.9 mill levy compared to the income tax levy, what State funds were being used in the construction of the new elementary building, and if inside millage versus outside millage could be explained in a future article. Superintendent Kubilus explained the State aide for Cloverleaf District is set at 27% with the local share at 73%. These building percentages are based upon the foundation formula. The District is not receiving State aid for the elementary construction project. The District's investment in the project will count towards the local share for Phase II of construction plans. Superintendent Kubilus will address the inside millage and outside millage in a future article.

**2010-105 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following personnel items:

**1. Medina County Substitute Teacher/Tutor List**

**BOTH**

Akiey-Walker	Susan
Arnold	Mildred
Back	Jane
Balsinger	Ricky
Basco	Barbara
Bigham	Joan
Blankenship	Jason
Botson	Christina
Bowman	Heather
Branson	Paul
Bricker	Megan
Brightbill	Kim
Brown	Ashley
Bruce	Brittany
Carlson	Michael
Cole	Meredith
Davis	Lynn
Daykin	Lisa
Eastwood	Rachel
Faldetta	Jane
Ferrell	Amanda
Frawley	Alice
Garnek	Nicole
Gibbs	Shasha
Gibson	Heather
Gillett	Angela
Gingerich	Heidi
Gingerich	Travis
Gorglione	Kara
Graham	Zachary
Greathouse	Jennifer
Gummo	Dawn
Hall	Wendy
Hankey	Denise
Heideman	Susan
Hodek	Shirley
Icsman	April



Johnson	David
Kensicki	Phillip
Kibby	Christin
Kinch	Jennifer
Klucar	Cheryl
Klucar	Terese
Kocher	Robin
Kropa	Jeanette
Lacko	Susan
Lapidakis	Michelle
Levy	Milton
Lott	Amanda
Loveless	Jennifer
Lynn	Jasmin
Mamrak	Caroline
Marabito	Denise
Marconi	Joanna
Mason	Laura
Mattox	Shelly
McNamara	Lindsey
Mendicino	Jill
Meyers	Jennifer
Mihevic	John
Nape	Veronica
Nemerovsky	Therese
Pilny	Nicole
Pitchford	Kristin
Prest	Colleen
Pytel	Anita
Renker	Rhonda
Roberts	Alisa
Romich	Philip
Saluan	Amanda
Scott	Brian
Serafine	Pamela
Setser	Michael
Spade	Nicole
Spring	Audra
Spring	Kimberly
Spurgeon	Cynthia
Sulesky	Patricia
Swanson	Sandra
Toal	Catherine
Wanko	Erin
Weinerman	Judy

Welsh	Jennifer
Young Czerwony	Teresa

**SUBSTITUTE**

Airel	Kristen
Alden	Nancy
Bailey	Ann
Banton	Mary
Berken	Christina
Beten	Kelly
Blough	Lindsay
Bonath	Emily
Boruvka	JoAnn
Boutton Jr.	David
Braun	Charles
Bressler	Lisa
Budinscak	Kathy
Burmeister	April
Carangio	William
Carey	John
Clark	Todd
Crum	Megan
Cullin	Kipp
Curtis	LeRoy
Dawson	Jennifer
Delafield	Sandra
Delahoyde	Judith
Desman	Kathleen
Duckworth	Dianne
Dupaski	Sarah
Eaken	Ruth
Epplen	Nora
Evans	Jacqueline
Febus	Susan
Feltman	Leighton
Fisher	Kimberly
Giacomoni	Ann
Girard	Justine
Gooding	Stacey
Gorski	Stanley
Graley	Kristen
Grigger	Andy
Hall	William
Hamlet	Christine

Handy	James
Hargrove	Mary Ellen
Harrison	Mary
Harvey	Kathleen
Heilman	Mary Lee
Herttua	Dennis
Hood-Sado	Sharon
Hose	Kara
Imbrogno	Adam
Kallai Jr	Christopher
Kasian	Christine
Kerns	Keith
Keyser	Janet
Kiel	John
King	Crystal
Kornokovich	Brittany
Kraeff	Gwen
Libertowski	Mary Ellen
Mainwaring	Anne
Maynard	Frances
McHugh	Mike
Miller	Elizabeth
Moreland	Susan
Myers	Arthur
Nied	Mary
Olinger	Debra
Pauli	Edward
Platner	John
Preston	Thomas
Puckett	Georgette
Ramey	Susan
Richardson	Michael
Rocco	Paul
Rush	Constance
Schmitt	Jeffrey
Schwanke	Cristin
Shear	Jacquelyn
Sims	Eileen
Sims	John
Smith	Lisa
Sofranko	Matthew
Spires	Judith
Stalvey	Chandler
Steirer	Joann
Studer	Deborah

Sull	Larry
Surducian	Susan
Swaggerty	Jerome
Thomson	Mary
Thornburg	Stacy
Thorne	Joan
Topping	Karen
Trigg	Erin
Troike	Denise
Valentine	Nick
Vereb	Steven
Wagar	Mandy
Watts	Roena
Wehrmeyer	Lisa
Welch	Amy
White	Angela
Witherspoon	Joanne
Ziska	Joan
Zuk	Betsy

**TUTOR ONLY:**

Akbar	Margaret
Howell	Thomas

**2. Administrative Staff Appointment, 2010-2011 school year**

Craig Walkup, Rec Center Director, \$5,000/year

**3. Classified Staff Change in Status**

Joyce Harrington, educational aide, **from** 4.75 hrs./day **to** 5.25 hrs/day, \$11.27/hr., effective August 25, 2010

Diana Stark, custodian, **from** 7 hrs./day **to** 8 hrs./day, \$14.38/hr., (added responsibility, bus garage custodial, 1 hr./day), effective August 9, 2010

**4. Classified Staff Appointments**

Kenneth Wurst, bus driver, 5.5 hrs.day, \$13.69/hr., effective August 25, 2010

James Siekbert, Jr., bus driver, 4.0 hrs./day, \$13.69/hr., effective August 25, 2010

Jonathon Szalay, food service manager, Step 2, \$11.75/hr., effective August 23, 2010

**5. Supplemental Staff Appointments, 2010-2011 school year**

Lead Mentor Teacher	Linda Dodson	\$2,616.90
Football – Varsity Assistant Coach	Robert Ramsay	\$4,535.96
Girls Soccer Volunteer Coach	Brandy Miracle	n/a
Volunteer HS Cheerleading Advisor	Tiffany Packard	n/a
Girls Golf Varsity Assistant Coach	Thomas Kranstuber	\$2,093.52
Cheerleading – Varsity 50%	Erin Ginley	\$1,831.83
Cheerleading – 9 <sup>th</sup> Grade 50%	Erin Ginley	\$1,482.91
Girls Soccer – JV Coach	Nicole Dressler	\$2,616.90
Cross Country Assistant Coach	Molly Jarvis	\$2,616.90
Flag Instructor	Missy Stroup	\$2,093.52
Drill Instructor	Missy Stroup	\$2,093.52
Football – MS Assistant Coach	Marty Ryan	\$3,489.20
MS Team Leader	Renee McQuate	\$1,650.00
MS Team Leader	Erin Ereg	\$1,650.00
MS Team Leader	Amy Detwiler	\$1,650.00
MS Student Council	Amy Detwiler	\$1,395.68
MS Team Leader	Kathy Baughman	\$1,650.00
MS Team Leader	Jim Dombroski	\$1,650.00
MS Academic Challenge Advisor	Jim Dombroski	\$1,256.11
MS Building Head Teacher	Kristine Nagy	\$ 697.84
MS Drama Club	Sharon Tomassetti	\$ 523.38
MS Emerald Key Club	Linda Dodson	\$ 662.95
MS SADD Advisor	Julie Gunkelman	\$ 662.95
MS Newspaper	Mary Augustus	\$ 523.38
MS Yearbook Advisor	Kim Manix	\$ 662.95
Department Head – Special Education	Kim Manix	\$3,300.00
MS Ski Club	Amy Fernholz	\$ 593.16
MS Music Director	Andrew Winter	\$3,314.74
MS Choir Director	Angela Leonard	\$2,791.36
Freshman/Sophomore Class Advisor	Tonya Swain	\$1,151.44
Department Head – English	MaryLee Wooley	\$3,300.00
Department Head – Science	Marty Ryan	\$3,300.00
Department Head – Math	Barbara Dawson	\$3,300.00
Foreign Language Department Coord	Jacque Neidig	\$ 660.00
Department Head – Social Studies	Bobby Lake	\$3,300.00
Physical Education Coordinator	Val Baughman	\$ 660.00
Academic Challenge Volunteer	Lisa McGraw	n/a

All supplemental contracts are contingent upon participation.

**6. Extended Days, 2010-2011 school year**

20 Extended Days – MS Guidance Counselor	Kristine Nagy	\$4,039.13
10 Extended Days – Media Specialist	Cheri Weigand	\$8,078.26
15 Extended Days – Marching Band Asst Director	Andrew Winter	\$4,138.70

**7. Classified Latchkey Assistants, 2010-2011 school year**

Lodi AM Latchkey	Sue Porter, 1.5 hrs./day	\$10.90/hr
Lodi PM Latchkey	Kellie Cooney 1.5/hrs. day	\$9.10/hr.
Lodi PM Latchkey	Connie Latzke, 2 hrs./day,	\$11.20/hr.
Seville AM Latchkey	Sharon Bowen, 2.5 hrs./day,	\$11.20/hr.
Seville PM Latchkey	Sharon Bowen, 2.0 hrs./day,	\$11.20/hr
Seville AM Latchkey	Sharon Hall, 1.5 hrs./day,	\$9.27/hr
Seville PM Latchkey	Sharon Hall, 2 hrs./day,	\$9.27/hr.
Westfield AM Latchkey	Janet Aungst, 2.5 hrs./day,	\$11.20/hr.
Westfield PM Latchkey	Janet Aungst, 2 hrs./day,	\$11.20/hr.

Westfield AM Latchkey  
Westfield PM Latchkey

Anita Whitslar, 2 hrs./day, \$9.10/hr.  
Gloria Sidwell, 2 hrs./day, \$9.10/hr.

**8. Classified Substitute List, effective August 24, 2010**

Melissa Henderson substitute secretary and educational aide

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-106 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mr. Rych to approve the following finance items:

**1. Financial Reports**

July 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Property, Fleet, and Liability Insurance**

Property, fleet, and liability insurance with Schools of Ohio Risk Sharing Authority (SORSA) September 1, 2010 through June 30, 2011 at a cost of \$64,637.

**3. CompManagement, Inc. Membership**

Agreement between CompManagement, Inc. and Cloverleaf Board of Education for the Workers Compensation Group Rating Program at a cost of \$3,600.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-107 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following items:

**1. Body Mass Index Screening Program Waiver**

Authorized the superintendent to execute a waiver affidavit for the implementation of the Body Mass Index Screening Program (Section 3313.674(A) of the Ohio Revised Code) for the 2010-2011 school year.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**  
**2010-108 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following items:

**1. Medina County Board of Developmental Disabilities**

Agreement between Medina County Board of Developmental Disabilities and the Cloverleaf Board of Education for school day services as presented, services to be paid out of General Fund 001.

**2. WVIZ/PBS ideastream**

Agreement between WVIZ/PBS ideastream and the Cloverleaf Local School District as presented, services at no cost.

**3. Lawhon Associates, Inc.**

Lawhon Associates, Inc. for the Maintenance Plan Advisory Services at \$12,800.00, (.10 cents per sq. ft) for the new elementary building to be paid out of Construction Fund 004.

**4. JR Funding Support Services**

Agreement between JR Funding Support Services and the Cloverleaf Board of Education as presented, services at \$2,600 annual fee to be paid out of General Fund 001.

**5. Wingspan Care Group**

Agreement between Wingspan Care Group and the Cloverleaf Board of Education as presented, services at \$75,000 per student (anticipate two students) to be paid out of General Fund 001.

**6. Audrey M. Jones B.A., BCaBa**

Agreement between Audrey M. Jones and Cloverleaf Local School District for behavioral consultation services as presented, services at \$85.00/hr. up to 40 hrs. to be paid out of General Fund 001.

**7. District Prevention Director**

Debbie Bican, District Prevention Director, for the 2010-2011 school year as presented, services at \$30.00/hr, \$38,475/year, to be paid out of MCDAC Grant Fund 019.

**8. Student Assistance Counselor**

Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2010-2011 school year as presented, services at \$26.00/hr, \$33,345/year, to be paid out of MCDAC Grant Fund 019.

**9. OSBA Annual Business Meeting Delegate and Alternate**

Appointed Jane Rych as delegate and Chris Berry as alternate for the 2010 OSBA Annual Business Meeting as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-109 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following item:

**1. Out of State/Overnight Field Trip**

8<sup>th</sup> Grade Class to Washington DC, May 9-11, 2011 as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-110 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

**1. Policies – 1<sup>st</sup> Reading**

BFC Policy Adoption  
BFD Policy Dissemination  
GDPD Suspension and Termination of Professional Staff Members  
JFC Student Conduct (Zero Tolerance)  
IKC Senior Class Rank

**2. Policies – 3<sup>rd</sup> Reading**

BF Board Policy Development and Adoption  
BFCA Board Review of Regulations  
BFG Policy Review and Evaluation  
CHB Board Review of Regulations  
GDC/GDCA/GDD Classified Staff Recruiting/Posting of Vacancies/Hiring  
GCPD Suspension and Termination of Professional Staff Members  
IGAE Health Education



JHG

Reporting Child Abuse

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**TRIMESTER SURVEY**

Superintendent Kubilus reviewed the trimester survey with the Board. The Superintendent was directed to move forward with the survey.

**2010-111 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty to enter executive session for the purpose of discussing the employment of a public employee, the compensation of a public employee, and negotiations. In 8:14 p.m./Out 8:40 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-112 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Hutson to adjourn the meeting at 8:41 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

September 13, 2010  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

- C. **Construction Update** – Mr. Brian Snyder
- D. **Board Policy IKC**
- E. **Family Community Engagement Committee** – Mr. Robert Hevener
- F. **Elementary School Schedules** – Elementary Principals
- G. **Student Rec Center Use** - Mr. Craig Walkup
- H. **Alumni practicing w/Athletic Teams**
- I. **Board Updates**
- J. **MCBDD Levy**
- K. **Executive Session**

It is recommended the Cloverleaf Board of Education go into executive session to discuss:

1. Employment of a public employee
2. Investigation of charges against an official

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In

\_\_\_\_\_ Time Out

L. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on September 13, 2010 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **PUBLIC PARTICIPATION**

Mrs. Becky Clutter requested the book Montana 1948 be banned from use in the Reading for Pleasure class due to explicit content contained in the book. The Superintendent will research the matter.

Mr. Jim Curran questioned the purpose of the Board entering executive session and how he would find out the results of executive session. It was explained the Ohio Revised Code outlines the procedure and reasons a Board of Education may enter into executive session. No official action may occur while in executive session. Any action to be taken must be presented in the public session. Mr. Curran questioned whether the staffing analysis reflected comparison wages. The staffing analysis reflects staffing numbers only.

### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the Pre-K 4 elementary building construction project.

### **BOARD POLICY IKC**

The Board discussed policy IKC Senior Class Rank. Mr. Tisher reviewed the past 5 graduating classes and possible calculation scenarios. The Board discussed the pros and cons of each scenario.

### **FAMILY COMMUNITY ENGAGEMENT COMMITTEE**

Mr. Hevener reviewed the Family and Civic Engagement Plan created in a collaborative effort with Wadsworth City Schools, Brunswick City Schools, Buckeye Local Schools, and Highland Local Schools. The schools will work together to review data and identify common barriers to education in order to create strategies with the children and Family First Council to address areas of concern.

### **ELEMENTARY SCHOOL SCHEDULES**

Mrs. Martin and Mr. Falkenburg reviewed changes to the Lodi Primary and Seville Intermediate schedules to allow for elective classes. These changes were made to create intervention/enrichment time and assessment time for students, to create common time for teachers, to create embedded professional development and collaboration, and to have data review, IAT and team time. The schedule may be adjusted throughout the year as necessary.

**STUDENT REC CENTER USE AND ALUMNI PRACTICING WITH ATHLETIC TEAMS**

Mr. Walkup discussed with the Board the guidelines of student use of the Rec Center between the hours of 2 p.m. and 6 p.m. In the past, all students were permitted in the Rec Center regardless of participation with athletic teams or coaches. This practice will be allowed to continue. However, students who are using the facilities without their team or coach will be asked to become a student member of the Rec Center.

Mr. Walkup discussed with the Board his desire to establish guidelines for alumni who wish to practice with the athletic teams. The Policy Committee will work with Mr. Walkup to establish such guidelines.

**BOARD UPDATES**

Superintendent Kubilus sought input from the Board to determine the type of information the Board wishes to see in his weekly update which currently includes information from the administrative team.

**MCBDD LEVY**

Superintendent Kubilus informed the Board the Superintendent of the MCBDD was seeking approval to handout levy fliers at the last home football game. It was determined to extend the same courtesy to MCBDD as was given to board member candidates.

**2010-113 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to enter executive session for the purpose of discussing the employment of a public employee and the investigation of charges against an official. In 9:05 p.m./Out 9:50 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

Motion Carried

**2010-114 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 9:50 p.m. Roll call as follows:

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

September 27, 2010

Cloverleaf Middle School

7:00 PM

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the August 23, 2010 regular session and the September 13, 2010 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the August 23, 2010 regular session and the September 13, 2010 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Ohio Department of Education** – Robin C Hovis  
Presentation of State Rating Banner

- B-3 **Alan Newcomer & Penny Kies**

- B-4 **Benjamin Stefanko** – Perfect Score on 6<sup>th</sup> Grade OAA Math Assessment Test

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

Both:

Andrukat, Lauren	Mareboinam, Udaya
Eckinger, Katie	Merriman, Jessica
Esser, Danyel	Porter, Amanda
Erdos, Bethina	Schlueter, Lori
Fowler, Cassandra	Shuman, Kristen
Gaeckle, Donna	Smith, Ramona
Kananian, Jack	Thomas, Hope
Lambert, Wesley	White, Karen
	Yablonski, Barbara

Substitute:

Aronson, Kara	Graydon, Jill	Pritchard, Jeanne
Barnes, Kelly	Humphreys Linda	Rinearson, Angela
Bennett, Daniel	Hymes, Stephanie	Roberts, Gwynne
Bilbrey, Erin	Kirk, Kathy	Sanders, Jessica
Bombard, Heather	Kraeff, Gwen	Scheeff, Heather
Boscaljon, Valarie	Kutz, Maureen	Schweppe, Carolyn
Brej, Karen	Mann, Michelle	Silverwood, Brandy
Dake, Nancy	McCafferty, Eric	Timothy, Patrice
DeFraine, Kristine	Meier, Belinda	Underwood, Donna
DiDonato, Alexa	Nadolski, William	Valasik, Cheryl
Febus, Susan	Nelson, Gineen	Wanda, Gina
Frank, Laura	Oueslati, Denise	

C-2 **Building Substitute**

It is recommended the Cloverleaf Board of Education approve the following permanent building substitute teachers for the 2010-2011 school year:

Carolyn Schweppe	Lodi Primary
Roena Watts	Seville Intermediate School
Anne Mainwairing	Westfield Upper Elementary
Ann Marie Bailey	Middle School
Todd Clark	High School



**C-3 Certified Staff FMLA and Unpaid Leave**

It is recommended that the Cloverleaf Board of Education approve the FMLA and unpaid leave after all available sick days are exhausted for Amy Shamp, teacher Lodi Primary, beginning August 23, 2010, anticipated return January 2011.

**C-4 Classified Staff Resignation**

It is recommended that the Cloverleaf Board of Education accept the classified staff resignation of Sue Tomcho, food service helper, High School, effective 9/14/10.

**C-5 Classified Staff Appointments**

Dan Brown, Educational Aide, High School 2.0 hrs./day \$10.15/hr., effective 8/26/10.

Christy Sullivan, educational aide, Middle School, 3.75 hrs./day, \$10.15/hr., effective 9/8/10.

Melissa Henderson, educational aide, Middle School, 3.75 hrs./day, \$10.15 /hr, effective 9/13/10.

Sue Tomcho, educational aide, high school, 3.75 hrs./day, placement at step 5, \$11.27/hr., effective 9/14/10.

Bridgett Werner, courier, 6.0 hrs./day, \$12.73/hr., effective 8/25/10.

Barbara Riedel educational aide, Westfield Upper Elementary, 1.5 hrs./day, \$11.27/hr., effective 9/21/10.

**C-6 Classified Staff Change in Status**

It is recommended the Cloverleaf Board of Education approve the following change in status:

Christel Kungl, educational aide High School, **from** 6 hrs./day **to** 6.5 hrs./day, \$10.66/hr., effective 9/8/10.

Jill Holtzapple, food service helper **from** 2.5 hrs./day Middle School **to** 3.0 hrs./day High School, \$12.13/hr., effective 9/15/10.

Barbara Riedel, educational aide, \$11.27/hr.

1. **from** 6.5 hrs./day (Highland) **to**, 5.5 hrs./day, transportation, effective 9/15/10
2. **from** 5.5 hrs./day, transportation **to** 6 hrs./day (Article 30-F), transportation, effective 9/15/10

Cindy Lenos, educational aide, transportation, from 6.5 hrs/day to 7.75hrs./day, \$11.27/hr., effective 9/28/10.

**C-7 Classified Hours**

It is recommended that the Cloverleaf Board of Education approve the set hours for bus drivers for the 2010-2011 school year as presented.

<b>BUS DRIVER</b>	<b>BUS #</b>	<b>A.M.</b>	<b>MID</b>	<b>P.M.</b>	<b>TOTAL</b>
Bergstrom, Amie	15	3.5	2	2.5	8.00
Cooke, Sandy	8	3.5	2	2.5	8.00
Deeks, Eric	19	2.75	2	2.75	7.50
Dennis, Judy	53	4.25		3.75	8.00
Drollinger, Gary	11	3.75		2.75	6.50
Feckner, Amanda	44	3.5		2.5	6.00
Fike, Carol	49	3.5	2	2.5	8.00
Gentile, Donna	17	3.75		2.75	6.50
Grace, Jennipher	2	3		2.75	5.75
Grams, Nancy	12	3.25	2	2.75	8.00
Haney, Norm	3	3.5		2.25	5.75
Haumesser, Pat	29	4		2.75	6.75
Kupchick, Marti	7	3.5	2	2.5	8.00
Lange, Petra	55	4		3.5	7.50
Myers, Sherry	22	3.5	2	2.5	8.00
Noernberg, Ellie	40	3	2	2.5	7.50
Ramey, Sherry	34	3.75		2.5	6.25
Rine, Pam	5	3.25	2	2.75	8.00
Rose, Donna	20	2.75		2.75	5.50
Shaw, Orrville	41	2.75		2.25	5.00
Shirley, Kathy	18	3.5	2	2.5	8.00
Siekbert, Jim	54	3.25		3	6.25
Sims Stacey	48	3.75		2.5	6.25
Steppenbacker, Sue	46	3.25		2.25	5.50
Stormer, Dee Dee	39	3.5		2.75	6.25
Swiat, Linda	38	3.25	2	2.75	8.00
Sykora, Lisa	42	3.5		2.25	5.75
Syverson, Leona	45	4		2.5	6.50
Tressler, Erica	36	3.5		2.25	5.75
Ulmer, Lynn	21	3	2	3	8.00
Wurst, Ken	23	2.5		2.5	5.00
Yoss, Robin	52	3.75		4.25	8.00
Long, Angie	101	3.75		3.25	7.00

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**C-8 Classified Substitute Appointments**

Angie Young	substitute food service helper, custodian
Karen Chalmers	substitute bus driver
Allen Dillon	substitute custodian
Heather Dennis	substitute custodian

**C-9 Supplemental Staff Appointments**

Boys Varsity Soccer Coach	Wesley Sechrist	\$4,187.04
Head Teacher – Seville	Debra Ruprecht	\$ 697.84
Swimming Varsity Coach	Michael McGee	\$4,535.96
Boys Tennis Varsity Coach	Michael McGee	\$2,965.82
Wrestling Head 9 <sup>th</sup> Grade Coach	Gregory McElroy	\$2,965.82
Wrestling Varsity Assistant Coach	Raymond Jenkins	\$3,489.20
Swimming Varsity Assistant Coach	Erin Wanko	\$2,616.90
Girls Basketball Head 9 <sup>th</sup> Grade Coach	Elizabeth Sadzewicz	\$3,140.28
Art Department Coordinator	Marilyn Hornbeck	\$ 660.00
World Languages Advisor	Amy Simarro	\$ 907.19
Junior/Senior Class Advisor	Garth Gucker	\$2,093.52
Chess Club Volunteer	Garth Gucker	n/c
IMPACT Volunteer	Garth Gucker	n/c
Key Club Advisor	Julie Krueger	\$ 697.84
High School Student Council	Julie Krueger	\$1,744.60
Boys Basketball JV Coach	Ulerica J. Drake	\$3,838.12

**C-10 Supplemental Staff Change in Status**

It is recommended the Cloverleaf Board of Education approve the supplemental staff change in status of James Humiston, Jr., varsity assistant football coach, to grant 5 years experience for prior football coaching @ \$4,187.04 (same pay as original contract).

**C-11 Staff Development Stipend**

It is recommended that the Cloverleaf Board of Education approve a \$100.00 stipend to be paid out of the professional development fund for a Co-Teaching workshop August 12, 2010 (outside contracted day) for the following staff:

Amy Detwiler	Chris Henn
Erin Ereg	Curtis Kearney
Amy Fernholz	Vicki McMillen
Diane Geissman	Neal Nutter
Julie Gunkelman	Janice Perry
Fred Haldiman	Stephanie Pfeiffer
	Andrea Riley

**C-12 Staff Development Stipend**

It is recommended that the Cloverleaf Board of Education approve a \$200 stipend to Amy Davis to be paid out of the professional development fund for Fontas & Pinnell research and preparation for September 14, 2010 training.

**Cloverleaf Board of Education approval of items C-1 through C-12 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D. BUSINESS/FINANCE** – Mrs. Workman

**D-1 Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

**D-2 Permanent Appropriations FY2011**

It is recommended that the Cloverleaf Board of Education approve the Permanent Appropriations FY2011 as presented.

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**D-3 Establish Fund**

It is recommended that the Cloverleaf Board of Education approve Fund 504 Education Jobs Grant Fund.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

**E-1 Tri-County Educational Service Center**

It is recommended that the Cloverleaf Board of Education approve the contract between the Cloverleaf Local School District and the Tri County Educational Service Center for special education services at a cost of 8% of Medicaid receipts, as presented.

**E-2 Medina County Board of Developmental Disabilities Revised Contract**

It is recommended that the Cloverleaf Board of Education approve the revised contract between Medina County Board of Developmental Disabilities and the Cloverleaf Local Schools to reflect \$13.00/contract hour for the 2010-2011 school year as presented, paid out of General Fund 001.

**E-3 Cleveland Sight Center Bright Futures Preschool**

It is recommended the Cloverleaf Board of Education approve the contract between the Cleveland Sight Center and the Cloverleaf Local School District @ \$2000/month, \$18,000/year to be paid out of general fund, as presented.

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**E-4 LHM Computer Consulting Inc.**

It is recommended that the Cloverleaf Board of Education approve the contract between LHM Computer Consulting Inc. and the Cloverleaf Board of Education @ \$30.00/hour, 6.5 hrs./day, to be paid out of ARRA IDEA-B Grant, as presented.

**E-5 District Prevention Director – Revised Contract (attachment)**

It is recommended that the Cloverleaf Board of Education approve Debbie Bican, District Prevention Director, for the 2010-2011 school year as presented, services at \$30.00/hr, \$39,645/year, to be paid out of MCDAC Grant Fund 019.

**E-6 Student Assistance Counselor – Revised Contract (attachment)**

It is recommended that the Cloverleaf Board of Education approve Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2010-2011 school year as presented, services at \$26.00/hr, \$32,175/year, to be paid out of MCDAC Grant Fund 019.

**Cloverleaf Board of Education approval of items E-1 through E-6 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-7 ALCO Chem, Inc. Equipment Lease**

It is recommended the Cloverleaf Board of Education approve the Equipment Lease agreement between Alco Chem, Inc. and Cloverleaf Local Schools, Lodi Primary Elementary for a CMA AH-EST Low Temperature Energy Star Dishmachine, to be paid out of the food service fund, as presented.

**Cloverleaf Board of Education approval of item E-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-8 A Resolution Authorizing the Execution of an Agreement of Purchase and Sale With the board of Trustees of Chatham township, Medina County Ohio Related to the Sale of Chatham Elementary School.**

WHEREAS, this Board is the owner of certain real property identified as Medina County Tax Parcel ID Number 04-09A-041-016, 04-09A-041-017, 04-09A-042-003, 04-09A-042-004, and 04-09A-042-005, and known as the Chatham Elementary School (the “Property”); and

WHEREAS, this Board has determined to sell the Property to the Board of Trustees of Chatham Township, Medina County, Ohio pursuant to Section 3313.41(C) of the Ohio Revised Code and upon the terms and conditions set forth in the Agreement of Purchase and Sale currently on file with the Treasurer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Need for the Property. This Board determines that the Property is no longer needed for any school purpose, and approves and authorizes the sale of the Property pursuant to Section 3313.41(C) of the Ohio Revised Code.

Section 2. Start-up Community Schools. This Board finds that there are no start-up community schools established under Chapter 3314 of the Ohio Revised Code and located within the territory of the School District to which the Board must offer the Property for sale pursuant to Section 3313.41(G) of the Ohio Revised Code.

Section 3. Approval of Agreement of Purchase and Sale. The President or Vice-President and the Treasurer of the Board are each authorized and directed, in the name, for, and on behalf of the Board (i) to execute the Agreement of Purchase and Sale in substantially the form currently on file with the Treasurer, and (ii) to execute and deliver a quitclaim deed

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conveying the Property to the Board of Trustees of Chatham Township, Medina County, Ohio, upon payment of the purchase price. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by those officials. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials

Section 4. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item E-8.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



E-9 **FCE Resolution**

It is recommended that the Cloverleaf Board of Education approve the FCE Resolution as presented.

**Cloverleaf Board of Education approval of item E-9**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-10 **Ohio School Facilities Commission Expedited Local Partnership Program Resolution - Regulator Site Agreement from Consumer Gas Cooperative**

It is recommended that the Cloverleaf Board of Education approve the Ohio School Facilities Commission Expedited Local Partnership Program Resolution as presented.



**WHEREAS**, the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, met in regular session on September 27, 2010, and adopted the following Resolution; and

**WHEREAS**, the Ohio School Facilities Commission has approved the School District to participate in the Expedited Local Partnership Program; and

**WHEREAS**, after advertising legally and receiving bids for the Elementary School Building Construction as part of the local project portion of the Master Plan being executed by the district;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby approves the Regulator Site Agreement from Consumers Gas Cooperative according to the recommendations made by the Ruhlin Company, Construction Managers.

E-11 **Ohio School Facilities Commission Expedited Local Partnership Program Resolution – Bulletin #5**

It is recommended that the Cloverleaf Board of Education approve the Ohio School Facilities Commission Expedited Local Partnership Program Resolution as presented.



*WHEREAS*, the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, met in regular session on September 27, 2010, and adopted the following Resolution; and

*WHEREAS*, the Ohio School Facilities Commission has approved the School District to participate in the Expedited Local Partnership Program; and

*WHEREAS*, after advertising legally and receiving bids for the Elementary School Building Construction as part of the local project portion of the Master Plan being executed by the district;

*NOW, THEREFORE, BE IT RESOLVED* by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby approves the Bulletin # 5 Change Order according to the recommendations made by Then Design, Architects, and by the Ruhlin Company, Construction Managers.

Upon the roll call on the passage of the Resolution, the vote was as follows:

**Cloverleaf Board of Education approval of items E-10 through E-11 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-12 **Policies – 2nd Reading**

BFC Policy Adoption  
BFD Policy Dissemination  
GDPD Suspension and Termination of Professional Staff Members  
JFC Student Conduct (Zero Tolerance)

**Cloverleaf Board of Education approval of item E-12**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-13 **IKC Senior Class Rank – 2<sup>nd</sup> Reading**

It is recommended that the Cloverleaf Board of Education approve the 2<sup>nd</sup> reading of Policy IKC – Senior Class Rank as presented.

**Cloverleaf Board of Education approval of item E-13.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-14 **Sale of School Property**

It is recommended that the Cloverleaf Board of Education approve the sale of the following property:

Gravely Tractor (not in working condition) to The Mower Works  
for \$500.00 credit.

2 each 6' x 30" deep kitchen tables for \$30.00 total to Scott Simcak

E-15 **Donations**

Darren and Tiffany Thomas – Wooden frames valued at \$80.00 to Lodi to  
Primary School.

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treasurer's office.*

**Cloverleaf Board of Education approval of items E-14 through E-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

**G-1 Medina County District Wide Collaboration Resolution**

It is recommended that the Cloverleaf Board of Education approve the Medina County District Wide Collaboration Resolution as presented.

Whereas, the Board of Education of the Cloverleaf Local School District believes it has a responsibility to always find ways to provide the most efficient and effective education programs possible, and

Whereas, all Medina County school districts continue to be rated at Excellent or above by the State of Ohio, and

Whereas, each Medina County school district can learn from each other and find ways to work together to further the common goal of providing efficient and effective educational programs,

Therefore, be it resolved that the Cloverleaf Local School District Board of Education hereby appoints up to two Board members to participate in a county-wide school district collaboration study committee which will look for ways in which all Medina County school districts can collaborate and work together to further our educational goals. The two Board members shall be \_\_\_\_\_ and \_\_\_\_\_.

**Cloverleaf Board of Education approval of item G-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

September 27, 10

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on September 27, 2010 at 7:00 p.m. at Cloverleaf Middle School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2010-115 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Hutson to approve the minutes of the August 23, 2010 regular meeting and the September 13, 2010 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STATE RECOGNITION**

Robin C. Hovis from the Ohio Department of Education presented the District with the Excellent State Rating Banner.

### **STUDENT RECOGNITION**

Benjamin Stefanko was recognized for receiving a perfect score on the 6<sup>th</sup> grade OAA Math Assessment Test.

### **2010-116 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to enter executive session for the purpose of discussing the employment of a public employee. In 7:16 p.m./Out 7:26 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

### **2010-117 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List**

Both:

Andrukat, Lauren	Mareboinam, Udaya
Eckinger, Katie	Merriman, Jessica
Esser, Danyel	Porter, Amanda
ErDOS, Bethina	Schlueter, Lori
Fowler, Cassandra	Shuman, Kristen
Gaeckle, Donna	Smith, Ramona
Kananian, Jack	Thomas, Hope

September 27,

10

Lambert, Wesley	White, Karen
	Yablonski, Barbara

Substitute:

Aronson, Kara	Graydon, Jill	Pritchard, Jeanne
Barnes, Kelly	Humphreys Linda	Rinearson, Angela
Bennett, Daniel	Hymes, Stephanie	Roberts, Gwynne
Bilbrey, Erin	Kirk, Kathy	Sanders, Jessica
Bombard, Heather	Kraeff, Gwen	Scheeff, Heather
Boscaljon, Valarie	Kutz, Maureen	Scheweppe, Carolyn
Brej, Karen	Mann, Michelle	Silverwood, Brandy
Dake, Nancy	McCafferty, Eric	Timothy, Patrice
DeFraine, Kristine	Meier, Belinda	Underwood, Donna
DiDonato, Alexa	Nadolski, William	Valasik, Cheryl
Febus, Susan	Nelson, Gineen	Wanda, Gina
Frank, Laura	Oueslati, Denise	

## **2. Permanent Building Substitute Teachers, 2010-2011 school year**

Carolyn Scheweppe	Lodi Primary
Roena Watts	Seville Intermediate School
Anne Mainwairing	Westfield Upper Elementary
Ann Marie Bailey	Middle School
Todd Clark	High School

## **3. Certified Staff FMLA and Unpaid Leave**

Amy Shamp, teacher Lodi Primary, FMLA and unpaid leave after all available sick days are exhausted, beginning August 23, 2010, anticipated return January 2011.

## **4. Classified Staff Resignation, effective September 14, 2010**

Sue Tomcho, food service helper, High School

## **5. Classified Staff Appointments**

Dan Brown, Educational Aide, High School 2.0 hrs./day \$10.15/hr., effective 8/26/10

Christy Sullivan, educational aide, Middle School, 3.75 hrs./day, \$10.15/hr., effective 9/8/10

Melissa Henderson, educational aide, Middle School, 3.75 hrs./day, \$10.15/hr, effective 9/13/10

Sue Tomcho, educational aide, high school, 3.75 hrs./day, placement at step 5, \$11.27/hr., effective 9/14/10

Bridgett Werner, courier, 6.0 hrs./day, \$12.73/hr., effective 8/25/10

Barbara Riedel educational aide, Westfield Upper Elementary, 1.5 hrs./day, \$11.27/hr., effective 9/23/10

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**6. Classified Staff Change in Status**

Christel Kungl, educational aide High School, **from** 6 hrs./day **to** 6.5 hrs./day, \$10.66/hr., effective 9/8/10

Jill Holtzapple, food service helper **from** 2.5 hrs./day Middle School **to** 3.0 hrs./day High School, \$12.13/hr., effective 9/15/10

Barbara Riedel, educational aide, \$11.27/hr.

1. **from** 6.5 hrs./day (Highland) **to**, 5.5 hrs./day, transportation, effective 9/15/10
2. **from** 5.5 hrs./day, transportation **to** 6 hrs./day (Article 30-F), transportation, effective 9/15/10

Cindy Lenos, educational aide, transportation, from 6.5 hrs/day to 7.75hrs./day, \$11.27/hr., effective 9/28/10

**7. Classified Hours – Bus Drivers, 2010-2011 school year**

BUS DRIVER	BUS #	A.M.	MID	P.M.	TOTAL
Bergstrom, Amie	15	3.5	2	2.5	8.00
Cooke, Sandy	8	3.5	2	2.5	8.00
Deeks, Eric	19	2.75	2	2.75	7.50
Dennis, Judy	53	4.25		3.75	8.00
Drollinger, Gary	11	3.75		2.75	6.50
Feckner, Amanda	44	3.5		2.5	6.00
Fike, Carol	49	3.5	2	2.5	8.00
Gentile, Donna	17	3.75		2.75	6.50
Grace, Jennipher	2	3		2.75	5.75
Grams, Nancy	12	3.25	2	2.75	8.00
Haney, Norm	3	3.5		2.25	5.75
Haumesser, Pat	29	4		2.75	6.75
Kupchick, Marti	7	3.5	2	2.5	8.00
Lange, Petra	55	4		3.5	7.50
Myers, Sherry	22	3.5	2	2.5	8.00
Noernberg, Ellie	40	3	2	2.5	7.50
Ramey, Sherry	34	3.75		2.5	6.25
Rine, Pam	5	3.25	2	2.75	8.00
Rose, Donna	20	2.75		2.75	5.50
Shaw, Orrville	41	2.75		2.25	5.00
Shirley, Kathy	18	3.5	2	2.5	8.00
Siekbert, Jim	54	3.25		3	6.25
Sims Stacey	48	3.75		2.5	6.25
Steppenbacker, Sue	46	3.25		2.25	5.50
Stormer, Dee Dee	39	3.5		2.75	6.25
Swiat, Linda	38	3.25	2	2.75	8.00
Sykora, Lisa	42	3.5		2.25	5.75
Syverson, Leona	45	4		2.5	6.50
Tressler, Erica	36	3.5		2.25	5.75
Ulmer, Lynn	21	3	2	3	8.00
Wurst, Ken	23	2.5		2.5	5.00
Yoss, Robin	52	3.75		4.25	8.00
Long, Angie	101	3.75		3.25	7.00

**8. Classified Substitute Appointments**

Angie Young	substitute food service helper, custodian
Karen Chalmers	substitute bus driver
Allen Dillon	substitute custodian



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Heather Dennis

substitute custodian

**9. Supplemental Staff Appointments, 2010-2011 school year**

Boys Varsity Soccer Coach	Wesley Sechrist	\$4,187.04
Head Teacher – Seville	Debra Ruprecht	\$ 697.84
Swimming Varsity Coach	Michael McGee	\$4,535.96
Boys Tennis Varsity Coach	Michael McGee	\$2,965.82
Wrestling Head 9 <sup>th</sup> Grade Coach	Gregory McElroy	\$2,965.82
Wrestling Varsity Assistant Coach	Raymond Jenkins	\$3,489.20
Swimming Varsity Assistant Coach	Erin Wanko	\$2,616.90
Girls Basketball Head 9 <sup>th</sup> Grade Coach	Elizabeth Sadzewicz	\$3,140.28
Art Department Coordinator	Marilyn Hornbeck	\$ 660.00
World Languages Advisor	Amy Simarro	\$ 907.19
Junior/Senior Class Advisor	Garth Gucker	\$2,093.52
Chess Club Volunteer	Garth Gucker	n/c
IMPACT Volunteer	Garth Gucker	n/c
Key Club Advisor	Julie Krueger	\$ 697.84
High School Student Council	Julie Krueger	\$1,744.60
Boys Basketball JV Coach	Ulerica J. Drake	\$3,838.12

All supplemental contracts are contingent upon participation.

**10. Supplemental Staff Change in Status**

James Humiston, Jr., varsity assistant football coach, to grant 5 years experience for prior football coaching @ \$4,187.04 (same pay as original contract)

**11. Staff Development Stipend**

\$100.00 stipend to be paid out of the professional development fund for a Co-Teaching workshop August 12, 2010 (outside contracted day) for the following staff:

Amy Detwiler	Chris Henn
Erin Ereg	Curtis Kearney
Amy Fernholz	Vicki McMillen
Diane Geissman	Neal Nutter
Julie Gunkelman	Janice Perry
Fred Haldiman	Stephanie Pfeiffer
	Andrea Riley

**12. Staff Development Stipend**

\$200 stipend to Amy Davis to be paid out of the professional development fund for Fontas & Pinnell research and preparation for September 14, 2010 training

**13. Latchkey Employee Resignation, effective November 1, 2010**

Gloria Sidwell

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

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**2010-118 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Berry to approve the following finance items:

**1. Financial Reports**

August 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Permanent Appropriations FY2011**

Permanent Appropriations for FY2011 as presented.

**3. Establish Fund**

Fund 504 - Education Jobs Grant Fund

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2010-119 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

**1. Tri-County Educational Service Center**

Contract between the Cloverleaf Local School District and the Tri County Educational Service Center for special education services at a cost of 8% of Medicaid receipts, as presented.

**2. Medina County Board of Developmental Disabilities Revised Contract**

Revised contract between Medina County Board of Developmental Disabilities and the Cloverleaf Local Schools to reflect \$13.00/contract hour for the 2010-2011 school year as presented, paid out of General Fund 001.

**3. Cleveland Sight Center Bright Futures Preschool**

Contract between the Cleveland Sight Center and the Cloverleaf Local School District @ \$2,000/month, \$18,000/year to be paid out of general fund, as presented.

**4. LHM Computer Consulting Inc.**

Contract between LHM Computer Consulting Inc. and the Cloverleaf Board of Education @ \$30.00/hour, 6.5 hrs./day, to be paid out of ARRA IDEA-B Grant, as presented.

**5. District Prevention Director – Revised Contract**

Debbie Bican, District Prevention Director, for the 2010-2011 school year as presented, services at \$30.00/hr, \$39,645/year, to be paid out of MCDAC Grant Fund 019.

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**6. Student Assistance Counselor – Revised Contract**

Brandy Miracle, Middle School/High School Student Assistance Counselor, for the 2010-2011 school year as presented, services at \$26.00/hr, \$32,175/year, to be paid out of MCDAC Grant Fund 019.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2010-120 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following items:

**1. ALCO Chem, Inc. Equipment Lease**

Equipment Lease agreement between Alco Chem, Inc. and Cloverleaf Local Schools, Lodi Primary Elementary for a CMA AH-EST Low Temperature Energy Star Dishmachine, to be paid out of the food service fund, as presented, without signing the personal guarantee document.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2010-121 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**1. Chatham Elementary School**

**A Resolution Authorizing the Execution of an Agreement of Purchase and Sale with the Board of Trustees of Chatham Township, Medina County Ohio Related to the Sale of Chatham Elementary School**

WHEREAS, this Board is the owner of certain real property identified as Medina County Tax Parcel ID Number 04-09A-041-016, 04-09A-041-017, 04-09A-042-003, 04-09A-042-004, and 04-09A-042-005, and known as the Chatham Elementary School (the "Property"); and

WHEREAS, this Board has determined to sell the Property to the Board of Trustees of Chatham Township, Medina County, Ohio pursuant to Section 3313.41(C) of the Ohio Revised Code and upon the terms and conditions set forth in the Agreement of Purchase and Sale currently on file with the Treasurer;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, that:

Section 1. Need for the Property. This Board determines that the Property is no longer needed for any school purpose, and approves and authorizes the sale of the Property pursuant to Section 3313.41(C) of the Ohio Revised Code.

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Section 2. Start-up Community Schools. This Board finds that there are no start-up community schools established under Chapter 3314 of the Ohio Revised Code and located within the territory of the School District to which the Board must offer the Property for sale pursuant to Section 3313.41(G) of the Ohio Revised Code.

Section 3. Approval of Agreement of Purchase and Sale. The President or Vice-President and the Treasurer of the Board are each authorized and directed, in the name, for, and on behalf of the Board (i) to execute the Agreement of Purchase and Sale in substantially the form currently on file with the Treasurer, and (ii) to execute and deliver a quitclaim deed conveying the Property to the Board of Trustees of Chatham Township, Medina County, Ohio, upon payment of the purchase price. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by those officials. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials

Section 4. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

#### **SUPERINTENDENTS REPORT**

#### **2010-122 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following item:

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**1. FCE Resolution**

**Board Resolution of the Cloverleaf Board of Education Appointing Members to the Family and Civic Engagement Team**

**WHEREAS**, in accordance with the requirements of Ohio Revised Code Section 3313.821. (B), each board shall determine the membership and organization of its family and civic engagement team, provided that it shall include parents, community representatives, health and human service representatives, business representatives, and any other representatives identified by the board: Therefore be it

**Resolved**, that the following persons are appointed to the Cloverleaf School District Family and Civic Engagement Team representing the entity indicated next to their names, with each to serve until a successor shall be duly appointed, unless he or she resigns, is removed from office or is otherwise disqualified from serving as member of the team, to take his or her respective seat on the team immediately upon such appointment.

<b>Group or Entity Representing</b>	<b>Name of Member</b>	<b>Entity</b>
Parents	<i>Denise Berry</i>	
Community	<i>Deb Bican</i>	
Health and Human Services: (Health, Safety, and Wellness, Mental and Behavioral Health, Substance Abuse, etc.)	1. <i>Dave Pries</i>	<i>Cloverleaf DARE Officer</i>
	2. <i>Chris Ruf</i>	<i>Family First Council Coordinator</i>
	3. <i>Brandy Miracle</i>	
	4.	
	5.	
	6.	
	7.	
Business		
School District	<i>Robert Hevener</i>	
Other:		
	1.	
	2.	
	3.	
	4.	

**Resolved Further**, that the members of the Cloverleaf School District Family and Civic Engagement Team are, and each acting alone is, hereby authorized to do and perform any and all such acts as such members shall deem necessary or advisable, to carry out the purposes and intent of Ohio Revised Code Section 3313.821.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-123 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

**1. Ohio School Facilities Commission Expedited Local Partnership Program Resolution – Regulator Site Agreement from Consumer Gas Cooperative**

Ohio School Facilities Commission Expedited Local Partnership Program Resolution by the School District Board Acknowledging the Commission’s Review Comments

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**WHEREAS**, the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, met in regular session on September 27, 2010, and adopted the following Resolution; and

**WHEREAS**, the Ohio School Facilities Commission has approved the School District to participate in the Expedited Local Partnership Program; and

**WHEREAS**, after advertising legally and receiving bids for the Elementary School Building Construction as part of the local project portion of the Master Plan being executed by the district;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby approves the Regulator Site Agreement from Consumers Gas Cooperative according to the recommendations made by the Ruhlin Company, Construction Managers.

**2. Ohio School Facilities Commission Expedited Local Partnership Program Resolution – Bulletin #5**

Ohio School Facilities Commission Expedited Local Partnership Program Resolution by the School District Board Acknowledging the Commission's Review Comments

**WHEREAS**, the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, met in regular session on September 27, 2010, and adopted the following Resolution; and

**WHEREAS**, the Ohio School Facilities Commission has approved the School District to participate in the Expedited Local Partnership Program; and

**WHEREAS**, after advertising legally and receiving bids for the Elementary School Building Construction as part of the local project portion of the Master Plan being executed by the district;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby approves the Bulletin #5 Change Order according to recommendations made by Then Design, Architects, and by the Ruhlin Company, Construction Managers.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-124 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following item:

**1. Policies – 2nd Reading**

BFC Policy Adoption

BFD Policy Dissemination

September 27, 10

GDPD Suspension and Termination of Professional Staff Members  
JFC Student Conduct (Zero Tolerance)

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-125 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Schmidt motioned, seconded by Mr. Hutson to **table** the following item:

**1. IKC Senior Class Rank – 2<sup>nd</sup> Reading**

IKC – Senior Class Rank

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Hutson, Mr. Berry and Mrs. Rych

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-126 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following items:

**1. Sale of School Property**

Gravelly Tractor (not in working condition) to The Mower Works for \$500.00 credit.

2 each 6' x 30" deep kitchen tables for \$30.00 total to Scott Simcak

**2. Donations**

Darren and Tiffany Thomas – Wooden frames valued at \$80.00 to Lodi Primary School.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**NEW BUSINESS**

**BOARDSMANSHIP TRAINING**

Will Koran, Superintendent of Medina County Educational Service Center, will conduct training on boardmanship at the October 11, 2010 work session.

**2010-127 MEDINA COUNTY DISTRICT WIDE COLLABORATION RESOLUTION**

Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

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**1. Medina County District Wide Collaboration Resolution**

Whereas, the Board of Education of the Cloverleaf Local School District believes it has a responsibility to always find ways to provide the most efficient and effective education programs possible, and

Whereas, all Medina County school districts continue to be rated at Excellent or above by the State of Ohio, and

Whereas, each Medina County school district can learn from each other and find ways to work together to further the common goal of providing efficient and effective educational programs,

Therefore, be it resolved that the Cloverleaf Local School District Board of Education hereby appoints up to two Board members to participate in a county-wide school district collaboration study committee which will look for ways in which all Medina County school districts can collaborate and work together to further our educational goals. The two Board members shall be Mr. Schmidt and Mrs. Rych.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-128 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mrs. Rych to adjourn the meeting at 8:29 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

October 11, 2010  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

- C. Construction Update – Mr. Brian Snyder**
- D. Furniture Procurement**
- E. Levy Committee Report – Mr. Michael Maloney**
- F. Food Service Update – Mrs. Carrie Beegle**
- G. Capital Conference**
- H. Finance Committee Update**
- I. Boardsmanship – Mr. Will Koran**
- J. Executive Session**

It is recommended that the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In

\_\_\_\_\_ Time Out

**L. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time

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An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on October 11, 2010 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Joseph Doty  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

#### **PLEDGE OF ALLEGIANCE**

#### **MISSION STATEMENT**

#### **RECOGNITION AND PUBLIC PARTICIPATION**

##### **PUBLIC PARTICIPATION**

None

#### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the Pre-K 4 elementary building construction project.

#### **FURNITURE PROCUREMENT**

Superintendent Kubilus provided an update regarding the meeting with representatives from OSFC on the furniture procurement procedure. The District is permitted to use State-Term purchasing and will receive appropriate credit by OSFC. The District has three options to purchase furniture.

- Option 1 - Bid the furniture with no less than two vendors
- Option 2 - State-Term with different manufacturers bidding
- Option 3 - State-Term with one vendor while negotiating a lower unit price

Option 2 and Option 3 will be brought to the Board for approval at the October 25, 2010 regular meeting.

#### **LEVY COMMITTEE REPORT**

Mr. Michael Maloney provided an update on the various activities being conducting by the levy committee. Activities include memo style letters to parents, announcements at athletic events, fliers, yard signs, letters to the editor and outreach to alumni through Facebook.

#### **FOOD SERVICE UPDATE**

Mrs. Carrie Beegle provided an update on the operational changes and the financials of the food service department. Mrs. Beegle praised the food service staff for their hard work and thanked the staff for their support.

#### **CAPITAL CONFERENCE**

Capital Conference packets were provided to Board.

#### **FINANCE COMMITTEE UDPATE**

The Finance Committee updated the Board on their detailed review of the five-year forecast. The Committee also reviewed a recommendation to purchase used buses instead of repairing current buses, install timers on the parking lot lights, future purchases of cafeteria furniture, continuation of listing potential cost saving reductions, and further research of student activity fees.

#### **2010-129 USED BUSES**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to purchase 3 used buses, 2 – 71 passenger transits and 1 – 71 passenger with

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wheelchair lift. The cost of each bus is \$23,700 with a trade-in of 2 buses for \$3,000, brings the total District cost to \$68,100.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **BOARDSMANSHIP**

Mr. Will Koran, Superintendent of the Medina County Educational Service Center, conducted a training on boardsmanship. The Board will conduct a self-evaluation and submit to Mr. Koran for compilation. Mr. Koran reminded everyone of the All County Board meeting on Wednesday, October 20, 2010.

### **EXECUTIVE SESSION**

#### **2010-130 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty to enter executive session for the purpose of discussing the employment of a public employee. In 8:37 p.m./Out 9:45 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

Mr. Christopher Berry entered the meeting at 8:50 p.m.

### **2010-131 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Doty to adjourn the meeting at 9:45 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

October 25, 2010

Seville Intermediate School Auditorium

7:00 A.M.

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus (Addition)

C-4 **Classified Staff Appointment - addition**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Joyce Myers, food service helper, 2.5 hrs./day, Middle School, \$10.28/hr., effective October 26, 2010.

C-8 **Supplemental Staff Appointments - additions**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2010-2011 school year. (All supplemental appointments contingent upon participation.)

Boys Basketball Head 7 <sup>th</sup> Grade Coach	Terrence King, \$2,791.36
Volunteer Wrestling Coach	David Khoury, n/a
Volunteer Girls Varsity Gymnastics Coach	Brandy Miracle, n/a

C-9 **Classified Staff Substitute Appointment - addition**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff substitute appointments effective October 19, 2010

Annette Dudas, substitute food service

C-11 **Memorandum of Understanding - attachment**

It is recommended the Cloverleaf Board of Education approve the Memorandum of Understanding between the Ohio Association of Public School Employees, Local 371 and the Cloverleaf Board of Education as presented.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

October 25, 2010

Seville Intermediate School Auditorium

7:00 A.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the September 27, 2010 regular session, the October 11, 2010 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the September 27, 2010 regular session, the October 11, 2010 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 Student Recognition – Braeden Hart

- B-2 Employee Recognitions  
Alan Newcomer and Penny Kies  
Amy Davis

**C. PERSONNEL** – Mr. Kubilus

- C-1 Medina County Substitute Teacher/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

**BOTH**

Izzo, Emily	Scott, Sylva
Jasin, Brad	Tennant, jacqueline
Mealy, David	Tucker, Abby
Mihalko, Kim	Underwood, Mallory
Ramer, Paula	Zellers, Abbey
Rendon, Maurice	

**SUBSTITUTE**

Chavayda, Kathleen	Moore, Karen
Cline, Nathan	Pariano, Kelli
Eastlake, Ashley	Serva, Elizabeth
Field, Lori	Szklarz, Gregory
Firis, James	Tabor, Monika
Intermill-Shimko, Ellen	Thomas, Matthew
Kline, Camille	Thompson, Grant
McCay, Amy	
Mihevic, James	

**C-2 Certified Staff Resignation due to Retirement**

It is recommended that the Cloverleaf Board of Education approve the certified staff resignation due to retirement of Charlene Clark, effective December 2, 2010.

**C-3 Classified Staff Change in Status**

Crystel Kungl, educational aide from 6.5 hrs./day to 6.75 hrs./day, effective September 8, 2010.

**C-4 Classified Staff Appointments**

It is recommended that the Cloverleaf Board of Education approve the following classified staff appointments:

Lisa K. Machar, educational aide, 5.5 hrs./day, Highland Middle School, \$10.15/hr., effective October 26, 2010



**C-5 Classified Staff FMLA and Unpaid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA and unpaid leave of absence, after all available sick leave is used, for Bonnie Carter, beginning September 20, 2010. Bonnie requests leave four days a week, working one day per week.

**C-6 Classified Staff FMLA Paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the following FMLA paid leave of absences:

Clyde Letner, Jr, beginning October 27, 2010 with an anticipated return date of January 17, 2010.

Everett Plesz, beginning October 15, 2010 with an anticipated return date of November 29, 2010.

Errol Gerberich, beginning October 22, 2010 with an anticipated return date of January 22, 2010.

**C-7 Administrative Support Staff FMLA Paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA paid leave of absence of Jennifer Sutherland from October 22, 2010 with an anticipated return date of November 22, 2010.

**C-8 Classified Staff Contracts**

It is recommended the Cloverleaf Board of Education approve the following classified staff contracts:

Garnet Chester, continuing contract, \$10.66/hr., effective October 7, 2010  
Judy Dennis, continuing contract, \$14.37/hr., effective August 25, 2010  
Chrystel Kungl, continuing contract, \$10.66/hr., effective October 7, 2010  
Gail Risko, continuing contract, \$10.79 hr., effective November 19, 2010  
Tracey Rogers, continuing contract, \$10.66/hr., effective November 5, 2010

**C-8a. Supplemental Staff Appointments**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2010-2011 school year. (All supplemental appointments contingent upon participation.)

Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental , \$3,489.20
Boys Basketball Head 9 <sup>th</sup> Grade Coach	Zach Scisciani, \$3,140.28
Boys Basketball Head 8 <sup>th</sup> Grade Coach	Randy Pollock, \$2,791.36
Boys Basketball Volunteer 8 <sup>th</sup> Grade Coach	Gary Pollock, n/a
Entry Year Mentor	Kristine Nagy, \$1,570.14
Wrestling 7/8 <sup>th</sup> Grade Coach	Curtis Kearney, \$3,140.28
Girls Basketball Head 8 <sup>th</sup> Grade Coach	Staci Peltz, \$2,791.36
High School Ski Club	Joanne Ashton, \$662.95

**C-9 Classified Staff Substitute Appointment**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff substitute appointments effective October 26, 2010:

Heather Dennis	substitute food service
Sue Tomcho	substitute secretary, food service
Cynthia Tuomala	substitute bus driver

**Cloverleaf Board of Education approval of items C-1 through C-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-10 Latchkey Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the following latchkey substitute appointments effective October 26, 2010:

- Ruth Steirer
- Linda Schmidt
- Stephanie Jackson
- Mary Yaeger

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**Cloverleaf Board of Education approval of item C-10 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Five Year Forecast** (attachment)

It is recommended that the Cloverleaf Board of Education approve the Five Year Forecast as presented.

D-3 **Payment in Lieu of Transportation**

It is recommended that the Cloverleaf Board of Education declare it impractical to transport students to the following locations and authorize payment in lieu of transportation as set by the State Department of Education for the 2010-2011 school year.

Buckeye Intermediate School  
Buckeye Primary School  
Kingsway Christian School  
St. Francis Xavier in Medina, OH  
St. Ignatius in Cleveland, OH  
St. Mark Lutheran  
St. Vincent-St. Mary in Akron, OH  
Wooster Christian School in Wooster, OH

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Buckeye Local School District – Agreement for Excess Cost for Children with Disabilities – Open Enrollment**

It is recommended the Cloverleaf Board of Education approve the contract for children with disabilities, open enrollment between Buckeye Local School Board of Education and the Cloverleaf Local School Board of Education from General Fund as presented.

E-2 **Christine Loddo Bricker, Educational Audiologist Agreement**

It is recommended the Cloverleaf Board of Education approve the agreement between Christine Loddo Bricker and Cloverleaf Local Schools for audiology Services and phone consultation @ \$60.00/hr. plus mileage for 3-4 students in the district as presented.

E-3 **Snow Removal Contracts (Attachments)**

It is recommended that the Cloverleaf Board of Education approve the snow removal contracts with Peters Prof. Landscaping Inc. and Schmitz Snow Plowing from General Fund as presented.

E-4 **Donations**

It is recommended that the Cloverleaf Board of Education accept the following donations:

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

Pace Medical Equipment to Cloverleaf Special Services for students with disabilities:

- Invacare Tracer EX2 Manual Wheelchair, value \$499.00,
- Invacare Drop Arm Commode, value \$250.00,
- Plastic transfer board, value \$69.00

Anonymous donation of \$4,000.00 to the Cloverleaf Rec Center Equipment Fund.

Cloverleaf Elementary PTO to Westfield Upper Elementary, three (3) Mimios, total value \$2,720.10.

MTD to Cloverleaf Local Schools, 92 each 50# bags of fertilizer, value \$4,599.08.

**E-5 Policies – 3rd Reading**

It is recommended the Cloverleaf Board of Education approve the third reading of the following policies:

- BFC Policy Adoption
- BFD Policy Dissemination
- GDPD Suspension and Termination of Professional Staff Members
- JFC Student Conduct (Zero Tolerance)

**Cloverleaf Board of Education approval of items E-1 through E-5 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-6 **IKC Senior Class Rank – 2nd Reading**

It is recommended that the Cloverleaf Board of Education approve the 2nd reading of Policy IKC – Senior Class Rank as presented.

**Cloverleaf Board of Education approval of item E-6.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-7 **State Term Furniture Procurement Resolution**

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, met in regular session on October 25, 2010, and adopted the following Resolution; and

WHEREAS, the Ohio School Facilities Commission has approved the School District to participate in the Expedited Local Partnership Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby approves its participation in the State Term Cooperative Purchasing Program for purposes of furniture procurement for the new Cloverleaf Elementary School construction project.

**Cloverleaf Board of Education approval of item E-7.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-8 Certified Substitute Consecutive Day Procedure**

It is recommended the Cloverleaf Board of Education change from 20 to 60 the number of consecutive days a teacher employed as a substitute with an assignment to one specific teaching position must work to be granted the negotiated BA/Zero wage rate and receive benefits.

**Cloverleaf Board of Education approval of item E-8.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. UNFINISHED BUSINESS**

**F-1 Set Board Meeting Date/Time – Columbus**

**G. NEW BUSINESS**

**H. EXECUTIVE SESSION**

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee,

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

I. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



October 25, 10

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on October 25, 2010 at 7:00 p.m. at Seville Intermediate School Auditorium. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2010-132 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry to approve the minutes of the September 27, 2010 regular meeting and the October 11, 2010 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Mrs. Snyder stated she has supported all the school levies in the past but she has areas of concern. These include lack of support in teachers salaries in comparison to a janitors salary, increase in sheriff sales, decrease in property taxes, decrease in income taxes, fixed income for retirees and disabled individuals, inconsistency in reporting of closing school buildings, lack of trust with anyone in a public office, and mismanagement of funds but not necessarily Cloverleaf. Mrs. Snyder expressed she is retiring in a couple of years and cannot afford another levy. She will support the permanent improvement renewal but not an increase. Superintendent Kubilus will set up an appointment to discuss her concerns as there are areas of confusion and she can also meet with the Treasurer to discuss her concerns on mismanagement of funds. Joe Doty thanked her for her support on the renewal.

Jim Curran responded he is one of those janitors who has worked here for 18 years and must work on boilers, air conditioners, and who works around students. Mr. Curran stated he will vote for both levies as both are important. The district is a service organization so the largest portion is salaries and benefits. Mr. Curran also stated his wife is a cook and has a workers' comp claim on her shoulder. He stated his wife worked overtime accidentally for three hours as a substitute which cost the district \$14.10. He presented a check for \$14.10 to donate back to the district. She was told she could no longer sub which will be detrimental to their income. Mr. Curran also asked if item D-3 was an elimination of bus routes. Superintendent Kubilus responded no. Mr. Curran thanked Mrs. Snyder for her support on the renewal levy but the District also needs support for the new operating levy as we are a service organization.

### **STUDENT RECOGNITION**

Braeden Hart was recognized for receiving a perfect score on the 3<sup>rd</sup> Grade Math Ohio Achievement Assessment.

October 25,

10

**EMPLOYEE RECOGNITIONS**

Alan Newcomer and Penny Kies were recognized for their collaborative effort in improving the quality of the law enforcement training program. Superintendent Kubilus read a letter from Kim Patterson, Chief of the Westfield Police Department expressing their gratitude.

Amy Davis was recognized for receiving the Office Max Adopt a Classroom Day Made Better award in where she received \$1,000 in classroom supplies.

**2010-133 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel items:

**1. Medina County Substitute Teacher/Tutor List****BOTH**

Izzo, Emily	Scott, Sylva
Jasin, Brad	Tennant, jacqueline
Mealy, David	Tucker, Abby
Mihalko, Kim	Underwood, Mallory
Ramer, Paula	Zellers, Abbey
Rendon, Maurice	

**SUBSTITUTE**

Chavayda, Kathleen	Moore, Karen
Cline, Nathan	Pariano, Kelli
Eastlake, Ashley	Serva, Elizabeth
Field, Lori	Szklarz, Gregory
Firis, James	Tabor, Monika
Intermill-Shimko, Ellen	Thomas, Matthew
Kline, Camille	Thompson, Grant
McCay, Amy	
Mihevic, James	

**2. Certified Staff Resignation due to Retirement, effective December 2, 2010**

Charlene Clark

**3. Classified Staff Change in Status, effective September 8, 2010**

Crystel Kungl, educational aide from 6.5 hrs./day to 6.75 hrs./day

**4. Classified Staff Appointments**

Lisa K. Machar, educational aide, 5.5 hrs./day, Highland Middle School, \$10.15/hr., effective October 26, 2010

Joyce Myers, food service helper, 2.5 hrs./day, Middle School, \$10.28/ hr., effective October 26, 2010

**5. Classified Staff FMLA and Unpaid Leave of Absence**

FMLA and unpaid leave of absence, after all available sick leave is used, for Bonnie Carter, beginning September 20, 2010. Bonnie requests leave four days a week, working one day per week.

October 25,

10

**6. Classified Staff FMLA Paid Leave of Absence**

Clyde Letner, Jr, beginning October 27, 2010 with an anticipated return date of January 17, 2010.

Everett Plesz, beginning October 15, 2010 with an anticipated return date of November 29, 2010.

Errol Gerberich, beginning October 22, 2010 with an anticipated return date of January 22, 2010

**7. Administrative Support Staff FMLA Paid Leave of Absence**

Jennifer Sutherland, beginning October 22, 2010 with an anticipated return date of November 22, 2010.

**8. Classified Staff Contracts**

Garnet Chester, continuing contract, \$10.66/hr., effective October 7, 2010  
 Judy Dennis, continuing contract, \$14.37/hr., effective August 25, 2010  
 Chrystel Kungl, continuing contract, \$10.66/hr., effective October 7, 2010  
 Gail Risko, continuing contract, \$10.79 hr., effective November 19, 2010  
 Tracey Rogers, continuing contract, \$10.66/hr., effective November 5, 2010

**9. Supplemental Staff Appointments, 2010-2011 school year**

Girls Basketball Head 7 <sup>th</sup> Grade Coach	Michael Mental , \$3,489.20
Boys Basketball Head 9 <sup>th</sup> Grade Coach	Zach Scisciani, \$3,140.28
Boys Basketball Head 8 <sup>th</sup> Grade Coach	Randy Pollock, \$2,791.36
Boys Basketball Volunteer 8 <sup>th</sup> Grade Coach	Gary Pollock, n/a
Entry Year Mentor	Kristine Nagy, \$1,570.14
Wrestling 7/8 <sup>th</sup> Grade Coach	Curtis Kearney, \$3,140.28
Girls Basketball Head 8 <sup>th</sup> Grade Coach	Staci Peltz, \$2,791.36
High School Ski Club	Joanne Ashton, \$662.95
Boys Basketball Head 7 <sup>th</sup> Grade Coach	Terrence King \$2,791.36
Volunteer Wrestling Coach	David Khoury, n/a
Volunteer Girls Varsity Gymnastics Coach	Brandy Miracle, n/a

All supplemental contracts are contingent upon participation.

**10. Classified Staff Substitute Appointment**

Heather Dennis, substitute food service, effective October 26, 2010  
 Sue Tomcho, substitute secretary, food service, effective October 26, 2010  
 Cynthia Tuomala, substitute bus driver, effective October 26, 2010  
 Annette Dudas, substitute food service, effective October 19, 2010

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**2010-134 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following personnel item:

**1. Latchkey Substitute Appointments, effective October 26, 2010**

October 25,

10

Ruth Steirer  
Linda Schmidt  
Stephanie Jackson  
Mary Yaeger

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, and Mrs. Rych

Nays: None

Abstain: Mr. Schmidt

Motion Carried

**2010-135 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Doty to approve the following personnel item:

**1. Memorandum of Understanding/OAPSE**

This memorandum of Understanding is entered into on the 25<sup>th</sup> day of October, 2010, by and between the Cloverleaf Local School District Board of Education ("Board") and the Ohio Association of Public School Employees, Local 371 ("Association").

Whereas, the Board and the Association are parties to a Master Agreement effective from July 1, 2008, through June 30, 2011; and

Whereas, the parties through this Memorandum of Understanding wish to amend the one (1) hour Educational Assistant contract held by Tina Frary as follows:

NOW, THEREFORE, THE PARTIES AGREE:

1. To reduce the number of contracted workdays for the 1.0 hour Educational Assistant contract held by Tina Frary from 188 days per contract year, to 153 days per contract year so that it matches Tina Frary's four (4) day (Monday-Thursday) 5.5 hour Educational Assistant contract.
2. If at any time Tina Frary vacates both her 1.0 hour, 153 day Educational Assistant contract and her 5.5 hour, 153 day Educational Assistant contract, that these two contracts will be combined into a single 6.5 hour, 153 day contract and posted in accordance with the negotiated agreement.

IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding on the date first set forth above.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Doty, Mr. Berry, Mr. Schmidt and Mr. Hutson

Nays: None

Motion Carried

**2010-136 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mr. Hutson to approve the following finance items:

October 25, 10

**1. Financial Reports**

September 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Five-Year Forecast**

Five-Year Forecast & Assumptions as presented.

**3. Payment in Lieu of Transportation**

The Cloverleaf Board of Education declared it impractical to transport students to the following locations and authorized payment in lieu of transportation as set by the State Department of Education for the 2010-2011 school year to be paid out of general fund:

Buckeye Intermediate School  
 Buckeye Primary School  
 Kingsway Christian School  
 St. Francis Xavier in Medina, OH  
 St. Ignatius in Cleveland, OH  
 St. Mark Lutheran  
 St. Vincent-St. Mary in Akron, OH  
 Wooster Christian School in Wooster, OH

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2010-137 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following items:

**1. Buckeye Local School District- Agreement for Excess Cost for Children with Disabilities –Open Enrollment**

Contract for children with disabilities, open enrollment between Buckeye Local School Board of Education and the Cloverleaf Local School Board of Education to be paid out of general fund, as presented.

**2. Christine Loddo Bricker, Educational Audiologist Agreement**

Agreement between Christine Loddo Bricker and Cloverleaf Local Schools for audiology services and phone consultation @ \$60.00/hr. plus mileage for 3-4 students in the district to be paid out of ARRA IDEA B grant, as presented.

**3. Snow Removal Contract (Attachments)**

Snow removal contracts with Peters Prof. Landscaping Inc. and Schmitz Snow Plowing to be paid out of general fund, as presented.

**4. Donations**

October 25, 10

Pace Medical Equipment to Cloverleaf Special Services for students with disabilities:

- Invacare Tracer EX2 Manual Wheelchair, value \$499.00,
- Invacare Drop Arm Commode, value \$250.00,
- Plastic transfer board, value \$69.00

Anonymous donation of \$4,000.00 to the Cloverleaf Rec Center Equipment Fund.

Cloverleaf Elementary PTO to Westfield Upper Elementary, three (3) Mimios, total value \$2,720.10.

MTD to Cloverleaf Local Schools, 92 each 50# bags of fertilizer, value \$4,599.08.

**5. Policies – 3<sup>rd</sup> Reading**

BFC	Policy Adoption
BFD	Policy Dissemination
GDPD	Suspension and Termination of Professional Staff Members
JFC	Student Conduct (Zero Tolerance)

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Doty, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-138 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following item:

**1. IKC Senior Class Rank – 2nd Reading**

IKC – Senior Class Rank

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2010-139 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

**1. State Term Furniture Procurement Resolution**

WHEREAS, the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, met in regular session on October 25, 2010, and adopted the following Resolution; and

WHEREAS, the Ohio School Facilities Commission has approved the School District to participate in the Expedited Local Partnership Program;

October 25, 10

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local Schools, Medina County, Ohio, that the School Board hereby approves its participation in the State Term Cooperative Purchasing Program for purposes of furniture procurement for the new Cloverleaf Elementary School construction project.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

### **SUPERINTENDENTS REPORT**

#### **2010-140 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Berry to approve the following item:

#### **1. Certified Substitute Consecutive Day Procedure, effective October 25, 2010**

The Cloverleaf Board of Education approved the change from 20 to 60 the number of consecutive days a teacher employed as a substitute with an assignment to one specific teaching position must work to be granted the negotiated BA/Zero wage rate and receive benefits effective October 25, 2010.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS**

#### **SET BOARD MEETING DATE/ TIME – COLUMBUS**

The Cloverleaf Local Board of Education rescheduled the November 8, 2010 work session from 7:00 p.m. to 11:30 a.m. at the Columbus Convention Center.

### **NEW BUSINESS**

#### **ALL COUNTY BOARD MEETING**

Mr. Schmidt reported that he attended the All County Board meeting along with Jane Rych, Daryl Kubilus, and Mary Workman. The All County Board meeting consisted of presentations on the county wide collaborative efforts and WVIZ educational services available to schools.

#### **2010-141 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry to enter executive session for the purpose of discussing the employment of a public employee with no action to be taken. In 8:21 p.m./Out 9:20 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

October 25, 10

**2010-142 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 9:20 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

November 8, 2010  
Columbus Convention Center  
11:30 AM

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

- C. Steel Topping-Out Ceremony**
- D. EZPay Fees**
- E. Timeline for Rollout of Potential Cuts**
- F. Trimester Survey**
- G. Executive Session – Negotiations**

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ **Time In**                      \_\_\_\_\_ **Time Out**

**H. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time

November 08, 10

The Board of Education of the Cloverleaf Local School District met in special session on November 8, 2010 at 11:30 a.m. at the Columbus Convention Center. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **STEEL TOPPING-OUT CEREMONY**

The Board discussed the possibility of conducting a steel topping-out ceremony for the new PreK-4 building. It was decided to have the students sign either a beam or steel plates. This would be acknowledged at the open house and at the grand opening.

#### **EZPAY FEES**

Superintendent Kubilus reported on documented complaints on the EZPay fees. The Board discussed this is a service provided for the convenience to parents and the Board should not carry the full costs. There are other options available to parents such as paying by cash, check, or other credit card payment options.

#### **2010-143 MTV CONTRACT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

##### **1. MTV Location Agreement**

Location Agreement at Westfield Elementary School Stadium for one day on a Saturday December 11, 2010 for project "MTV's MADE".

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

#### **TIMELINE FOR ROLLOUT OF POTENTIAL CUTS**

Superintendent Kubilus reviewed his plans for the rollout of potential cuts. The two phases of cuts will occur through mid-year reductions and year-end reductions. The Board rescheduled the remaining board meetings as follows to meet the timing of the rollout:

Rescheduled November 22, 2010 regular board meeting to November 29, 2010, 7:00 p.m., Westfield Auditorium – Communication of potential cuts

Rescheduled December 13, 2010 work session to December 6, 2010, from 7:00 p.m. to 6:00 p.m., Seville Auditorium – Community input on the potential cuts

Rescheduled December 27, 2010 to December 13, 2010, 7:00 p.m., High School Library – Recommendations with board action on cuts

#### **TRIMESTER SURVEY**

Superintendent Kubilus reviewed the results of the trimester survey. 80% of respondents felt the trimester schedule was best. The question before the board now is whether to lower the total credit hours required to graduate. The 24 credit hour requirement does not allow much to be cut from the High School because there is a need for places for the kids to go.

November 08, 10

Lowering the total credit hour requirement could possibly result in additional reductions at the High School level but will conflict with the District’s values.

**2010-144 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry to enter executive session for the purpose of discussing negotiations with Attorney Bill Pepple present. In 12:11 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

**2010-145 EXIT EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Schmidt to exit executive session. Out 1:49 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Berry, and Mrs. Rych

Nays: None

**2010-146 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn the meeting at 1:49 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

November 29, 2010  
Westfield Upper Elementary School Auditorium  
7:00 PM

ADDENDUM

C. **PERSONNEL** – Mr. Kubilus (additions)

C-1 **Medina County Substitute Teacher/Tutor List (additions)**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

Both

Timothy Dentler	Teresa Joseph	Teresa Klucar
Timothy Miner	Kristi Simpson	

Substitute Only

Angela DeCaro	David Guseman
Zachary Scisciani	Matthew Thompson

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

November 29, 2010  
Westfield Upper Elementary School Auditorium  
7:00 PM

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the October 25, 2010 regular session, the November 8, 2010 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the October 25, 2010 regular session, the November 8, 2010 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Cloverleaf Girls Soccer Team** – Suburban League Champions

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

Substitute Only

Patricia Chrisman

Ashley Hewit

Jeanne Masters

Christine Salisbury

**C-2 Certified Staff Continuing Contract**

It is recommended the Cloverleaf Board of Education approve the certified staff continuing contract of Julie Bengough, effective November 30, 2010.

**C-3 Certified Staff FMLA Paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the certified staff FMLA paid leave of absence of Leighann Reep, beginning March 28, 2011, through June 6, 2011.

**C-4 Certified Staff Building Substitute Resignation**

It is recommended that the Cloverleaf Board of Education accept the certified staff substitute resignation of Todd Clark as High School Building substitute and retain him on the certified staff substitute list, effective November 24, 2010.

**C-5 Classified Staff Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff substitute appointments effective November 30, 2010:

Michelle Drogell, substitute educational aide  
Dana Kulas, substitute food service  
Robert Gantose, Jr., substitute custodian  
Bridgett Werner, substitute custodian

**C-6 Latchkey Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the Latchkey substitute appointment of Michelle Copley, \$8.85/hr., effective November 30, 2010.

**C-7 Supplemental Staff Resignation**

It is recommended the Cloverleaf Board of Education accept the supplemental staff resignation of Sharon Tomassetti, Middle School Drama Club, for the 2010-2011 school year.



## C-8 Supplemental Staff Appointments

It is recommended the Cloverleaf Board of Education approve the following supplemental staff assignments for the 2010-2011 school year.  
(All supplemental contracts contingent upon participation.)

Middle School Drama Club	Kristine Nagy	\$ 697.84
National Honor Society Advisor	Mary Lee Wooley	\$1,256.11
Family & Cons. Science/Indus. Tech Coordinator	Greg Valent	\$ 660.00
High School Yearbook Advisor	Tonya Swain	\$1,500.36
High School SADD	Debbie Bican	\$ 593.16
Softball Varsity Coach	John Carmigiano	\$4,884.88
Softball Varsity Assistant Coach	Alexa DiDonato	\$3,140.28 *
Softball JV Coach	Kevin Graham	\$3,489.20
Softball 9 <sup>th</sup> Grade Coach	Adriel Nutter	\$2,616.90 *
Volunteer Softball Varsity Assistant Coach	Travis Strebel	n/a
Baseball Varsity Coach	Craig Farrar	\$4,884.88
Baseball Varsity Assistant Coach	Josh Boggs	\$3,838.12
Baseball JV Coach	James Humiston	\$3,838.12
Baseball 9 <sup>th</sup> Grade Coach	Zach Scisciani	\$2,616.90
Track Head Indoor Coach	Frank Peters	\$ 418.70
Track Dual Coach	Frank Peters	\$5,582.72
Track Varsity Assistant Coach (Girls & Boys)	Michelle Waltz	\$3,489.20
Track Girls Varsity Assistant Coach	Kelly Zdelar	\$3,489.20
Track Girls Varsity Assistant Coach	William Reedy	\$3,489.20
Track Boys Varsity Assistant Coach	Michael Kelling	\$3,838.12
Track Boys Varsity Assistant Coach	Michael Pritchard	\$3,489.20
Track Girls Head 8 <sup>th</sup> Grade Coach	Julie Arndt	\$2,616.90
Track Girls Assistant 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,616.90
Track Head 8 <sup>th</sup> Grade Boys Coach	Michael Mental	\$2,616.90
Track Boys Assistant 8 <sup>th</sup> Grade Coach	Scott Murphy	\$2,965.82
Volunteer Track Varsity Assistant (Girls & Boys)	George Siegler	n/a
Boys Tennis JV Coach	Adam Michel	\$2,267.98
Volunteer Boys Tennis Assistant Coach	Vicki Dunbar	n/a
Wrestling Assistant 7/8 Grade Coach	Kurtis Wentink	\$2,965.82
Volunteer Girls Basketball Varsity Assistant	Gina Fox	n/a
Elementary Newspaper – Westfield	Kathy Carlton	\$ 662.92
Elementary Student Council – Westfield	Elissa Ras	\$ 697.84
Girls Gymnastics Varsity Assistant Coach	Rachel Frisby	\$2,267.98
Outdoor Educator (6 <sup>th</sup> Grade)	Trevor Armstrong	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Thomas Houghtaling	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Sharon Wandall	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Russell King	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Denise Musolf	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Maureen Lurtz	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Susan Albon	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Erin Cavey	\$ 139.57
LPDC Committee	Julie Bengough	\$140.00/mtg.
LPDC Committee	Debra Ruprecht	\$140.00/mtg.
LPDC Committee	Barbara Taylor	\$140.00/mtg.
LPDC Committee	Sean Osborne	\$140.00/mtg.
LPDC Committee	Ronald Tisher	\$140.00/mtg.
LPDC Committee	Robert Hevener	\$140.00/mtg.
LPDC Committee	Heather Weimer	\$140.00/mtg.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**Cloverleaf Board of Education approval of items C-1 through C-8  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amend Resolution Dated March 22, 2010**

It is recommended the Cloverleaf Board of Education amend the resolution dated March 22, 2010 accepting the amounts and rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor as presented.

**Cloverleaf Board of Education approval of items D-1 through D-2  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Out-of-State and Overnight Trip**

It is recommended the Cloverleaf Board of Education approve the out-of-state and overnight trip of the Cloverleaf wrestling team, January 28-29, 2011 to Parkersburg South High School, Parkersburg, West Virginia as presented.

E-2 **Donations**

It is recommended the Cloverleaf Board of Education accept the following donations:

From James A. Curran, \$14.10 to Cloverleaf Local School District

From Friends of the Medina County Parks, Inc., \$200.00 towards the 3<sup>rd</sup> grade Wolf Creek field trip last spring.

E-3 **IKC Senior Class Rank – 3rd Reading**

It is recommended that the Cloverleaf Board of Education approve the 3rd reading of Policy IKC – Senior Class Rank as presented.

**Cloverleaf Board of Education approval of items E-1 through E-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

G-1 **Potential Cuts 2010-2011**  
**2011-2012**

H. EXECUTIVE SESSION

It is recommended the Cloverleaf Board of Education go into Executive Session for the purposes of discussing negotiations and the appointment, dismissal and/or compensation of a public employee

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

I. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

November 29,

10

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on November 29, 2010 at 7:00 p.m. at Westfield Upper Elementary School Auditorium. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2010-147 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the minutes of the October 25, 2010 regular meeting and the November 8, 2010 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

## **STUDENT RECOGNITION**

The Cloverleaf Girls Soccer Team and Coaches were recognized as the 2010 Suburban League Champions.

### **2010-148 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List**

##### Both

Timothy Dentler	Teresa Joseph	Teresa Klucar
Timothy Miner	Kristi Simpson	

##### Substitute Only

Patricia Chrisman	Angela DeCaro	David Guseman
Ashley Hewit	Jeanne Masters	Christine Salisbury
Zachary Scisciani	Matthew Thompson	

#### **2. Certified Staff Continuing Contract, effective November 30, 2010**

Julie Bengough

#### **3. Certified Staff FMLA Paid Leave of Absence**

Leighann Reep, certified staff FMLA paid leave of absence, beginning March 28, 2011, through June 6, 2011.

November 29,

10

**4. Certified Staff Building Substitute Resignation, effective November 24, 2010**

Todd Clark, resignation as the High School Building Substitute and retain him on the certified staff substitute list

**5. Classified Staff Substitute Appointments, effective November 30, 2010**

Michelle Drogell, substitute educational aide  
Dana Kulas, substitute food service  
Robert Gantose, Jr., substitute custodian  
Bridgett Werner, substitute custodian

**6. Latchkey Substitute Appointment, effective November 30, 2010**

Michelle Copley, \$8.85/hr.

**7. Supplemental Staff Resignation, 2010-2011 school year**

Sharon Tomassetti                      Middle School Drama Club

**8. Supplemental Staff Appointments, 2010-2011 school year**

Middle School Drama Club	Kristine Nagy	\$ 697.84
National Honor Society Advisor	Mary Lee Wooley	\$1,256.11
Family & Cons. Science/Indus. Tech Coor	Greg Valent	\$ 660.00
High School Yearbook Advisor	Tonya Swain	\$1,500.36
High School SADD	Debbie Bican	\$ 593.16
Softball Varsity Coach	John Carmigiano	\$4,884.88
Softball Varsity Assistant Coach	Alexa DiDonato	\$3,140.28
Softball JV Coach	Kevin Graham	\$3,489.20
Softball 9 <sup>th</sup> Grade Coach	Adriel Nutter	\$2,616.90
Volunteer Softball Varsity Asst Coach	Travis Strebel	n/a
Baseball Varsity Assistant Coach	Josh Boggs	\$3,838.12
Baseball JV Coach	James Humiston	\$3,838.12
Baseball 9 <sup>th</sup> Grade Coach	Zach Scisciani	\$2,616.90
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Track Girls Assistant 8 <sup>th</sup> Grade Coach	Fred Haldiman	\$2,616.90
Track Head 8 <sup>th</sup> Grade Boys Coach	Michael Mental	\$2,616.90
Track Boys Assistant 8 <sup>th</sup> Grade Coach	Scott Murphy	\$2,965.82
Volunteer Track Varsity Asst (Girls & Boys)	George Siegler	n/a
Boys Tennis JV Coach	Adam Michel	\$2,267.98
Volunteer Boys Tennis Asst Coach	Vicki Dunbar	n/a
Wrestling Assistant 7/8 Grade Coach	Kurtis Wentink	\$2,965.82
Volunteer Girls Basketball Varsity Asst	Gina Fox	n/a
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Outdoor Educator (6 <sup>th</sup> Grade)	Sharon Wandall	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Russell King	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Denise Musolf	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Maureen Lurtz	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Susan Albon	\$ 139.57
Outdoor Educator (6 <sup>th</sup> Grade)	Erin Cavey	\$ 139.57
LPDC Committee	Julie Bengough	\$140.00/mtg.
LPDC Committee	Debra Ruprecht	\$140.00/mtg.

November 29, 10

LPDC Committee	Barbara Taylor	\$140.00/mtg
LPDC Committee	Sean Osborne	\$140.00/mtg.
LPDC Committee	Ronald Tisher	\$140.00/mtg
LPDC Committee	Robert Hevener	\$140.00/mtg
LPDC Committee	Heather Weimer	\$140.00/mtg.

All supplemental contracts are contingent upon participation.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

### **2010-149 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel item:

#### **1. Supplemental Staff Appointments, 2010-2011 school year**

Baseball Varsity Coach	Craig Farrar	\$4,884.88
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All supplemental contracts are contingent upon participation.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: Mr. Doty

Motion Carried

### **2010-150 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance items:

#### **1. Financial Reports**

October 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Amend Resolution Dated March 22, 2010/Accept Amounts and Rates**

Amend resolution dated March 22, 2010 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **SUPERINTENDENTS REPORT**

#### **2010-151 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Doty to approve the following items:

#### **1. Out-of State and Overnight Trip**

Cloverleaf Wrestling Team, January 28-29, 2011 to Parkersburg South High School, Parkersburg, West Virginia as presented.

November 29,

10

**2. Donations**

From James A. Curran, \$14.10 to Cloverleaf Local School District

From Friends of the Medina County Parks, Inc., \$200.00 towards the 3<sup>rd</sup> grade Wolf Creek field trip last spring.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Doty, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2010-152 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

**1. IKC Senior Class Rank – 3<sup>rd</sup> Reading**

IKC – Senior Class Rank

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: Mr. Berry

Motion Carried

**NEW BUSINESS****POTENTIAL CUTS 2010-2011 and 2011-2012**

Superintendent Kubilus presented to the Board a list of potential mid- year reductions for the 2010-2011 school year as well as potential full-year reductions and mid-year reductions for the 2011-2012 school year. The Superintendent informed the audience that a Community Meeting will be held on December 6, 2010 at 6:00 p.m. at the Seville Intermediate School Auditorium. The public will have an opportunity to comment on these reductions at that time. The recommended reductions will be acted upon at the rescheduled regular board meeting on December 13, 2010 at 7:00 p.m. See Exhibit A.

**2010-153 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to enter executive session for the purpose of discussing negotiations and the appointment, dismissal and/or compensation of a public employee. In 8:05 p.m./Out 9.05 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

**2010-154 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hutson to adjourn the meeting at 9:05 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

December 6, 2010  
Seville Intermediate School Auditorium  
6:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

B. PUBLIC PARTICIPATION

At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

C. **2010-2011 Cuts**  
**2011-2012 Cuts**

D. **Organizational Meeting Date**

E. **Supplemental Staff Appointment**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointment for the 2010-2011 school year:

Elementary Ski Club Advisor            Tonya Swain            \$593.13

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **Overnight Trip**

It is recommended the Cloverleaf Board of Education approve the overnight field trip of the High School Wrestling Team to Independence, Ohio December 10, 2010 as presented.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G. EXECUTIVE SESSION**

It is recommended the Cloverleaf Board of Education go into Executive Session for the purposes of discussing negotiations and the appointment, dismissal and/or employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

**H. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

December 6,

10

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on December 6, 2010 at 6:00 p.m. at the Seville Intermediate School Auditorium. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **PUBLIC PARTICIPATION**

The Cloverleaf Local Board of Education opened the meeting to the audience to receive input on the potential reductions for FY2011 and FY2012. Numerous individuals spoke to the Board regarding his/her concerns and/or questions. The topics discussed are listed below.

- Closure of three elementary buildings
- Process of determining recommended cuts
- Educational impact on students
- Possible reduction of administrative staff
- Impact of eliminating High School transportation
- Impact of pay-to-participation fees for band
- Distribution of cuts with band
- Economic impact to the Seville community with closing the Seville building
- Financial impact of the trimester schedule
- Collaboration with CEA union and the OAPSE union for potential cost saving ideas
- Financial impact of potential loss of students due to reductions and pay-to-participate fees
- Fees assessed to community members utilizing the buildings
- Number of principals for reconfiguration of buildings
- Value of team teaching
- Serving gifted students
- Soliciting input from staff members
- Comparison to other school districts versus individual school needs
- Financials of the district
- Fiscal Emergency
- Timing of the reductions and notifications to employees and parents
- Unemployment costs
- Possible move of 5<sup>th</sup> grade to Lodi and Seville
- Furlough days

## **DARE/RESOURCE OFFICER**

Deputy Pries, DARE/Resource Officer, introduced himself to the Board of Education.

## **2010-2011 CUTS/2011-2012 CUTS**

The Board continued discussion on the 2010-2011 and 2011-2012 cuts. Topics included soliciting cost saving suggestions from staff, approaching the unions on taking a pay cut, offering 9<sup>th</sup> grade football, fiscal emergency, and other impacts to the five-year forecast.

December 6, 10

**ORGANIZATIONAL MEETING DATE**

The Organizational Meeting and Work Session will be held on January 10, 2010 at 7:00 p.m. at Cloverleaf High school.

**2010-155 SUPPLEMENTAL STAFF APPOINTMENT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following item:

**1. Supplemental Staff Appointment, 2010-2011 school year**

Elementary Ski Club Advisor	Tonya Swain	\$593.16
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Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mrs. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

Motion Carried

**2010-156 OVERNIGHT TRIP**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty to approve the following item:

**1. Overnight Trip**

High School Wrestling Team to Independence, Ohio on December 10, 2010, at no cost to the District, as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-157 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to enter executive session for the purpose of discussing negotiations and the appointment, dismissal and/or employment of a public employee. In 8:01 p.m./Out 8:53 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

**2010-158 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 8:53 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

December 13, 2010  
Cloverleaf High School Library  
7:00 A.M.

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the November 29, 2010 regular session, and the December 6, 2010 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of November 29, 2010 regular session, and the December 6, 2010 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. SUPERINTENDENT'S REPORT – Mr. Kubilus**

**C-1 Resolution Implementing a Layoff of Nonteaching Employee**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employee as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following position is hereby abolished effective December 31, 2010: One Level I Secretary.

Section 2. Based upon the abolishment of a position as set forth in Section 1, the following employee is laid off effective December 31, 2010: Pamela George. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Resolution Implementing a Layoff of Nonteaching Employee**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employee as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following position is hereby abolished effective December 31, 2010: One Level II Secretary.

Section 2. Based upon the abolishment of a position as set forth in Section 1, the following employee is laid off effective December 31, 2010: Deborah Groetz. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-3 Resolution Implementing a Layoff of Nonteaching Employee**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employee as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective December 31, 2010:

One 6 hour High School Aide  
One 2 hour Elementary School Aide

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective December 31, 2010: Lisa Machar and Melissa Henderson. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-4 Resolution Implementing a Layoff of Nonteaching Employee**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employee as presented.

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective December 31, 2010:

One 7+1 hour Custodian  
Two 7 hour Custodians  
One 5 hour Custodian  
One 3 hour Custodian

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective December 31, 2010:

Pat Johnson  
Diana Stark  
Ronnie Cox  
Richard Wuthrich  
Scott Hower

The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-5 Resolution Implementing a Layoff of Nonteaching Employee**

It is recommended the Cloverleaf Board of Education approve the resolution implementing a layoff of nonteaching employee as presented.

WHEREAS, the Board of Education may implement a reduction in force of the classified employees pursuant to O.R.C. §3319.172 for financial reasons; and

WHEREAS, the Board of Education finds that financial reasons require a reduction in the classified staff.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to financial reasons, the following position is hereby abolished effective December 31, 2010: One Accounts Payable Clerk.

Section 2. Based upon the abolishment of a position as set forth in Section 1, the following employee is laid off effective December 31, 2010: Jennifer Sutherland. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

**Cloverleaf Board of Education approval of item C-5**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-6 Permanent Improvement Fund**

It is recommended the Cloverleaf Board of Education approve the allocation of \$150,000 from the Permanent Improvement fund for textbook purchases.

**Cloverleaf Board of Education approval of item C-6**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-7 Resolution Authorizing the Treasurer to Reflect Certain CRA Proceeds being on deposit to the benefit of the District's General Fund**

It is recommended the Cloverleaf Board of Education approve a resolution authorizing the Treasurer to reflect certain CRA proceeds being on deposit to the benefit of the District's General Fund as presented.

WHEREAS, as of June 30, 2010, \$123,793.65 was on deposit in the District's Fund 019 (Other Grant Fund), which funds constitute money received by the District from one or more Community Reinvestment Area compensation agreements (the CRA Proceeds); and

WHEREAS, the use of the CRA Proceeds, not being restricted to any particular use or purpose, ought to have been deposited in the District's Fund 001 (General Fund) under Ohio Revised Code Section 5705.10(D); and

WHEREAS, under the authority of Ohio Attorney General Opinion Number 1958-1833, this Board desires to authorize the Treasurer to correct the books and records of the District to reflect the proper deposit of the CRA Proceeds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, two-thirds of its members concurring, that:

Section 1. This Board authorizes the Treasurer to correct the books and records of the District to reflect the proper deposit of the CRA Proceeds in Fund 001. The Treasurer is further authorized to take any other action deemed necessary or desirable to accomplish the objective contemplated by this Resolution, including but not limited to transferring the CRA Proceeds to Fund 001, any activity, service, or other undertaking for which Fund 019 may have once existed being paid for and terminated.

Section 2. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item C-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-8 New Facility Rental Fees (attachment)**

It is recommended the Cloverleaf Board of Education approve the new facility rental fees as presented to be effective January 1, 2011.

**Cloverleaf Board of Education approval of item C-8**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-9 Cut High School Busing**

It is recommended the Cloverleaf Board of Education approve the recommendation to cut high school busing beginning January 3, 2011.

**Cloverleaf Board of Education approval of item C-9**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-10 Fiscal Recovery Plan (attachment)**

It is recommended the Cloverleaf Board of Education approve the fiscal recovery plan to be submitted to the Ohio Department of Education as presented.

**Cloverleaf Board of Education approval of item C-10**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-11 Medina County Substitute Teacher/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

Both

Cinda Shaver

Substitute

Brett Baisch

Paul Erb

Paulette Hoak

Amanda Mowrey

Jenifer Saros

Lindsay Streb

Noelle Zambetti

**C-12 Certified Staff Continuing Contracts**

It is recommended the Cloverleaf Board of Education approve the following certified staff continuing contracts effective December 14, 2010:

Angela Barth

Kimberly Crow

Tracy Daniels

Christine Henn

Megan Maloney

Stacy Skowronski

**C-13 Supplemental Staff Contracts**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff contracts for the 2010-2011 school year. (All supplemental contracts contingent upon participation.)

Westfield Building Head Teacher

Joyce Stephenson

\$697.84

**C-14 Classified Staff Contracts**

It is recommended the Cloverleaf Board of Education approve the classified staff contracts as presented.

Everett Plesz, continuing contract, effective January 21, 2011

Heather Osborn, continuing contract, effective January 21, 2011

**C-15 Classified Staff Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff substitute appointments effective December 14, 2010.

Pamela Labbe, substitute aide

Dana Kulas, substitute aide



**C-16 Amend Supplemental Staff Contract Amounts**

It is recommended the Cloverleaf Board of Education approve the following amended supplemental staff contract amounts:

James Humiston, Baseball JV Coach **from** \$3,838.12 **to** \$3,489.20

Kurtis Wentink, Wrestling Assistant 7/8 Grade Coach **from** \$2,965.82 **to** \$2,267.98

**Cloverleaf Board of Education approval of items C-11 through C-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-17 Medina County Public Transit Vendor Agreement (attachment)**

It is recommended the Cloverleaf Board of Education approve the agreement between Medina County Public Transit and Cloverleaf Local Schools for transportation services to be paid out of general fund as presented.

**Cloverleaf Board of Education approval of item C-17**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-18 Middle School Sports Presentation Clarification**

**D. BUSINESS/FINANCE** – Mrs. Workman

**D-1 Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

**D-2 Establish Fund**

It is recommended the Cloverleaf Board of Education Establish Fund 506 for Race to the Top funds.

**Cloverleaf Board of Education approval of items D-1 through D-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**D-3 Tax Anticipation Note Resolution**

It is recommended the Cloverleaf Board of Education approve a resolution providing for the issuance and sale of current tax revenue notes, Series 2010-2011, in an aggregate principal amount not to exceed \$1,000,000 as presented.

WHEREAS, this Board has determined, as provided in this Resolution, to borrow money in anticipation of the collection of current ad valorem property tax revenues in and for the fiscal year which will commence on July 1, 2010 (herein called “Fiscal Year 2011”) and to issue notes evidencing that borrowing; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified that the maximum maturity of those notes is June 30, 2011;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer’s office.*

Section 1. This Board determines that it is necessary to borrow, pursuant to Section 133.10 of the Revised Code and for the purpose of paying current expenses of the School District in Fiscal Year 2011, an amount not to exceed \$1,000,000 in anticipation of the collection of current property tax revenues in and for Fiscal Year 2011 to be received from all settlements of those taxes for that purpose that are to be received in the remainder of that fiscal year, other than taxes to be received for the payment of debt charges, and to issue the School District's "Current Tax Revenue Notes, Series 2010-2011" (the "Notes"), to evidence that borrowing. This Board further determines that the authorized maximum aggregate principal amount of the Notes does not exceed one-half of the amount that the County Budget Commission estimates this Board will receive from all property taxes that are to be distributed to this Board in Fiscal Year 2011 after issuance of the Notes, other than such taxes to be received for the payment of debt charges, and less all advances; that the estimated amount is supported by the latest Official or Amended Official Certificate of Estimated Resources for Fiscal Year 2011 filed with this Board; and that the total appropriations by the Board from each fund for Fiscal Year 2011 do not exceed, and, on the date of issuance of the Notes, will not exceed, the certified estimated revenue available for expenditure from each fund.

Section 2. The Notes shall be issued in an aggregate principal amount not to exceed \$1,000,000 (with such amount to be determined by the Treasurer in the certificate awarding the Notes referenced in Section 4 hereof (the "Final Terms Certificate")), shall be dated their date of issuance; shall mature on a date selected by the Treasurer in the Final Terms Certificate (but no later than June 30, 2010); shall, if agreed to by the original purchaser, be subject to redemption prior to maturity in whole or in part at the sole discretion of the Board of Education; shall be issued in one denomination representing the entire principal amount and in no case shall any denomination of the Notes be less than \$100,000; and shall bear interest (computed on the basis of a 360-day year consisting of twelve 30-day months) at a rate not exceeding 4.50% per annum (to be determined by the Treasurer in the Final Terms Certificate), payable at maturity.

Prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 3 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

Section 3. The Notes shall be signed by the President or the Vice-President, and Treasurer, of this Board, provided that one of those signatures may be a facsimile; shall be payable, without deduction for services of the School District's

paying agent, at the office of a bank or trust company designated by the Treasurer in the Final Terms Certificate, after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Chapter 133 of the Revised Code, Section 133.10 thereof and this Resolution.

Section 4. The Notes shall be awarded and sold at private sale to the original purchaser identified by the Treasurer in the Final Terms Certificate for not less than the par value of the Notes and in accordance with Sections 1, 2 and 3 of this Resolution. The Treasurer is hereby authorized and directed to make all of the designations and determinations herein authorized and referred to, in a Final Terms Certificate, and to deliver the Notes, when executed, upon payment of the purchase price. The President, Vice-President and Treasurer of this Board, and the Superintendent, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution. In connection with the issuance of the Notes herein authorized, the law firm of Squire, Sanders & Dempsey L.L.P. is hereby retained to act as bond counsel to this Board and School District.

Section 5. The proceeds of the sale of the Notes shall be paid into the General Fund and shall be used only for the purposes for which the current property tax revenues anticipated are levied, collected and appropriated.

Section 6. The levy by this Board of the taxes anticipated by the Notes on all taxable property in this District on the tax list and duplicates for the tax years 2009 and 2010 to be collected by this Board during Fiscal Year 2011, by resolutions previously adopted by this Board pursuant to law, is hereby acknowledged, confirmed and ratified. Those taxes are direct taxes during the fiscal year in which the Notes will be outstanding, and are in an aggregate amount at least sufficient to provide funds to pay the debt service on the Notes at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the tax years 2009 and 2010 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for Fiscal Year 2011 are collected. The proceeds of the taxes anticipated are to be applied to the extent required to the payment of debt service on the Notes at maturity. Pursuant to law and particularly Section 133.10(E) of the Revised Code, the amounts of the proceeds of those taxes required to pay that debt service are appropriated to pay that debt service and other appropriations from those sources shall be limited to the balance available after deducting the amounts required to pay the debt charges and financing costs of the Notes. This Board covenants that it will give effect to that appropriation, to the extent stated above, in resolutions it hereafter adopts appropriating money for expenditure or encumbrance in Fiscal Year 2011.

Section 7. The Board requests the County Auditor of the County of Medina to draw and issue at the time of each distribution (by advance, settlement or otherwise) to this School District of the proceeds of the taxes anticipated and levied for the purpose of paying current expenses in and for Fiscal Year 2011 (including any payments from the State pursuant to Sections 321.24(F) and 323.15 of the Revised Code) after the date of the Notes, that would otherwise have been paid to the General Fund of this School District, a separate warrant for payment into a separate account of the Bond Retirement Fund of this School District established under Section 8 of this Resolution (the "CTRNs Account"), to include that portion of that distribution needed to ensure payment of the debt service on the Notes at maturity, and to draw and issue a separate warrant for payment into the General Fund for the balance of that distribution. The portion of each distribution to be included in a separate warrant for payment into the CTRNs Account shall be the product of the following calculation: the total amount of that distribution multiplied by a fraction the numerator of which is the aggregate amount of the debt service to their stated maturity on the Notes and the denominator of which is the total estimated net amount of the proceeds from the taxes anticipated and levied for the purpose of paying current expenses in Fiscal Year 2011 distributed and to be distributed to this Board between the date of the Notes and their stated maturity date. The portion of the last distribution to be so included in a separate warrant for payment into the CTRNs Account shall be in the amount certified to the County Auditor by the Treasurer of this Board as the amount necessary, after taking into account amounts credited and to be credited to the CTRNs Account, to make timely payment of debt service on the Notes.

Section 8. The Board establishes, and covenants that it will maintain until the debt service on the Notes is paid, the CTRNs Account as a separate account as part of the Bond Retirement Fund. The Treasurer shall credit to that separate account that portion of each distribution to the Board of those anticipated current tax revenues (whether or not that portion is evidenced by or included in a separate warrant), calculated in accordance with Section 7 of this Resolution, needed to ensure payment of the debt service to their stated maturity on the Notes. So long as any portion of the principal of or interest on the Notes is unpaid, the moneys credited to that separate account shall be used and are pledged solely for the purpose of paying that principal and interest. Should accumulated amounts credited to this account produce an amount less than the amount needed to make timely payment of debt service on the Notes, the full amount needed to make up any such deficiency shall be paid by the Treasurer into the Bond Retirement Fund and credited to that separate account from the latest distribution or distributions to the School District of those anticipated current tax revenues received prior to the stated maturity date of the Notes.

Section 9. This Section 9 applies if and to the extent that the interest on the Notes is to be excluded from gross income for federal tax purposes, as shall be determined by the Treasurer in the Final Terms Certificate to be in the best interest of the District. The Board of Education of the Cloverleaf Local School District covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that (a) the Notes will not (i) constitute private activity bonds, arbitrage bonds or hedge

bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code. The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for the issuance of the Notes shall give an appropriate certificate of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

This Board covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Notes as the Board is permitted or required to make

or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more

appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 10. The Treasurer is directed to forward a certified copy of this Resolution to the County Auditor of the County of Medina.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

Section 11. It is determined that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the Cloverleaf Local School District have been performed and exist, or will at the time of delivery of the Notes have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law or the amount of borrowing permitted by Section 133.10 of the Revised Code.

Section 12. It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

**Cloverleaf Board of Education approval of item D-3.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. UNFINISHED BUSINESS

E-1 **Construction Update** – Mr. Brian Snyder

F. NEW BUSINESS

F-1 **President Pro-Tempore**

It is recommended that the Cloverleaf Board of Education appoint \_\_\_\_\_, President Pro-Tempore, for the Organizational Meeting which will be held on January 10, 2011.

**Cloverleaf Board of Education approval of item F-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F-2 **Cuts Collaboration**

F-3 **Emergency Operations Levy Timeline**

G. **ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



December 13, 10

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on December 13, 2010 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2010-159 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry to approve the minutes of the November 29, 2010 regular meeting and the December 6, 2010 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Diana Stark addressed the Board regarding her position as part of the reduction in force. Mrs. Stark referred to Section 23A in the OAPSE union agreement regarding reductions is to be based upon system seniority. She had received an additional hour per day during her contract year but was not informed this would put her in a probationary contract. She asked that the matter be reviewed and reconsidered. Mr. Kubilus explained the reductions were reviewed with the union and legal counsel. Mr. Kubilus had asked legal counsel to review again and it was confirmed the District was within the legal realm of the reduction.

Lisa Micali urged the Board to reconsider cutting busing. Ms. Micali expressed her concern on safety, lack of parking, and contradicting the District's mission statement of safe environment.

John Clevidence understands the concerns raised by Lisa Micali. He will be impacted by the loss of busing but will work through it. Mr. Clevidence expressed he fully supports the cuts and feels the pain of the cuts should be spread to the community. Additional teachers will have to be let go if these reductions do not occur. Mr. Clevidence felt the community should know the District cannot run a budget on revenue from years ago.

Mark Shiverdecker expressed there are a lot of cuts and hopes the reductions are done in an appropriate order. Mr. Shiverdecker feels the gang cleaning will not work. Mr. Shiverdecker has had to take on the union responsibility in the absence of the union president and asks the reductions be conducted fairly. Mr. Kubilus commended Mr. Shiverdecker for addressing the board and for his collaboration.

The Board discussed the details of cutting busing. The discussion included parking, regulating traffic, speed limits and signage.

## **SUPERINTENDENTS REPORT**

### **2010-160 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel item:

December 13,

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**1. Resolution Implementing a Layoff of Nonteaching Employees**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following position is hereby abolished effective December 31, 2010: One Level II Secretary.

Section 2. Based upon the abolishment of a position as set forth in Section 1, the following employee is laid off effective December 31, 2010: Pamela George. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-161 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following personnel item:

**1. Resolution Implementing a Layoff of Nonteaching Employee**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

December 13,

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Section 1. Due to lack of funds, the following position is hereby abolished effective December 31, 2010: One Level II Secretary.

Section 2. Based upon the abolishment of a position as set forth in Section 1, the following employee is laid off effective December 31, 2010: Deborah Groetz. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

### **2010-162 SUPERINTENDENTS REPORTS**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry to approve the following personnel item:

#### **1. Resolution Implementing a Layoff of Nonteaching Employee**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective December 31, 2010:

One 6 hour High School Aide  
One 2 hour Elementary School Aide

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective December 31, 2010: Lisa Machar and Melissa Henderson. The Treasurer is directed to give these employees written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Hutson

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Nays: None  
 Abstain: Mr. Schmidt  
 Motion Carried

**2010-163 SUPERINTENDENTS REPORTS**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel item:

**1. Resolution Implementing a Layoff of Nonteaching Employee**

WHEREAS, the Board of Education and the Ohio Association of Public School Employees, Local 371, are parties to a Negotiated Agreement having a term of July 1, 2008, through June 30, 2011; and

WHEREAS, the Negotiated Agreement provides for the Board of Education to implement a reduction in force of the classified employees for reasons including lack of funds; and

WHEREAS, the Board of Education finds that a lack of funds requires a reduction in the classified staff; and

WHEREAS, Local 371 has been given notice of this reduction in force pursuant to the Negotiated Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to lack of funds, the following positions are hereby abolished effective December 31, 2010:

One 7+1 hour Custodian  
 Two 7 hour Custodians  
 One 5 hour Custodian  
 One 3 hour Custodian

Section 2. Based upon the abolishment of positions as set forth in Section 1, the following employees are laid off effective December 31, 2010:

Pat Johnson-1992  
 Diana Stark-1998  
 Ronnie Cox-2005  
 Richard Wuthrich-2007  
 Scott Hower-2009

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt  
 Nays: None  
 Motion Carried

**2010-164 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel item:

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**1. Resolution Implementing a Layoff of Nonteaching Employee**

WHEREAS, the Board of Education may implement a reduction in force of the classified employees pursuant to O.R.C. §3319.172 for financial reasons; and

WHEREAS, the Board of Education finds that financial reasons require a reduction in the classified staff.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Due to financial reasons, the following position is hereby abolished effective December 31, 2010: One Accounts Payable Clerk.

Section 2. Based upon the abolishment of a position as set forth in Section 1, the following employee is laid off effective December 31, 2010: Jennifer Sutherland. The Treasurer is directed to give this employee written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**2010-165 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

**1. Permanent Improvement Fund**

Allocate \$150,000 from the Permanent Improvement Fund for textbook purchases.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2010-166 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following item:

**1. Resolution Authorizing the Treasurer to Reflect Certain CRA Proceeds being on deposit to the benefit of the District's General Fund**

WHEREAS, as of June 30, 2010, \$123,793.65 was on deposit in the District's Fund 019 (Other Grant Fund), which funds constitute money received by the District from one or more Community Reinvestment Area compensation agreements (the CRA Proceeds); and

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WHEREAS, the use of the CRA Proceeds, not being restricted to any particular use or purpose, ought to have been deposited in the District's Fund 001 (General Fund) under Ohio Revised Code Section 5705.10(D); and

WHEREAS, under the authority of Ohio Attorney General Opinion Number 1958-1833, this Board desires to authorize the Treasurer to correct the books and records of the District to reflect the proper deposit of the CRA Proceeds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, two-thirds of its members concurring, that:

Section 1. This Board authorizes the Treasurer to correct the books and records of the District to reflect the proper deposit of the CRA Proceeds in Fund 001. The Treasurer is further authorized to take any other action deemed necessary or desirable to accomplish the objective contemplated by this Resolution, including but not limited to transferring the CRA Proceeds to Fund 001, any activity, service, or other undertaking for which Fund 019 may have once existed being paid for and terminated.

Section 2. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**2010-167 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

**1. New Facility Rental Fees**

New facility rental fees as presented to be effective January 1, 2011.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2010-168 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following item:

**1. Cut High School Busing**

Cut high school busing beginning January 3, 2011.

Ayes: Mr. Hutson

Nays: Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Motion Failed

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**2010-169 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following item:

**1. Fiscal Recovery Plan**

Fiscal Recovery Plan to be submitted to the Ohio Department of Education as presented.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**2010-170 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following items:

**1. Medina County Substitute Teacher/Tutor List**Both

Cinda Shaver

Substitute

Brett Baisch

Paul Erb

Paulette Hoak

Amanda Mowrey

Jenifer Saros

Lindsay Streb

Noelle Zambetti

**2. Certified Staff Continuing Contracts, effective December 14, 2010**

Angela Barth

Kimberly Crow

Tracy Daniels

Christine Henn

Megan Maloney

Stacy Skowronski

**3. Supplemental Staff Contracts, 2010-2011 school year**

Westfield Building Head Teacher Joyce Stephenson \$697.84

All supplemental contracts are contingent upon participation.

**4. Classified Staff Continuing Contracts, effective January 21, 2011**

Everett Plesz

Heather Osborn

**5. Classified Staff Substitute Appointments, effective December 14, 2010**

Pamela Labbe, substitute aide

Dana Kulas, substitute aide

**6. Amend Supplemental Staff Contract Amounts**

James Humiston, Baseball JV Coach **from** \$3,838.12 **to** \$3,489.20

Kurtis Wentink, Wrestling Assistant 7/8 Grade Coach **from** \$2,965.82 **to** \$2,267.98

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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**2010-171 SUPERINTENDENTS REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following item:

**1. Medina County Public Transit Vendor Agreement**

Agreement between Medina County Public Transit and Cloverleaf Local Schools for transportation services to be paid out of general fund as presented.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

**MIDDLE SCHOOL SPORTS PRESENTATION CLARIFICATION**

Superintendent Kubilus clarified his prior statement regarding 7<sup>th</sup> and 8<sup>th</sup> grade volleyball and basketball. The two grades are not permitted to play on the same team for volleyball and basketball per the Suburban League rules. The clarification has no financial correction.

**2010-172 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Berry to approve the following finance items:

**1. Financial Reports**

November 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Establish Fund**

Fund 506 – Race to the Top Grant

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2010-173 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mrs. Rych to approve the following finance items:

**1. Tax Anticipation Note Resolution**

WHEREAS, this Board has determined, as provided in this Resolution, to borrow money in anticipation of the collection of current ad valorem property tax revenues in and for the fiscal year which will commence on July 1, 2010 (herein called "Fiscal Year 2011") and to issue notes evidencing that borrowing; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified that the maximum maturity of those notes is June 30, 2011;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:



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Section 1. This Board determines that it is necessary to borrow, pursuant to Section 133.10 of the Revised Code and for the purpose of paying current expenses of the School District in Fiscal Year 2011, an amount not to exceed \$1,000,000 in anticipation of the collection of current property tax revenues in and for Fiscal Year 2011 to be received from all settlements of those taxes for that purpose that are to be received in the remainder of that fiscal year, other than taxes to be received for the payment of debt charges, and to issue the School District's "Current Tax Revenue Notes, Series 2010-2011" (the "Notes"), to evidence that borrowing. This Board further determines that the authorized maximum aggregate principal amount of the Notes does not exceed one-half of the amount that the County Budget Commission estimates this Board will receive from all property taxes that are to be distributed to this Board in Fiscal Year 2011 after issuance of the Notes, other than such taxes to be received for the payment of debt charges, and less all advances; that the estimated amount is supported by the latest Official or Amended Official Certificate of Estimated Resources for Fiscal Year 2011 filed with this Board; and that the total appropriations by the Board from each fund for Fiscal Year 2011 do not exceed, and, on the date of issuance of the Notes, will not exceed, the certified estimated revenue available for expenditure from each fund.

Section 2. The Notes shall be issued in an aggregate principal amount not to exceed \$1,000,000 (with such amount to be determined by the Treasurer in the certificate awarding the Notes referenced in Section 4 hereof (the "Final Terms Certificate")), shall be dated their date of issuance; shall mature on a date selected by the Treasurer in the Final Terms Certificate (but no later than June 30, 2011); shall, if agreed to by the original purchaser, be subject to redemption prior to maturity in whole or in part at the sole discretion of the Board of Education; shall be issued in one denomination representing the entire principal amount and in no case shall any denomination of the Notes be less than \$100,000; and shall bear interest (computed on the basis of a 360-day year consisting of twelve 30-day months) at a rate not exceeding 4.50% per annum (to be determined by the Treasurer in the Final Terms Certificate), payable at maturity.

Prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 3 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

Section 3. The Notes shall be signed by the President or the Vice-President, and Treasurer, of this Board, provided that one of those signatures may be a facsimile; shall be payable, without deduction for services of the School District's paying agent, at the office of a bank or trust company designated by the Treasurer in the Final Terms Certificate, after determining that the payment at that bank or trust company will not endanger the funds or securities of the School District and that proper procedures and safeguards are available for that purpose; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Chapter 133 of the Revised Code, Section 133.10 thereof and this Resolution.

Section 4. The Notes shall be awarded and sold at private sale to the original purchaser identified by the Treasurer in the Final Terms Certificate for not less than the par value of the Notes and in accordance with Sections 1, 2 and 3 of this Resolution. The Treasurer is hereby authorized and directed to make all of the designations and determinations herein authorized and referred to, in a

December 13,

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Final Terms Certificate, and to deliver the Notes, when executed, upon payment of the purchase price. The President, Vice-President and Treasurer of this Board, and the Superintendent, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution. In connection with the issuance of the Notes herein authorized, the law firm of Squire, Sanders & Dempsey L.L.P. is hereby retained to act as bond counsel to this Board and School District.

Section 5. The proceeds of the sale of the Notes shall be paid into the General Fund and shall be used only for the purposes for which the current property tax revenues anticipated are levied, collected and appropriated.

Section 6. The levy by this Board of the taxes anticipated by the Notes on all taxable property in this District on the tax list and duplicates for the tax years 2009 and 2010 to be collected by this Board during Fiscal Year 2011, by resolutions previously adopted by this Board pursuant to law, is hereby acknowledged, confirmed and ratified. Those taxes are direct taxes during the fiscal year in which the Notes will be outstanding, and are in an aggregate amount at least sufficient to provide funds to pay the debt service on the Notes at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the tax years 2009 and 2010 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for Fiscal Year 2011 are collected. The proceeds of the taxes anticipated are to be applied to the extent required to the payment of debt service on the Notes at maturity. Pursuant to law and particularly Section 133.10(E) of the Revised Code, the amounts of the proceeds of those taxes required to pay that debt service are appropriated to pay that debt service and other appropriations from those sources shall be limited to the balance available after deducting the amounts required to pay the debt charges and financing costs of the Notes. This Board covenants that it will give effect to that appropriation, to the extent stated above, in resolutions it hereafter adopts appropriating money for expenditure or encumbrance in Fiscal Year 2011.

Section 7. The Board requests the County Auditor of the County of Medina to draw and issue at the time of each distribution (by advance, settlement or otherwise) to this School District of the proceeds of the taxes anticipated and levied for the purpose of paying current expenses in and for Fiscal Year 2011 (including any payments from the State pursuant to Sections 321.24(F) and 323.15 of the Revised Code) after the date of the Notes, that would otherwise have been paid to the General Fund of this School District, a separate warrant for payment into a separate account of the Bond Retirement Fund of this School District established under Section 8 of this Resolution (the "CTRN Account"), to include that portion of that distribution needed to ensure payment of the debt service on the Notes at maturity, and to draw and issue a separate warrant for payment into the General Fund for the balance of that distribution. The portion of each distribution to be included in a separate warrant for payment into the CTRNs Account shall be the product of the following calculation: the total amount of that distribution multiplied by a fraction the numerator of which is the aggregate amount of the debt service to their stated maturity on the Notes and the denominator of which is the total estimated net amount of the proceeds from the taxes anticipated and levied for the purpose of paying current expenses in Fiscal Year 2011 distributed and to be distributed to this Board between the date of the Notes and their stated maturity date. The portion of the last distribution to be so included in a separate warrant for payment into the CTRNs Account shall be in the amount certified to the County Auditor by the Treasurer of this Board as the amount necessary, after taking into account amounts credited and to be credited to the CTRNs Account, to make timely payment of debt service on the Notes.

Section 8. The Board establishes, and covenants that it will maintain until the debt service on the Notes is paid, the CTRNs Account as a separate account as part of the Bond Retirement Fund. The Treasurer shall credit to that separate

December 13,

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account that portion of each distribution to the Board of those anticipated current tax revenues (whether or not that portion is evidenced by or included in a separate warrant), calculated in accordance with Section 7 of this Resolution, needed to ensure payment of the debt service to their stated maturity on the Notes. So long as any portion of the principal of or interest on the Notes is unpaid, the moneys credited to that separate account shall be used and are pledged solely for the purpose of paying that principal and interest. Should accumulated amounts credited to this account produce an amount less than the amount needed to make timely payment of debt service on the Notes, the full amount needed to make up any such deficiency shall be paid by the Treasurer into the Bond Retirement Fund and credited to that separate account from the latest distribution or distributions to the School District of those anticipated current tax revenues received prior to the stated maturity date of the Notes.

Section 9. This Section 9 applies if and to the extent that the interest on the Notes is to be excluded from gross income for federal tax purposes, as shall be determined by the Treasurer in the Final Terms Certificate to be in the best interest of the District. The Board of Education of the Cloverleaf Local School District covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent, if any, as may be necessary so that (a) the Notes will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest thereon will not be treated as a preference item under Section 57 of the Code. The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for the issuance of the Notes shall give an appropriate certificate of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of interest on the Notes.

This Board covenants that (a) it will take or cause to be taken such actions which may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions which would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate rebate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code. The Treasurer and other appropriate officers are hereby authorized and directed to take any and all actions, make calculations and rebate payments, and make or give reports and certifications, as may be appropriate to assure such exclusion of that interest.

The Treasurer, as the fiscal officer, or any other officer of the Board having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board with respect to the Notes as the Board is permitted or required to make

or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board, as may be

December 13, 10

appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more

appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the Board regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

Section 10. The Treasurer is directed to forward a certified copy of this Resolution to the County Auditor of the County of Medina.

Section 11. It is determined that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the Cloverleaf Local School District have been performed and exist, or will at the time of delivery of the Notes have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law or the amount of borrowing permitted by Section 133.10 of the Revised Code.

Section 12. It is found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Abstain: Mr. Hutson

Motion Carried

#### **UNFINISHED BUSINESS**

##### **CONSTRUCTION UPDATE**

Superintendent Kubilus recommended delaying discussion to the next board meeting on January 10, 2011.

#### **NEW BUSINESS**

##### **2010-174 PRESIDENT PRO-TEMPORE**

Mr. Doty motioned, seconded by Mr. Berry to appoint Mr. Schmidt, President Pro-Tempore, for the Organizational Meeting which will be held on January 10, 2011.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

#### **CUTS COLLABORATION**

Superintendent Kubilus discussed with the Board plans to seek collaboration with staff on potential cuts. The following meeting dates were set.

January 10, 2011 – 3:00 p.m. – Rec Center

January 12, 2011 – 9:45 a.m. – Bus Garage

January 12, 2011 – 4:00 p.m. – Westfield Upper Elementary

#### **EMERGENCY OPERATIONS LEVY TIMELINE**

The Board discussed the timeline to place a levy on the May 2011 ballot. The Board will review levy scenarios at the January 10 Organizational meeting. The first resolution will be

December 13, 10

presented at the January 24, 2011 board meeting for action. A special board meeting will be set prior to February 2, 2011 to act on the second resolution.

**2010-175 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Doty to adjourn the meeting at 8:27 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

December 22, 10

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on December 22, 2010 at 7:45 a.m. at the Cloverleaf Board of Education Conference Room. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. William Hutson
Mrs. Jane Rych	Mr. Michael Schmidt

**2010-176 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry, to approve the following item:

**1. Classified Staff Reduction in Force**

WHEREAS, the Board of Education adopted a resolution at its meeting on December 13, 2010, implementing a reduction in force of the classified staff; and

WHEREAS, one employee was erroneously designated for layoff.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The Board of Education's action to lay off Diana Stark is hereby rescinded. Everett Plesz is laid off effective December 31, 2010, due to lack of funds.

Section 2. The Treasurer is directed to give Mr. Plesz written notice of this action on behalf of the Board of Education.

Section 3. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried.

**2010-177 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Huston, to approve the following item:

**1. Classified Staff Voluntary Layoff Resolution**

WHEREAS, the Board of Education adopted a resolution at its meeting on December 13, 2010, implementing a reduction in force of the classified staff.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Christy Sullivan has voluntarily accepted layoff from her position as educational aide, and accordingly is laid off effective December 31, 2010,

December 22, 10

with recall rights under the Negotiated Agreement between the Board of Education and OAPSE Local 371.

Section 2. It is found and determined that all formal actions of the Board concerning and related to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements, including O.R.C. §121.22.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried.

**2010-178 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych, to approve the following item:

**1. Classified Staff Transfers, effective January 1, 2011**

Kathy Carlton **from** Level II Secretary Westfield Upper Elementary **to** Level II Secretary Lodi Primary School, \$15.31/hr.

Patty Rusnak **from** Level II Secretary Community Information **to** Level II Secretary Special Services, \$14.34/hr.

William Hausch, custodian, 8 hrs/day (4 hrs. High School, 3 hrs. field house, 1 hr. bus garage), 3 pm – 11 pm, \$14.87/hr.

Michael Robertson, custodian, 8 hrs./day, Middle School 3 pm – 11 pm, \$14.87/hr.

Diana Stark, custodian, 8 hrs./day, Westfield Upper Elementary, 3 pm – 11 pm, \$14.38/hr.

Lonnie Ramsier, custodian, 8 hrs./day, Lodi Primary, 3 pm – 11 pm, \$15.36/hr.

Teresa Swindig, custodian, 8 hrs/day, Cloverleaf Recreation Center, 8:30 am-5:00 pm (no change from current position), \$14.87/hr.

Richard McCue, custodian, 8 hrs./day, rotational crew (High School/Middle School), 3:00 pm – 11:00 pm, \$13.90/hr.

Joanne Toven, custodian, 8 hrs./day, rotational crew (High School/Middle School), 3:00 pm – 11:00 pm, \$13.90/hr.

Herbert Napier, custodian, 8 hrs./day, rotational crew (Lodi/Westfield), 3 pm – 11 pm, \$13.53/hr.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried.

December 22,

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**2010-179 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson, to approve the following item:

**1. Classified Staff Change in Status, effective January 1, 2011**

Michele Venus, **from** 6.0 hrs./day High School educational aide, **to** 7.0 hrs./day Middle School educational aide, \$11.06/hr.

Deanna Lacko, Middle School educational aide **from** 7.0 hr./day **to** 6.5 hrs./day, \$10.86/hr.

Heather Osborn, Middle School educational aide **from** 6.5 hrs./day **to** 3.0 hrs./day, \$10.45/hr.

Anita Whitslar, Middle School educational aide **from** 3.0 hrs./day **to** 3.75 hrs./day, \$10.45/hr.

Tracy Rogers, **from** 2.0 hrs./day Seville Intermediate educational aide, **to** 3.75 hrs./day Middle School educational aide, \$10.66/hr.

Donna Fankhauser, custodian, **from** 5 hrs/day, 9 months/year **to** 6 hrs/day, 12 months/year, Seville Intermediate, 3 pm - 11 pm, \$13.85/hr.

Barbara Storm custodian, **from** 7 hrs./day **to** 6 hrs./day, rotational crew (High School/Seville), 3 pm – 11 pm, \$13.25/hr.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried.

**2010-180 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych, to approve the following item:

**1. Certified Staff Transfer, effective January 1, 2011**

Stefanie Jackson **from** Lodi Primary School tutor **to** Westfield Upper Elementary Title I tutor, \$26,868.24 per year

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried.

**2010-181 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 8:15 a.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION ORGANIZATIONAL MEETING and WORKSESSION

January 10, 2011

Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-4. **President Pro Tempore calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**A-6. Nomination and Election of President**

Mike Schmidt, as president pro tempore, calls for nominations for president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-7 Nomination and Election of Vice President (RC 3313.14)**

Mike Schmidt, as president pro tempore, calls for nominations for vice-president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-8 Oath of Office for new board officers for 2011 (by treasurer)**

**A-9 Treasurer Pro-Tempore**

It is recommended that the Cloverleaf Board of Education choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-10 Board Representative – Cloverleaf Community Recreation Center**

It is recommended that the Cloverleaf Board of Education choose one of its members as representative of the Cloverleaf Community Recreation Center for 2011.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-11 Board Representative – Medina County Career Center**

It is recommended that the Cloverleaf Board of Education choose one of its members representative of the Medina County Career Center January – December 2011.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-12 Board Committees**

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2011:

OSBA Legislative Liaison - \_\_\_\_\_

OSBA Student Achievement Liaison - \_\_\_\_\_

Finance Committee - \_\_\_\_\_

Policy Committee - \_\_\_\_\_

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-13 **Adoption of 2011-2012 Alternative Tax Budget Information**  
(attachment)

It is recommended that the Cloverleaf Board of Education adopt the 2011-2012 Alternative Tax Budget Information per attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-14 **2011 Fiscal Procedures**

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2011;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

**A-15 Establishment of time and place for regular meetings (ORC 3313.15)**

It is recommended that the Cloverleaf Board of Education establish the following Cloverleaf Board of Education meeting schedule for 2011. All meetings will begin at 7:00 pm unless otherwise advertised. Work sessions will be held at the Cloverleaf High School Library on the second Monday of each month. Regular meetings will be held on the Fourth Monday of each month (except December) at the following locations:

January 24, 2011	Cloverleaf High School Library
February 28, 2011	Cloverleaf High School Library
March 28, 2011	Cloverleaf High School Library
April 25, 2011	Cloverleaf High School Library
May 23, 2011	Cloverleaf High School Library
June 27, 2011	Cloverleaf High School Library
July 25, 2011	Cloverleaf High School Library
August 22, 2011	Cloverleaf High School Library
September 26, 2011	Cloverleaf Middle School Media Center
October 24, 2011	Cloverleaf High School Library
November 28, 2011	Cloverleaf High School Library
December 12, 2011	Cloverleaf High School Library

**A-16 Certify Enrollment – Establish Service Fund (ORC 3315.15)**

It is recommended that the Cloverleaf Board of Education accept the enrollment of 2,994 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

**Cloverleaf Board of Education approval of items A-14 through A-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **Construction Update** – Mr. Snyder

D. **Post-Audit Report** – Mrs. Workman

E. **Five-Year Forecast Review** – Mrs. Workman

F. **Levy Discussion** – Mrs. Workman

G. **Board Evaluation** – Mr. Koran

H. **Executive Session - Negotiations**

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION ORGANIZATIONAL MEETING and WORKSESSION

January 10, 2011

Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. OPENING OF MEETING

A-1. **President pro tempore calls meeting to order**

A-2. **Pledge to Flag**

A-3. **Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-4. **President Pro Tempore calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-5. **Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



**A-6. Nomination and Election of President**

Mike Schmidt, as president pro tempore, calls for nominations for president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-7 Nomination and Election of Vice President (RC 3313.14)**

Mike Schmidt, as president pro tempore, calls for nominations for vice-president.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-8 Oath of Office for new board officers for 2011 (by treasurer)**

**A-9 Treasurer Pro-Tempore**

It is recommended that the Cloverleaf Board of Education choose one of its members as Treasurer Pro-Tempore in case of the Treasurer's absence from a meeting.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-10 Board Representative – Cloverleaf Community Recreation Center**

It is recommended that the Cloverleaf Board of Education choose one of its members as representative of the Cloverleaf Community Recreation Center for 2011.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-11 Board Representative – Medina County Career Center**

It is recommended that the Cloverleaf Board of Education choose one of its members representative of the Medina County Career Center January – December 2011.

\_\_\_\_\_ placed the name of \_\_\_\_\_  
in nomination. There being no further nominations, \_\_\_\_\_  
moved that the nominations be closed and that the treasurer be instructed  
to cast a unanimous vote for \_\_\_\_\_.  
\_\_\_\_\_ seconded that motion.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-12 Board Committees**

It is recommended that the Cloverleaf Board of Education appoint the following board committees for 2011:

OSBA Legislative Liaison - \_\_\_\_\_

OSBA Student Achievement Liaison - \_\_\_\_\_

Finance Committee - \_\_\_\_\_

Policy Committee - \_\_\_\_\_

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-13 **Adoption of 2011-2012 Alternative Tax Budget Information**  
(attachment)

It is recommended that the Cloverleaf Board of Education adopt the 2011-2012 Alternative Tax Budget Information per attached.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-14 **2011 Fiscal Procedures**

It is recommended that the Cloverleaf Board of Education authorize the treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in 2011;

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;
- Borrow funds when needed, upon the approval of the Board of Education.

**A-15 Establishment of time and place for regular meetings (ORC 3313.15)**

It is recommended that the Cloverleaf Board of Education establish the following Cloverleaf Board of Education meeting schedule for 2011. All meetings will begin at 7:00 pm unless otherwise advertised. Work sessions will be held at the Cloverleaf High School Library on the second Monday of each month. Regular meetings will be held on the Fourth Monday of each month (except December) at the following locations:

January 24, 2011	Cloverleaf High School Library
February 28, 2011	Cloverleaf High School Library
March 28, 2011	Cloverleaf High School Library
April 25, 2011	Cloverleaf High School Library
May 23, 2011	Cloverleaf High School Library
June 27, 2011	Cloverleaf High School Library
July 25, 2011	Cloverleaf High School Library
August 22, 2011	Cloverleaf High School Library
September 26, 2011	Cloverleaf Middle School Media Center
October 24, 2011	Cloverleaf High School Library
November 28, 2011	Cloverleaf High School Library
December 12, 2011	Cloverleaf High School Library

**A-16 Certify Enrollment – Establish Service Fund (ORC 3315.15)**

It is recommended that the Cloverleaf Board of Education accept the enrollment of 2,994 students and authorize the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

**Cloverleaf Board of Education approval of items A-14 through A-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **Construction Update** – Mr. Snyder

D. **Post-Audit Report** – Mrs. Workman

E. **Five-Year Forecast Review** – Mrs. Workman

F. **Levy Discussion** – Mrs. Workman

G. **Board Evaluation** – Mr. Koran

H. **Executive Session - Negotiations**

**I. ADJOURNMENT**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

January 10, 11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met for an Organizational Meeting and Work Session on January 10, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President Pro-Tempore, called the meeting to order. Upon roll call the following members responded:

- |                       |                 |
|-----------------------|-----------------|
| Mr. Christopher Berry | Mr. Joseph Doty |
| Mr. William Hutson    | Mrs. Jane Rych  |
| Mr. Michael Schmidt   |                 |

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**2011-2 NOMINATION AND ELECTION OF PRESIDENT**

Mr. Hutson motioned that Mr. Schmidt be nominated for President. Mr. Doty seconded the nomination. There being no further discussion, the treasurer was instructed to cast a unanimous vote for Mr. Schmidt as President.

Roll call as follows:

- Ayes: Mr. Hutson, Mr. Doty, Mr. Berry Mrs. Rych, and Mr. Schmidt
- Nays: None
- Motion Carried

**2011-3 NOMINATION AND ELECTION OF VICE-PRESIDENT (RC3313.14)**

Mr. Berry motioned that Mr. Doty be nominated for Vice-President. Mrs. Rych seconded the nomination. There being no further discussion, the treasurer was instructed to cast a unanimous vote for Mr. Doty as Vice-President.

Roll call as follows:

- Ayes: Mr. Berry, Mrs. Rych, Mr. Doty, Mr. Hutson, and Mr. Schmidt
- Nays: None
- Motion Carried

The Treasurer administered the oath of office to the new board officers:

I, Michael Schmidt and Joseph Doty, (President and Vice-President) solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as (President and Vice-President) of the Board of Education of the Cloverleaf Local School District, Medina County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified, so help me God.

\_\_\_\_\_ President

\_\_\_\_\_ Vice-President

**2011-4 TREASURER PRO-TEMPORE**

Mr. Berry motioned, seconded by Mr. Doty to appoint Mr. Hutson or to choose one of its members as Treasurer Pro-Tempore in case of the Treasurer’s absence from a meeting.

Roll call as follows:

- Ayes: Mr. Berry, Mrs. Rych, Mr. Doty, Mrs. Rych, and Mr. Schmidt
- Nays: None
- Motion Carried

January 10, 11

**2011-5 BOARD REPRESENTATIVE – CLOVERLEAF COMMUNITY RECREATION CENTER**

Mr. Doty nominated himself as the Board’s Representative of the Cloverleaf Community Recreation Center for 2011, seconded by Mr. Hutson.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2011-6 BOARD REPRESENTATIVE – MEDINA COUNTY CAREER CENTER**

Mr. Schmidt nominated himself as the Board’s Representative of the Medina County Career Center for the period January – December, 2011, seconded by Mr. Berry.

Roll call as follows:

Ayes: Mr. Schmidt, Mr. Berry, Mr. Doty, Mr. Hutson, and Mrs. Rich

Nays: None

Motion Carried

**2011-7 BOARD COMMITTEES**

Mr. Doty motioned, seconded by Mr. Hutson to approve board committees for calendar year 2010 as follows:

OSBA Legislative Liaison	Mr. Hutson
OSBA Student Achievement Liaison	Mr. Berry
Finance Committee	Mr. Berry and Mr. Hutson
Policy Committee	Mr. Doty and Mrs. Rych

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2011-8 ADOPTION OF 2011-2012 ALTERNATIVE TAX BUDGET**

Mr. Doty motioned, seconded by Mr. Berry to approve the 2011-2012 Alternative Tax Budget as presented.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2011-9**

Mr. Hutson motioned, seconded by Mr. Doty to approve the following recommendations:

**1. 2011 FISCAL PROCEDURES**

Authorized the Treasurer to perform the following functions in order to proceed with prompt transactions of fiscal affairs in calendar year 2011.

- Pay bills insofar as they fall due, providing there is money in the appropriations;
- Invest funds when practical in Certificates of Deposit and/or Repurchase Agreements;
- Request advances as often as necessary from the office of the county Auditor;



January 10,

11

- Borrow funds when needed, upon the approval of the Board of Education.

## 2. **BOARD MEETING SCHEDULE:**

All meetings will begin at 7:00 p.m. unless otherwise advertised. Work sessions will be held on the second Monday of each month (no work session in December) at the Cloverleaf High School Library; regular meetings will be held on the fourth Monday of each month (except in December) at the following locations:

January 24, 2011	Cloverleaf High School Library
February 28, 2011	Cloverleaf High School Library
March 28, 2011	Cloverleaf High School Library
April 25, 2011	Cloverleaf High School Library
May 23, 2011	Cloverleaf Middle School Media Center
June 27, 2011	Cloverleaf High School Library
July 25, 2011	Cloverleaf High School Library
August 22, 2011	Cloverleaf High School Library
September 26, 2011	Lodi Primary School Auditorium
October 24, 2011	Seville Intermediate School Auditorium
November 28, 2011	Westfield Upper Elementary Auditorium
December 12, 2011	Cloverleaf High School Library

## 3. **ENROLLMENT CERTIFICATION AND SERVICE FUND**

Accepted the enrollment of 2,994 students and authorized the Treasurer to establish a service fund of \$20,000 as stipulated in ORC 3315.15.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

None

## **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the Pre-K 4 elementary building construction project.

## **MEDINA COUNTY COLLABORATIVE MEETING**

Mr. Schmidt reported the collaboration effort is moving along. A meeting will be held on January 20, 2011 with the Medina County board member representatives, superintendents, treasurers, technology staff, and curriculum staff. The meeting is to align roles and responsibilities for each district.

## **POST AUDIT REPORT**

Treasurer Workman reported the District received the best opinion on the 2009-2010 audit. There were no material weaknesses or significant deficiencies. The staff were commended on their work.

## **FIVE YEAR FORECAST REVIEW**

Treasurer Workman reviewed the updates to the five-year forecast which will be presented at the regular board meeting for approval.

## **LEVY DISCUSSION**

The Board discussed various levy scenarios. The Finance Committee will review the scenarios and make a recommendation at the next board meeting.

January 10, 11

**BOARD EVALUATION**

Will Koran, Medina County Educational Service Center, reviewed the results of the Board self-evaluation conducted earlier in the year.

**2011-10 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych to enter executive session for the purpose of discussing negotiations. In 8:24 p.m./Out 9:34 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, and Mr. Schmidt

Nays: None

**2011-11 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Hutson to adjourn the meeting at 9:34 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

January 10,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on January 10, 2011 at 3:00 p.m. at the Cloverleaf Recreation Center. Mr. Michael Schmidt, President Pro-Tempore, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

**PUBLIC PARTICIPATION**  
**CUTS COLLABORATION**

Superintendent Kubilus stated the purpose of the meeting was for dialogue on ideas for potential cuts. The topics discussed are listed below.

- Impact on Music Department with current proposed reductions
  - Reconsider the proposed elimination of .5 music teacher
  - Eliminate the 6<sup>th</sup> grade general music instead of 5<sup>th</sup> grade band
  - Allow music education specialists to collaborate with administration on redistribution of staff
- Impact of the band pay-to-participate fees
  - Allow collaboration with band boosters to research a different pay-to-participate fee structure
- Concerns were raised over the safety of evening custodians who will be alone in the building. Superintendent Kubilus will work with the Maintenance Director regarding this issue.
- Concerns were raised over the new cleaning crew schedule. The schedule had only been in place one week. Adjustments may be required as the plan progresses.

**2011-1 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 3:39 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

January 12,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on January 12, 2011 at 4:00 p.m. at Westfield Upper Elementary. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

**PUBLIC PARTICIPATION**  
**CUTS COLLABORATION**

Purpose of the meeting was for dialogue on ideas for potential cuts. The topics and suggestions discussed are listed below.

- Adjustment of cleaning schedule
- Concerns were raised over desks being disinfected once a week and muddy floors. Administration has already been addressing these issues.
- Potential impact if High School trimester schedule is eliminated
- Potential impact if the 24 credit hour requirement to graduate is reduced
- Possibility of increasing the recall time of a reduced teacher
- Allow accelerated students to attend higher grade level classes without costing additional money
- Research whether a change to a 4 day/10 hours per day would result in cost savings
- Conduct roundtable with staff, administration, and board to discuss a different idea on cleaning the buildings
- Turn off lights when not in a room
- Turn down the heat and dress for cooler buildings
- Research how to collect overdue student fees
- Possibility of eliminating High School busing and change the Middle School schedule to the Elementary schedules. Consolidate bus routes and conduct fewer bus stops. There was a review of past discussions and research conducted on busing.
- Communication with community is vital. Need assistance from all staff to communicate the status of the district.
- Misinformation of class sizes
- Eliminate the standard based report cards and go with one page report cards
- Public relations not related to a levy
- Potential causes of levy failure

The Board discussed rescheduling the cuts collaboration meeting at the bus garage.

**2011- 12 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 5:34 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

**CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING**

**January 24, 2011  
Cloverleaf High School Library  
7:00 PM**

**AGENDA**

**A. OPENING OF MEETING**

**A-1. President calls meeting to order**

**A-2. President calls on Treasurer to take the roll:**

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**A-3. Pledge to flag**

**A-4. Mission Statement**

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

**A-5. Additions or Deletions to Agenda**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the December 13, 2010 regular session, the December 22, 2010 special session, the January 10, 2011 special session, the January 10, 2011 organizational session, and the January 12, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the December 13, 2010 regular session, the December 22, 2010 special session, the January 10, 2011 special session, the January 10, 2011 organizational session, and the January 12, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

- B-2 **Colt of the Month Spotlight – Lauren McGraw**

- B-3 **Board of Education Recognition Month**

**C. PERSONNEL** – Mr. Kubilus

- C-1 **Rescind Classified Staff Reduction in Force**

It is recommended the Cloverleaf Board of Education rescind the following classified staff reduction in force:

WHEREAS The Board of Education adopted a resolution at the meeting of December 13, 2010, implementing a reduction in force of classified staff.

NOW THEREFORE BE IT RESOLVED:

Section 1. The Board of Education action to lay off Lisa Machar is hereby rescinded.

**Cloverleaf Board of Education approval of items C-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-2 Medina County Substitute Teacher/Tutor List**

It is recommended that the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

Both:

Illig, Christine  
Relitz, Pamela

Kallio, Christian  
Venner, Crystal

Killinger, Danielle

Substitute:

Campagna, Nicholas Ortopan, Eric

Phillips, Lisa

**C-3 Certified Staff Appointment**

It is recommended the Cloverleaf Board of Education approve the certified staff appointment of Jennifer Loveless, high school tutor (no grades) for the balance of the 2010-2011 school year, effective January 25, 2011, \$12,557.98.

**C-4 Certified Staff FMLA Paid Leave of Absences**

It is recommended the Cloverleaf Board of Education approve FMLA paid leave of absence of Erin Ereg, Middle School teacher, beginning April 2, 2011 through June 3, 2011.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**C-5 Certified Staff FMLA Paid and Unpaid Leave of Absences**

It is recommended the Cloverleaf Board of Education approve the paid and unpaid leave of absence after all available sick time is used, of April Dalton, Lodi Primary teacher, beginning January 7, 2011 through April 11, 2011.

**C-6 Classified Staff Contract Renewal**

It is recommended the Cloverleaf Board of Education approve a second one-year contract for Cindy Lenos, educational aide, \$11.27/hr., effective February 9, 2011.

**C-7 Classified Staff Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff substitute appointments effective January 25, 2011:

Barbara Reese, substitute bus driver

**C-8 Supplemental Staff Resignations (2010-2011 School Year)**

It is recommended the Cloverleaf Board of Education accept the supplemental staff resignation of Erin Ereg for ¼ of her supplemental contract as team leader at the Middle School due to maternity leave.

**C-9 Supplemental Staff Appointments (2010-2011 School Year)**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2010-2011 school year. (All supplemental appointments are contingent upon participation.)

Volunteer Track Varsity Assistant (Boys & Girls)	Melissa Evert	n/a
Volunteer Track Varsity Assistant (Boys & Girls)	Martin Ryan	n/a
¼ Team Leader, Middle School	Curtis Kearney	\$412.50

**Cloverleaf Board of Education approval of items C-2 through C-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Amend Appropriations FY 2011** (attachment)

It is recommended the Cloverleaf Board of Education approve the amended appropriations FY 2011 as presented.

D-3 **Amend Five Year Forecast** (attachment)

It is recommended the Cloverleaf Board of Education approve the amended five year forecast as presented.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D-4 **Levy Resolution**

It is recommended the Cloverleaf Board of Education approve a resolution determining to submit to the electors of the Cloverleaf Local School District the question of an additional tax levy, pursuant to sections 5705.194 to 5705.197 of the revised code as presented.

BE IT RESOLVED by the Board of Education of the Cloverleaf Local School District, County of Medina, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue which will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to levy an additional tax in excess of the ten-mill limitation in order to raise the amount of \$\_\_\_\_\_ each year for five years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on May 3, 2011, the question of levying an additional tax in excess of the ten-mill limitation for a period of five years (commencing with a levy on the tax list and duplicate for the year 2011 to be first distributed to the Board in calendar year 2012) in order to raise the amount of \$\_\_\_\_\_ each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Medina County for certification of the District's total current tax valuation and the calculation by the County Auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains the same throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

**Cloverleaf Board of Education approval of item D-4.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **OSBA Membership Renewal** (attachment)

It is recommended that the Cloverleaf Board of Education approve the OSBA Annual Membership renewal and Briefcase Subscription, \$6,505.00 to be paid out of General Fund, as presented.

E-2 **Donations**

It is recommended the Cloverleaf Board of Education accept the following donation:

From George Kilkenny – Smith Corona Electric Typewriter valued at \$100.

E-3 **Out of State Trip** (attachment)

It is recommended the Cloverleaf Board of Education approve the out of state trip of the Cloverleaf High School Ski Club to Holiday Valley Ski Resort, Ellicottville, NY, January 29, 2011, as presented.

E-4 **Overnight Trip**

It is recommended the Cloverleaf Board of Education approve the overnight trip of the Varsity Track and Field (men's and women's) team to the Centerville High School Elk Relays, Dayton, Ohio on March 25-26, 2011 as presented.

**Cloverleaf Board of Education approval of items E-1 through E-4  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-5 Middle School Robotics Club**

It is recommended the Cloverleaf Board of Education approve the creation of a Middle School Robotics Club with teachers Josh Boggs and Amy Fernholz serving as advisors on a volunteer basis.

**E-6 Middle School Model United Nations Club**

It is recommended the Cloverleaf Board of Education approve the creation of a Middle School Model United Nations Club with teachers Brian Shaeffer and Heidi Chapman serving as advisors on a volunteer basis.

**Cloverleaf Board of Education approval of items E-5 through E-6  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-7 Addendum to Agreement of Purchase and Sale of Chatham  
Elementary**

It is recommended the Cloverleaf Board of Education approve the First Addendum to Agreement of Purchase and Sale of Chatham Elementary School as presented.

**Cloverleaf Board of Education approval of item E-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-8 Orrville Historical Society**

It is recommended the Cloverleaf Board of Education approve the rental of six (6) school buses as per policy EEAD on Saturday, May 7, 2011 for the Orrville Historical Society from Lodi Depot to Lodi Outlet Mall.

**Cloverleaf Board of Education approval of item E-8**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

G-1 **Lafayette Proposed CRA** – Bethany Dentler

G-2 **Activity/Sports Actual Costs**

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

January 24,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on January 24, 2011 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-13 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the minutes of the December 13, 2010 regular meeting, the December 22, 2010 special meeting, the January 10, 2011 special meeting, the January 10, 2011 organizational meeting, and the January 12, 2011 special meeting as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **RECOGNITION**

January is Board Member Recognition Month and Mr. Kubilus presented certificates of appreciation to the board members for their service to the district.

Lauren McGraw was recognized as the Colt of the Month Spotlight. Lauren is a three-time letter-winner in track, captains of the Academic Challenge team, section leader for the snare drums in band, and tenor saxophone and trombone player.

### **2011-14 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following personnel item:

#### **1. Rescind Classified Staff Reduction in Force**

WHEREAS The Board of Education adopted a resolution at the meeting of December 13, 2010, implementing a reduction in force of classified staff.

January 24,

11

NOW THEREFORE BE IT RESOLVED:

Section 1. The Board of Education action to lay off Lisa Machar is hereby rescinded.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2011-15 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following personnel items:

**1. Medina County Substitute Teacher/Tutor List**Both

Illig, Christine

Kallio, Christian

Killinger, Danielle

Relitz, Pamela

Venner, Crystal

Substitute:

Campagna, Nicholas Ortopan, Eric

Phillips, Lisa

**2. Certified Staff Appointment, effective January 25, 2011**

Jennifer Loveless, high school tutor (no grades), balance of 2010-2011 school year, \$12,557.98

**3. Certified Staff FMLA Paid Leave of Absence**

Erin Ereg, certified staff FMLA paid leave of absence, Middle School teacher, beginning April 2, 2011 through June 3, 2011

**4. Certified Staff FMLA Paid and Unpaid Leave of Absence**

April Dalton, certified staff FMLA paid and unpaid leave of absence after all available sick time is used, Lodi Primary teacher, beginning January 7, 2011 through May 13, 2011

**5. Classified Staff Contract Renewal, effective February 9, 2011**

Cindy Lenos, second one-year contract, educational aide, \$11.27/hr.

**6. Classified Staff Substitute Appointments, effective January 25, 2011**

Barbara Reese, substitute bus driver

**7. Supplemental Staff Resignations, 2010-2011 school year**

Erin Ereg, ¼ of MS team leader, due to maternity leave

**8. Supplemental Staff Appointments, 2010-2011 school year**

Volunteer Track Varsity Assistant (Boys & Girls)	Melissa Evert	n/a
Volunteer Track Varsity Assistant (Boys & Girls)	Martin Ryan	n/a
¼ Team Leader, Middle School	Curtis Kearney	\$ 412.50

All supplemental contracts are contingent upon participation.

January 24,

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Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

### **2011-16 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following finance items:

#### **1. Financial Reports**

December 2010 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Amended Appropriations FY2011**

Amended Appropriations FY2011 as presented.

#### **3. Amended Five-Year Forecast & Assumptions FY2011**

Amended Five-Year Forecast and Assumptions FY2011 as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

### **LEVY RESOLUTION**

The Finance Committee discussed with the Board their analysis of a May levy. The Finance Committee recommended to not place a levy on the May ballot due to unknown factors of union negotiations and state funding. The Board discussed the pros and cons of a May levy. The Board postponed the conversation until later in the meeting.

### **SUPERINTENDENTS REPORT**

#### **2010-17 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson to approve the following items:

#### **1. OSBA Membership Renewal**

OSBA Annual Membership Renewal and Briefcase Subscription, \$6,505 to be paid out of General Fund, as presented.

#### **2. Donations**

From George Kilkenny, Smith Corona Electric Typewriter valued at \$100.

#### **3. Out-of State Trip**

Cloverleaf High School Ski Club to Holiday Valley Ski Resort, Ellicottville, NY, January 29, 2011, as presented



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**4. Overnight Trip**

Cloverleaf Varsity Track and Field (men's and women's) team to the Centerville High School Elk Relays, Dayton, OH on March 25-26, 2011 as presented.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-18 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Berry to approve the following items:

**1. Middle School Robotics Club**

Creation of a Middle School Robotics Club with teachers Josh Boggs and Amy Fernholz serving as advisors on a volunteer basis.

**2. Middle School Model United Nations Club**

Creation of a Middle School Model United Nations Club with teachers Brian Shaeffer and Heidi Chapman serving as advisors on a volunteer basis.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-19 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mrs. Rych to approve the following item:

**1. Addendum to Agreement of Purchase and Sale of Chatham Elementary**

This FIRST ADDENDUM TO AGREEMENT OF PURCHASE AND SALE ("First Addendum") is made and entered into as of the 19th day of January, 2011 by and between the Board of Education of the Cloverleaf Local School District, Medina County, Ohio (the "Board") and the Board of Trustees of Chatham Township, Medina County, Ohio (the "Purchaser").

WHEREAS, the Board and Purchaser are parties to that certain Agreement of Purchase and Sale dated September 27, 2010 (the "Agreement") pursuant to which the Board agreed to sell to the Purchaser the Property known as the Chatham Elementary School as described in Exhibit A of the Agreement; and

WHEREAS, Article 8 of the Agreement established a deadline of 120 days following the date of the Agreement for the Closing and transfer of title to the Property; and

WHEREAS, the parties intend to amend the Agreement in order to extend the deadline for the Closing.

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NOW, THEREFORE, in consideration of the promises and of the mutual covenants and agreements set forth, and for other good and valuable consideration, the Board and Purchaser agree to amend the Agreement as follows:

Section 1. Extension of Closing Deadline. The deadline for the Closing as set forth in Article 8 of the Agreement is hereby extended for an additional 120 days from the date of the Agreement.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

### **SUPERINTENDENTS REPORT**

#### **2011-20 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following item:

#### **1. Orrville Historical Society**

Rental of six (6) school buses as per policy EEAD on Saturday, May 7, 2011 for the Orrville Historical Society from Lodi Depot to Lodi Outlet Mall.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS**

#### **MEDINA COUNTY COLLABORATION**

Mr. Schmidt provided an update on a recent Medina County Collaboration meeting. A written report is pending from the committee.

#### **BILL PEPPLER/ROGER HARDIN – FISCAL EMERGENCY**

The Board discussed the timing of inviting Bill Pepple and Roger Hardin to an upcoming board meeting to discuss fiscal emergency.

### **NEW BUSINESS**

#### **LAFAYETTE PROPOSED CRA – BETHANY DENTLER**

Bethany Dentler provided an update to the Board regarding a proposed community reinvestment area of Innovative Park in Lafayette.

#### **ACTIVITY/SPORTS ACTUAL COSTS**

Superintendent Kubilus approached the Board on the possibility of allowing outside organizations and/or groups pay for the actual costs of activity clubs or sports that have been cut for the 2011-2012 school year. The Board discussed the pros and cons of allowing this practice. The Board will continue discussion at a later meeting.

#### **CONSTRUCTION FENCE**

Superintendent Kubilus approached the Board on installing a fence on the north side of the PreK-5 elementary building to help with privacy as well as safety from a pond on the neighboring property. It was decided to move forward with the fence from the front of the property to the pond for safety reasons.

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**COMMUNITY INPUT**

Community will be given an opportunity to comment on the second round of cuts at the February work session.

**COLLABORATION MEETING/LEVY DISCUSSION**

The Board postponed further conversation on a May levy until all board members are present. Mr. Kubilus contacted Mr. Doty regarding setting a special board meeting date. The Board will meet on January 26, 2011 at 9:00 a.m. at the bus garage for a rescheduled collaboration meeting and to continue discussions of a May levy with possible action to be taken.

**2011-21 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:11 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

January 26,

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An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on January 26, 2011 at 9:00 a.m. at Cloverleaf Bus Garage. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

### **LEVY DISCUSSION**

The Board discussed the pros and cons of placing a levy on the May ballot. The Board decided to not place a levy on the ballot due to the uncertainty of union negotiations and state funding. The plan is to place a levy on the November ballot. This will allow the Levy Pride Committee time to raise funds for the campaign. The District will communicate to the community the wishes of the board. The fiscal emergency presentation provided by Bill Pepple and Roger Hardin was postponed to October 2011.

The Board took a brief 10 minute recess.

### **PUBLIC PARTICIPATION**

#### **CUTS COLLABORATION**

Purpose of the meeting was for dialogue on ideas for potential cuts. The topics and suggestions discussed are listed below.

- Research whether a change to a 4 day/10 hours per day would result in cost savings
- Retirement incentive
- Turn down the heat in the High School gym and 2<sup>nd</sup> floor
- Future levies
- Administrative reduction with move to the new elementary building
- Implement electronic report cards, interim reports, and progress reports to eliminate paper
- Innovative teaching methods with technology
- Purchase mop heads versus renting
- Analyze trash bin capacity and pickup schedule for efficiency
- Bus fuel
- In-house pest control certification versus purchasing services
- District wide textbook and supply inventory
- In-house snow removal
- In-house banquets and parties by food service department
- Eliminate clothing allowance
- Eliminate microwaves and refrigerators in classrooms
- Rec Center self supporting operations
- Analyze purchases of cleaning supplies and HVAC filters
- Buses housed in one location at end of each day
- Replace small freezers with one large freezer
- Clarification of Colt Account and Cloverleaf Pride Committee
- Administrative concessions and reductions
- District finances resulting in staffing reductions
- Loss of control in fiscal emergency
- Reduce paper in elementary buildings by using chalkboards
- Staff base raises and step increases
- Administrative benefits and salaries
- Conduct roundtable with staff, administration, and board to review expenses
- Adjust new cleaning schedule

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- Share services with other schools through the Medina County Educational Service Center
- Potential revenue in advertising
- Overview of staffing analysis conducted by the Ohio Department of Education

Bill Hutson left the meeting at 11:10 a.m.

Joe Doty left the meeting at 11:44 a.m.

**2011- 22 ADJOURNMENT**

Mr. Berry motioned, seconded by Mrs. Rych to adjourn the meeting at 11:50 a.m.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

February 14, 2011  
Seville Intermediate School  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- B. **Construction Update** – Mr. Brian Snyder
- C. **Potential Cafeteria Cuts**
- D. **Medina County Commissioners Letter**
- E. **Round Table Discussion**
- F. **Activity/Sports 2011-2012 Private Funding**
- G. **Graduation Date 2012**
- H. **Adjournment**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

February 14,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on February 14, 2011 at 7:00 p.m. at the Seville Intermediate School Auditorium. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

### **PLEDGE OF ALLEGIANCE**

### **MISSION STATEMENT**

### **PUBLIC PARTICIPATION**

The Cloverleaf Local Board of Education opened the meeting to the audience to receive input on the potential reductions and for general comments.

Mr. Curran asked if section E – Round Table Discussion would be another opportunity to talk to the Board. Mr. Kubilus informed Mr. Curran this item was placed on the agenda for the Board to discuss the possibility of entering roundtable discussions as he requested.

Mr. Curran will wait to hear what is said regarding potential cafeteria cuts. Mr. Curran informed the board he felt the food service committee could help with the cafeteria. A discussion ensued over emails regarding the purpose of the food service committee and what has resulted in the past from the committee.

### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the Pre-K 4 elementary building construction project.

### **POTENTIAL CAFETERIA CUTS**

Mr. Kubilus presented to the Board a proposal on potential cafeteria reductions with the opening of the new PreK-5 Elementary building. A formal recommendation will not occur until December 2011. The proposal was presented early in order for planning to occur to open the new building and to notify employees of the potential changes. The Board discussed the reduction in hours, reduction in staff benefits, increasing the meals per labor hour, increased student participation, transition of in-house management versus contracted management, and the cafeteria finances. Superintendent Kubilus and the Board thanked Carrie Beegle and the cafeteria workers.

### **MEDINA COUNTY COMMISSIONERS LETTER**

Superintendent Kubilus shared a letter from the Medina County Commissioners asking the Board to consider the potential of seeking legislative support in changing the law to allow the current sales tax levy and/or future sales tax levies to be used for operating expenses. It was clarified that even with a change in the law the current sales tax levy would require voter approval. It was determined there was no interest in changing the law for the current sales tax levy. A formal resolution stating the decision will be presented for approval at the next board meeting.

### **ROUND TABLE DISCUSSION**

Superintendent Kubilus requested input from the Board regarding a request by Mr. Curran to enter round table discussions with staff members and community members. The Board is in favor of creating a round table with the composition and frequency of meetings to be determined. The purpose of the round table is to generate potential cost saving measures



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that may be presented to the Superintendent for consideration. Superintendent Kubilus will discuss the round table with Mr. Curran.

**ACTIVITY/SPORTS 2011-2012 PRIVATE FUNDING**

The Board continued discussion on allowing private funding for student activities and sports that have been eliminated for the 2011-2012 school year. Treasurer Workman will create a feasibility study and Superintendent Kubilus will develop a list of steps and procedures.

**GRADUATION DATE 2012**

Superintendent Kubilus sought input on changing the 2012 graduation date from a Sunday to a Friday evening due to graduation falling on Memorial Day weekend. The Board discussed the pros and cons of changing the date. It was determined to keep the current graduation schedule.

**TRIMESTER SCHEDULE**

Mr. Doty asked if any further action has occurred from the results of the trimester schedule. The trimester schedule was kept as a result of the survey but no adjustments have been made the schedule.

**LEVY CHAIRPERSON**

The board discussed a person needs to appointed as levy chairperson to begin the planning process for a November levy.

**2011-23 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry to adjourn the meeting at 8:48 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

February 28, 2011  
Cloverleaf High School Library  
7:00 P.M..

Addendum

E. **PERSONNEL** – Mr. Kubilus (additions)

E-2 **Certified Staff Resignation due to Retirement (additions)**

It is recommended the Cloverleaf Board of Education accept the following certified staff resignations due to retirement:

Gerald J. Carasea, effective June 1, 2011  
Deborah G. Herman, effective July 1, 2011

E-8 **Summer School Appointments (correction)**

Remove Denise Berry's name from Item E-8

E-9 **Summer School Appointments (new)**

It is recommended the Cloverleaf Board of Education approve Denise Berry, Elementary Summer School Principal (K-5), \$5,750.00.

**Cloverleaf Board of Education approval of item E-9.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

February 28, 2011  
Cloverleaf High School Library  
7:00 P.M..

AGENDA

A. OPENING OF MEETING

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the January 24, 2011 regular session, the January 26, 2011 special session and the February 14, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the January 24, 2011 regular session, the January 26, 2011 special session and the February 14, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

## B. RECOGNITION AND PUBLIC PARTICIPATION

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

### B-2 **Student Recognition**

Kendra Nichols – Middle School Silver Key Award

Jennifer Geissman – All-State Choir

C. **Resolution of Support for Lafayette Township Community Reinvestment Area**

**WHEREAS**, the Board of the Cloverleaf Local School District has been asked to approve the expansion of the Chippewa Lake Community Reinvestment Area (CRA) zone within Lafayette Township that was established by the Medina County Commissioners on April 13, 2009 in Resolution #09-0323; and

**WHEREAS**, the superintendent and members of the Cloverleaf Local School District board have received a copy of Medina County Board of Commissioners' Resolution #09-0323 that authorizes the creation of the Lafayette Township CRA; and

**WHEREAS**, the Housing Officer of the CRA, Bethany Dentler of the Medina County Economic Development Corporation, has presented information to the Board of the Cloverleaf Local School District regarding the rights and responsibilities of the school district and offered an overview of the CRA expansion proposal at the school board meeting on January 24, 2010; and

**WHEREAS**, the superintendent and members of the Cloverleaf Local School District board have received a copy of the Resolution approved on December 20, 2009 by the Board of Trustees of Lafayette Township that supports the expansion of the existing Chippewa Lake CRA to encompass the area known as Innovation Park:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Cloverleaf Local School District to offer its support for the creation of a new Community Reinvestment Area in the Chippewa Lake area of Lafayette Township.

**Cloverleaf Board of Education approval of item C.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **New Elementary Color Selection** – Ed Shearson & Jeanne Lytell

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

E. **PERSONNEL** – Mr. Kubilus

E-1 **Medina County Substitute Teacher/Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

Both

Anthony	Jessica	McHugh	Margaret
Auth	Stefanie	Merkys	Dusty
Bostick	Gayle	Oatman	Anthony
Bulka	Robin	Petzold	Teri
Cutright	Cynthia	Reynolds	Amelia
Davis	Amanda	Rinehart	Donna
Hubert	Douglas	Rupp	Jenny
Johnson	Jessica	Straub	Patricia
Laybourn	Brianna		
Manthey	Amanda		
May	Valerie		

Substitute

Arnold	Robert	Hill	Peggy
Clapp	Darin	Kelly	Erin
Dishauzi	Rebecca	Morgan	Anna
Durinski	Jessica	Roder	Mark
England	Eric	Smith	Ryan

E-2 **Certified Staff Resignation due to Retirement**

It is recommended the Cloverleaf Board of Education accept the following certified staff resignations due to retirement:

Valerie Baughman, effective July 1, 2011  
Jeffrey League, effective July 1, 2011  
Susan Amato, effective July 1, 2011

E-3 **Certified Staff FMLA paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA paid leave of absence of Kimberly Crow, anticipated leave to begin April 1, 2011 through June 6, 2011.

**E-4 Classified Staff FMLA paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the FMLA paid leave of absence of James Curran effective January 1, 2011 until all available sick days are used.

**E-5 Certified Staff Continuing Contract**

It is recommended the Cloverleaf Board of Education approve a certified staff continuing contract for Heidi Chapman, effective March 1, 2011.

**E-6 Classified Staff Appointment**

It is recommended the Cloverleaf Board of Education approve the classified staff appointment of Denise Oueslati, educational aide, 1.5 hrs./day, initial placement Westfield Upper Elementary, \$ 10.15//hr.

**E-7 Supplemental Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the supplemental staff resignation of Kathy Carlton, Westfield Upper Elementary Newspaper effective December 20, 2010.

**E-8 Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following summer school appointments:

Elementary Summer School Principal (PeK)	Megan Maloney	\$5,000.00
Elementary Summer School Principal (K-5)	Denise Berry	\$5,750.00
Secondary Summer School Principal	Robert Preusser	\$3,720.00

**Cloverleaf Board of Education approval of items E-1 through E-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. **BUSINESS/FINANCE** – Mrs. Workman

F-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

F-2 **Amended Appropriations FY 2011** (attachment)

It is recommended the Cloverleaf Board of Education approve the amended appropriations FY 2011 as presented.

**Cloverleaf Board of Education approval of items F-1 through F-2 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

G. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

G-1 **Resolution to Not Challenge ½% Sales Tax Purpose**

Whereas, on May 8, 2007 the Board of County Commissioners of Medina County submitted to the electors of Medina County a proposal to levy a Sales and Use Tax in the amount of one-half of one percent (1/2%) for the purpose of providing additional revenue for permanent improvements for school districts within the county to be distributed by the Community Improvements Board for a period of thirty (30) years, effective October 1, 2007, and

Whereas, the electors of Medina County approved that proposal by a 56.5% margin, and

Whereas, the Board of County Commissioners have expressed a concern for the ongoing difficulty of schools to meet operating expenses and have inquired with the school districts of their interest in providing school districts with the option of using said sales and use tax proceeds for operating expenses, and



Whereas, the Board of County Commissioners have suggested a public meeting with superintendents and interested school board members to discuss this matter.

Therefore, be it resolved by the Cloverleaf Board of Education that while we appreciate the concerns of the Board of County Commissioners, we firmly believe that the current ½% Sales and Use Tax exclusively for Public School District Capital Improvements should not be altered.

We further resolve with conviction that the proposal submitted before Medina County electors on May 8<sup>th</sup>, 2007 was clear, specific and significant and that their decision on that date should not be challenged or their clear intent questioned in any way.

**Cloverleaf Board of Education approval of item G-1.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-2 Medina Creative Accessibility Agreement (attachment)**

It is recommended the Cloverleaf Board of Education approve the agreement between Medina Creative Accessibility (an affiliate organization of Medina Creative Housing) and Cloverleaf Local Schools as presented.

**Cloverleaf Board of Education approval of item G-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-3 Permanent Improvement Expenditures 2010-2011 School Year**

It is recommended the Cloverleaf Board of Education authorize the Superintendent to use up to \$316,000 from the Permanent Improvement Fund for 2010-2011 projects in Technology, Band, Transportation and Maintenance.

**Cloverleaf Board of Education approval of item G-3.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-4 Medina County Schools' Educational Service Center Service Agreement (attachment)**

It is recommended that the Cloverleaf Board of Education approve the service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented.

**Cloverleaf Board of Education approval of item G-4.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-5 Medina County Schools Educational Service Center Special Needs Staff Development Agreement (attachment)**

It is recommended the Cloverleaf Board of Education approve the agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local School District for special needs staff development as presented, not to exceed \$10,300 to be paid out of the Stimulus 6B Grant Fund.

**Cloverleaf Board of Education approval of item G-5.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-6 Reading and Language Arts Center, Inc. Agreement (attachment)**

It is recommended the Cloverleaf Board of Education approve the agreement between Reading and Language Arts Centers and Cloverleaf Local Schools for Phonics First Foundations Professional Development and materials at a cost of \$25,528.00 to be paid out of the Stimulus 6B Grant Fund.

**Cloverleaf Board of Education approval of item G-6.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-7 MOU Medina County Solid Waste District Educational Grant**

It is recommended the Cloverleaf Board of Education approve the Memorandum of Understanding between Medina County Solid Waste District and Cloverleaf Local Schools as presented.

This Memorandum of Understanding is made and entered into between the Cloverleaf Local School District, herein afterword referred to as Cloverleaf, and the Medina County Solid Waste District, herein afterword referred to as MCSWD, on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

WHEREAS, the MCSWD has developed a Solid Waste Management Plan (the Plan) designed to maximize the recycling of waste generated in Medina County; and

WHEREAS, the operation of recyclable collection centers in Medina County by private companies is in conflict with the Plan as it detracts from the goals and objectives of the Plan; and

WHEREAS, the MCSWD has requested that Cloverleaf discontinue any private or school oriented recyclable collection programs, outside of MCSWD sponsored programs, they have permitted on grounds owned by Cloverleaf; and

WHEREAS, the MCSWD desires that Cloverleaf teach environmental responsibility and, specifically, MCSWD's solid waste recycling program, to their students; and

WHEREAS, the MCSWD has agreed to provide curriculum to Cloverleaf for teaching MCSWD's recycling programs.

NOW, THEREFORE, in consideration of the mutual promises and obligations contained herein and other consideration receipt of which is hereby acknowledged, the parties hereto agree as follows:

- 1 Cloverleaf shall discontinue any contractual agreements they may have with any private companies to allow recycling collection operation on Cloverleaf properties for as long as the Plan requires all waste to be delivered to the CPF.
- 2 The MCSWD shall provide to Cloverleaf curriculum to be used by Cloverleaf staff to teach MCSWD's solid waste program to their students in the 2010-2011 school year and thereafter. The MCSWD agrees to update said curriculum from time to time in order to keep it current.
- 3 In consideration of Cloverleaf willingness to teach the MCSWD recycle curriculum, the MCSWD will pay to Cloverleaf a one time grant of one dollar per student registered at the start of the 2010-2011 school year. Cloverleaf may use said funds in any way they feel the use of said funds most beneficial to their District. The MCSWD shall make said payment to Cloverleaf by March 15th, 2011. The MCSWD may or may not choose to continue said grant payments in subsequent years at MCSWD's sole discretion.
- 4 In the event of any occurrence rendering either party incapable of performing under this contract, any successor of the parties hereto, whether the result of legal process, assignment, or otherwise, shall succeed to the rights and obligations of each respective party.
- 5 This agreement shall bind, and the benefits thereof shall insure to the respective parties hereto, their successors and assigns.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**Cloverleaf Board of Education approval of item G-7**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-8 NEOnet Contracts (attachment)**

It is recommended that the Cloverleaf Board of Education approve the NEOnet contracts for internet and e-mail service as presented.

**Cloverleaf Board of Education approval of item G-8.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-9 Ohio School Board Association Agreement**

It is recommended the Cloverleaf Board of Education approve the agreement between Ohio School Board Association and Cloverleaf Local Schools for the Ohio Policy Services policy update service as presented.

**Cloverleaf Board of Education approval of item G-9.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-10 Medina County Arts Council Grant Application** (attachment)

It is recommended the Cloverleaf Board of Education approve the Medina County Arts Council, Inc. grant application as presented.

**Cloverleaf Board of Education approval of item G-10.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-11 District Calendars** (attachments)

It is recommended the Cloverleaf Board of Education approve the following district calendars as presented.

School Year 2011-2012  
School Year 2012-2013

**Cloverleaf Board of Education approval of item G-11.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**G-12 Overnight Trip** (attachment)

It is recommended the Cloverleaf Board of Education approve the overnight trip of Cloverleaf Girls Swimming State Qualifier Addy Ferguson and Coaches February 24-26, 2011 to Canton, Ohio for State Championship preliminaries and finals.

**G-13 Donations**

It is recommended the Cloverleaf Board of Education accept the following donations:

From: Westfield Companies, filing cabinet valued at \$600.00 to the Middle School Robotics Club.

From: Blair Rubber Company, \$300 donation to the Middle School Robotics Club.

From: Cloverleaf Education Foundation, \$223.82 Seville Intermediate for art project constructing Filipino Parols.

**Cloverleaf Board of Education approval of items G-12 through G-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

H. UNFINISHED BUSINESS

I. NEW BUSINESS

J. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

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An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on February 28, 2011 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. Joseph Doty  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-24 APPROVAL OF MINUTES**

Mr. Doty motioned, seconded by Mrs. Rych to approve the minutes of the January 24, 2011 regular session, the January 26, 2011 special session, and the February 14, 2011 special session as submitted.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **RECOGNITION**

Kendra Nichols was recognized for receiving the Middle School Silver Key Award. Jennifer Geissman was recognized for participation in the All-State Choir.

### **2011-25 RESOLUTION OF SUPPORT FOR LAFAYETTE TOWNSHIP COMMUNITY REINVESTMENT AREA**

**WHEREAS**, the Board of the Cloverleaf Local School District has been asked to approve the expansion of the Chippewa Lake Community Reinvestment Area (CRA) zone within Lafayette Township that was established by the Medina County Commissioners on April 13, 2009 in Resolution #09-0323; and

**WHEREAS**, the superintendent and members of the Cloverleaf Local School District board have received a copy of Medina County Board of Commissioners' Resolution #09-0323 that authorizes the creation of the Lafayette Township CRA; and

**WHEREAS**, the Housing Officer of the CRA, Bethany Dentler of the Medina County Economic Development Corporation, has presented information to the Board of the Cloverleaf Local School District regarding the rights and responsibilities of the school district and offered an overview of the CRA expansion proposal at the school board meeting on January 24, 2010; and

**WHEREAS**, the superintendent and members of the Cloverleaf Local School District board have received a copy of the Resolution approved on December 20, 2009 by the Board of Trustees of Lafayette Township that supports the expansion of the existing Chippewa Lake CRA to encompass the area known as Innovation Park:



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**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Cloverleaf Local School District to offer its support for the creation of a new Community Reinvestment Area in the Chippewa Lake area of Lafayette Township.

Bethany Dentler reviewed the details of the CRA expansion in Lafayette Township. The Board discussed the specifics of the CRA expansion with Bethany Dentler and two of the trustees from Lafayette Township.

Roll call as follows:

Ayes: Mr. Berry, Mrs. Rych

Nays: Mr. Doty, Mr. Schmidt

Motion Failed

### **NEW ELEMENTARY COLOR SELECTION**

Ed Shearson and Jeanne Lytell presented the color schemes for the new building.

### **2011-26 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List**

##### Both

Anthony	Jessica	McHugh	Margaret
Auth	Stefanie	Merkys	Dusty
Bostick	Gayle	Oatman	Anthony
Bulka	Robin	Petzold	Teri
Cutright	Cynthia	Reynolds	Amelia
Davis	Amanda	Rinehart	Donna
Hubert	Douglas	Rupp	Jenny
Johnson	Jessica	Straub	Patricia
Laybourn	Brianna		
Manthey	Amanda		
May	Valerie		

##### Substitute

Arnold	Robert	Hill	Peggy
Clapp	Darin	Kelly	Erin
Dishauzi	Rebecca	Morgan	Anna
Durinski	Jessica	Roder	Mark
England	Eric	Smith	Ryan

#### **2. Certified Staff Resignations due to Retirement**

Valerie Baughman, effective July 1, 2011

Jeffrey League, effective July 1, 2011

Susan Amato, effective July 1, 2011

Gerald Carasea, effective June 1, 2011

Deborah Herman, effective July 1, 2011

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**3. Certified Staff FMLA Paid Leave of Absence**

Kimberly Crow, certified staff FMLA paid leave of absence beginning April 1, 2011 through June 6, 2011.

**4. Classified Staff FMLA Paid Leave of Absence**

James Curran, classified staff FMLA paid leave of absence beginning January 1, 2011 until all available sick days are used.

**5. Certified Staff Continuing Contract, effective March 1, 2011**

Heidi Chapman

**6. Classified Staff Appointment**

Denise Oueslati, educational aide, 1.5 hrs./day, initial placement Westfield Upper Elementary, \$ 10.15/hr.

**7. Supplemental Staff Resignation, effective December 20, 2010**

Kathy Carlton, Westfield Upper Elementary Newspaper

**8. Summer School Appointments**

Elementary Summer School Principal (PreK) Megan Maloney \$5,000.00  
Secondary Summer School Principal Robert Preusser \$3,720.00

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

**2011-27 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Summer School Appointment**

Elementary Summer School Principal (K-5) Denise Berry \$5,750.00

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Schmidt

Abstain: Berry

Nays: None

Motion carried

**2011-28 BUSINESS/FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mr. Berry, to approve the following items:

**1. Financial Reports**

January 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

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**2. Amended Appropriations FY2011**

Amended Appropriations for FY2011 as presented.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mrs. Rych, Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-29 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty, to approve the following item:

**1. Resolution to Not Challenge ½% Sales Tax Purpose**

Whereas, on May 8, 2007 the Board of County Commissioners of Medina County submitted to the electors of Medina County a proposal to levy a Sales and Use Tax in the amount of one-half of one percent (1/2%) for the purpose of providing additional revenue for permanent improvements for school districts within the county to be distributed by the Community Improvements Board for a period of thirty (30) years, effective October 1, 2007, and

Whereas, the electors of Medina County approved that proposal by a 56.5% margin, and

Whereas, the Board of County Commissioners have expressed a concern for the ongoing difficulty of schools to meet operating expenses and have inquired with the school districts of their interest in providing school districts with the option of using said sales and use tax proceeds for operating expenses, and

Whereas, the Board of County Commissioners have suggested a public meeting with superintendents and interested school board members to discuss this matter.

Therefore, be it resolved by the Cloverleaf Board of Education that while we appreciate the concerns of the Board of County Commissioners, we firmly believe that the current ½% Sales and Use Tax exclusively for Public School District Capital Improvements should not be altered.

We further resolve with conviction that the proposal submitted before Medina County electors on May 8<sup>th</sup>, 2007 was clear, specific and significant and that their decision on that date should not be challenged or their clear intent questioned in any way.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mrs. Rych, Mr. Schmidt

Nays: None

Motion carried

**2011-30 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych, to approve the following item:

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**1. Medina Creative Accessibility Agreement**

Agreement between Medina Creative Accessibility (an affiliate organization of Medina Creative Housing) and Cloverleaf Local Schools as presented.

Roll Call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

**2011-31 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty, to approve the following item:

**1. Permanent Improvement Expenditures 2010-2011 School Year**

Authorized the Superintendent to use up to \$316,000 from the Permanent Improvement Fund for 2010-2011 projects in Technology, Band, Transportation, and Maintenance.

Technology-\$140,000	Band-\$18,920	Transportation-\$46,200
Maintenance-\$80,000	Rec Center-\$30,000	

Roll Call as follows:

Ayes: Mr. Berry, Mr. Doty, Mrs. Rych, Mr. Schmidt

Nays: None

Motion carried

**2011-32 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych, to approve the following item:

**1. Medina County Schools' Educational Service Center Service Agreement**

Service agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local Schools as presented.

Roll Call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

**2011-33 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych, to approve the following item:

**1. Medina County Schools Educational Service Center Special Needs Staff Development Agreement**

Agreement between the Medina County Schools' Educational Service Center and Cloverleaf Local School District for special needs staff development as presented, not to exceed \$10,300 to be paid out of the Stimulus 6B Grant Fund.

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Roll Call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

**2011-34 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty, to approve the following item:

**1. Reading and Language Arts Center, Inc. Agreement**

Agreement between Reading and Language Arts Centers and Cloverleaf Local Schools for Phonics First Foundations Professional Development and materials at a cost of \$25,528.00 to be paid out of the Stimulus 6B Grant Fund.

Roll Call as follows:

Ayes: Mr. Berry, Mr. Doty, Mrs. Rych, Mr. Schmidt

Nays: None

Motion carried

**SPACE INTENTIONALLY LEFT BLANK**

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**2011-35 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Berry, to approve the following item:

**1. MOU Medina County Solid Waste Educational Grant**

This Memorandum of Understanding is made and entered into between the Cloverleaf Local School District, herein afterword referred to as Cloverleaf, and the Medina County Solid Waste District, herein afterword referred to as MCSWD, on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

WHEREAS, the MCSWD has developed a Solid Waste Management Plan (the Plan) designed to maximize the recycling of waste generated in Medina County; and

WHEREAS, the operation of recyclable collection centers in Medina County by private companies is in conflict with the Plan as it detracts from the goals and objectives of the Plan; and

WHEREAS, the MCSWD has requested that Cloverleaf discontinue any private or school oriented recyclable collection programs, outside of MCSWD sponsored programs, they have permitted on grounds owned by Cloverleaf; and

WHEREAS, the MCSWD desires that Cloverleaf teach environmental responsibility and, specifically, MCSWD's solid waste recycling program, to their students; and

WHEREAS, the MCSWD has agreed to provide curriculum to Cloverleaf for teaching MCSWD's recycling programs.

NOW, THEREFORE, in consideration of the mutual promises and obligations contained herein and other consideration receipt of which is hereby acknowledged, the parties hereto agree as follows:

- 1 Cloverleaf shall discontinue any contractual agreements they may have with any private companies to allow recycling collection operation on Cloverleaf properties for as long as the Plan requires all waste to be delivered to the CPF.
- 2 The MCSWD shall provide to Cloverleaf curriculum to be used by Cloverleaf staff to teach MCSWD's solid waste program to their students in the 2010-2011 school year and thereafter. The MCSWD agrees to update said curriculum from time to time in order to keep it current.
- 3 In consideration of Cloverleaf willingness to teach the MCSWD recycle curriculum, the MCSWD will pay to Cloverleaf a one time grant of one dollar per student registered at the start of the 2010-2011 school year. Cloverleaf may use said funds in any way they feel the use of said funds most beneficial to their District. The MCSWD shall make said payment to Cloverleaf by March 15th, 2011. The MCSWD may or may not choose to continue said grant payments in subsequent years at MCSWD's sole discretion.
- 4 In the event of any occurrence rendering either party incapable of performing under this contract, any successor of the parties hereto, whether the result of legal process, assignment, or otherwise, shall succeed to the rights and obligations of each respective party.
- 5 This agreement shall bind, and the benefits thereof shall insure to the respective parties hereto, their successors and assigns.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Berry, Mr. Doty, Mr. Schmidt

Nays: None

Motion carried

February 28,

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**2011-36 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych, to approve the following item:

**1. NEOnet Contracts**

NEOnet contracts for internet and e-mail service as presented.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

**2011-37 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Doty, to approve the following item:

**1. Ohio School Board Association Agreement**

Agreement between Ohio School Board Association and Cloverleaf Local Schools for the Ohio Policy Services policy update service as presented.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Doty, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

**2011-38 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Berry, to approve the following item:

**1. Medina County Arts Council Grant Application**

Medina County Arts Council, Inc. grant application as presented.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mrs. Rych, Mr. Schmidt

Nays: None

Motion carried

**2011-39 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych, to approve the following item:

**1. District calendars**

School Year 2011-2012

School Year 2012-2013

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Berry, Mr. Schmidt

Nays: None

Motion carried

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**2011-40 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty, to approve the following items:

**1. Overnight Trip**

Overnight trip of Cloverleaf Girls Swimming State Qualifier Addy Ferguson and Coaches February 24-26, 2011 to Canton, Ohio for State Championship preliminaries and finals.

**2. Donations**

From: Westfield Companies, filing cabinet valued at \$600.00 to the Middle School Robotics Club.

From: Blair Rubber Company, \$300 donation to the Middle School Robotics Club.

From: Cloverleaf Education Foundation, \$223.82 Seville Intermediate for art project constructing Filipino Parols.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mrs. Rych, Mr. Schmidt

Nays: None

Motion carried

**UNFINISHED BUSINESS**

**ROUNDTABLE DISCUSSIONS**

Superintendent Kubilus is in the process of scheduling roundtable discussions.

**NEW BUSINESS**

**CRA INVESTMENT COMPLIANCE**

Mr. Doty would like to discuss establishing guidelines for the Superintendent and/or Treasurer when reviewing annual compliance on CRA agreements. Further discussion will occur at a future meeting.

**2011-41 ADJOURNMENT**

Mr. Doty motioned, seconded by Mr. Berry, to adjourn the meeting at 8:48 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

March 14, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **Construction Update** – Mr. Brian Snyder

C. **Sales Tax Update** – Marvin Founds, Stifel, Nicolaus & Co., Inc.

D. **Construction Investment Update** – Ryan Nelson, Robert W. Baird & Co.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



**L. Adjournment**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

March 14,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on March 14, 2011 at 7:00 p.m. at Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. William Hutson  
Mr. Michael Schmidt

Mr. Joseph Doty  
Mrs. Jane Rych

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

Stan Sheets would like to hear the board discussion on the CRA review process. Mr. Sheets would like to know what the negative impact would be to the district with a CRA agreement. Mr. Sheets is seeking clarification on a statement that had been made by the Park District that districts are reimbursed by the State through “phantom revenue” for property that has been granted exemption.

### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

### **SALES TAX UPDATE**

Marvin Founds, with Stifel, Nicolas & Co., Inc., provided an update on sales tax collections.

### **CONSTRUCTION INVESTMENT UPDATE**

Ryan Nelson, with Robert W. Baird & Co., reviewed the construction investment portfolio.

### **CORPORATE SPONSORSHIPS AT NEW ELEMENTARY SCHOOL**

Superintendent Kubilus reported he has been working with Mike Maloney to review different ways to generate revenue. Mike Maloney provided real examples of how districts have sold naming rights and space over the past year with negotiable pricing. The Board would have the final rights and could dictate what percentage would be used at the discretion of the school, scholarship funds, etc. The Board concurred it would be good for Superintendent Kubilus to pursue the idea and report back.

### **NEW ELEMENTARY SCHOOL NAME**

Superintendent Kubilus reported a school name must be submitted to the State. The Board agreed to use Cloverleaf Elementary School for the building name.

### **HIGH SCHOOL FRESHMAN SPORTS**

Craig Walkup discussed the concerns raised regarding the proposed athletic cuts discussed at a prior board meeting. Recently there have been some freshmen level teams that have not been true freshman teams. Sophomores who would have been cut from an upper level sport are permitted to play at the freshman level. Freshmen are permitted to try out for the junior varsity and/or varsity teams. Consideration must also be given for Title IX law that requires equal opportunities for males and females. Safety is also a concern for ninth graders playing on the JV school football teams. Seventh graders also have an opportunity to participate in a local youth league. Superintendent Kubilus will formulate a recommendation for the March Board meeting.

March 14,

11

**CRA REVIEW PROCESS**

Mike Schmidt and Treasurer Workman provided an update on the CRA annual review in Seville. Treasurer Workman will continue to attend these meetings.

**BOARD RETREAT DATE**

Superintendent Kubilus will coordinate a site for the purpose of conducting a board retreat at the April work session.

**2011-42 eSCHOOL VIEW HOSTING CONTRACT**

Mr. Hutson motioned, seconded by Mr. Doty, to approve the eSchool View Hosting contract as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych, Mr. Schmidt

Abstain: Mr. Berry

Nays: None

Motion carried

**2011-43 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mrs. Rych, to enter into executive session for the purpose of discussing negotiations and the sale of property with Attorney Bill Pepple and Attorney Thomas Holmes present. In 8:54 p.m./Out 10:12 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty, Mr. Schmidt

Nays: None

Motion carried

**2011-44 ADJOURNMENT**

Mrs. Rych motioned, seconded by Mr. Hutson, to adjourn the meeting at 10:12 p.m.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, Mr. Doty, Mr. Schmidt

Nays: None

Motion carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

March 28, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the February 28, 2011 regular session and the March 14, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the February 28, 2011 regular session and the March 14, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

B. RECOGNITION AND PUBLIC PARTICIPATION

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher/Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented.

**Both**

Keller                      Jamie

**Substitute**

Barter                      Kristine

Campo                      Mark

Hornung                      Erik

Hochstetler                      Derrick

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**C-2 Certified Staff FMLA Paid and Unpaid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the following paid and unpaid leave of absences after all available sick leave is used:

Angela Barth, effective January 18, 2011. Anticipated return date of May 27, 2011.

Stacy Skowronski, effective May 5, 2011 through the remainder of the 2010-2011 school year.

**C-3 Certified Staff FMLA Paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the paid leave of absence for Frank Peters, effective May 25, 2011 through the remainder of the 2010-2011 school year.

**C-4 Classified Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the classified staff resignation of Judy Dennis, bus driver, effective March 7, 2011.

**C-5 Classified Staff Change in Status**

It is recommended the Cloverleaf Board of Education approve the classified staff change in status of Heather Osborn from 3 hrs./day aide at Cloverleaf Middle School to 6.5 hr./day educational aide at Westfield Upper Elementary, effective March 22, 2011, \$10.45/hr.

**C-6 Classified Substitute Staff Approval**

It is recommended the Cloverleaf Board of Education approve the following classified substitute staff effective March 29, 2011:

Nora Purdon, substitute educational aide



**C-7 Classified Staff Summer Appointments**

It is recommended the Cloverleaf Board of Education approve Daniel Raber, summer grounds/maintenance help, 8 hrs./day, effective March 29 through November 1, 2011, \$9.39/hr.

**C-8 Classified Staff Summer School Staff Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer school staff appointments:

Summer Registration Secretary	Chris Goodrow	\$14.82/hr.
Elementary Summer School Secretary	Susan Weir	\$13.00/hr (Not to exceed \$4,000.00)
Secondary Summer School Secretary	Anita Whitslar	(Salary determined by student enrollment)

**C-9 Supplemental Staff Positions**

It is recommended the Cloverleaf Board of Education approve not filling the following supplemental positions for the 2011-2012 school year:

- 7<sup>th</sup> Grade Football, Volleyball and Basketball – 3 total
- 9<sup>th</sup> Grade Boys and Girls Basketball – 2 total
- 9<sup>th</sup> Grade Baseball and Softball – 2 total
- 9<sup>th</sup> Grade Wrestling – 1 total
- Cross Country Assistant – 1 total
- Boys and Girls Varsity Soccer Assistants – 2 total
- Drama – Three One Act Plays
- Children's Theatre
- Key Club Advisor
- World Language Advisor
- Thespian Advisor
- Ski Club Advisor (Middle School and Elementary)
- Newspaper (Middle School and Elementary)
- Power of the Pen
- Elementary Safety Patrol
- Robotics

**Cloverleaf Board of Education approval of items C-1 through C-9 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-10 Extended Day Contracts**

It is recommended the Cloverleaf Board of Education reduce the following extended day contracts for the 2011-2012 school year:

High School Guidance:	From 13 to 10 extended days
Middle School Guidance	From 20 to 10 extended days
District Librarian:	From 15 to 10 extended days

**Cloverleaf Board of Education approval of item C-10**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-11 Resolution Implementing a Reduction in Force of the Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to decreased enrollment of pupils in the district and financial reasons as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2011-12 school year:

1. 1 (One) FTE Kindergarten Teaching Position
2. 3 (Three) FTE First Grade Teaching Positions

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

3. 2 (Two) FTE Second Grade Teaching Positions
4. 1 (One) Fourth Grade Teaching Position
5. 4 (Four) Middle School Teaching Positions
6. ½ (One Half) High School English Teaching Position
7. 1 (One) High School Math Teaching Position
8. 1 (One) Music Teaching Position
9. ½ (One Half) Physical Education Teaching Position
10. 2 (Two) Gifted Teaching Positions
11. ½ (One Half) Art Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2011:

1. Staci Peltz- ½ time
2. Max Ramsey
3. Brandy Killinger
4. Trevor Armstrong
5. Shannon Jenkins
6. Curtis Kearney
7. Robert Wooley
8. Amy Fernholz
9. Michelle Robertson
10. Jennifer Spinder
11. Matt Salzwimmer
12. Marvin Shipley
13. Erin Ginley- ½ time

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

**Cloverleaf Board of Education approval of item C-11**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

D-2 **Resolution to Accept Amounts and Rates (attachment)**

It is recommended that the Cloverleaf Board of Education approve the resolution to accept the amounts and rates as determined by the Budget Commission as presented.

D-3 **Amended Appropriations FY 2011 (attachment)**

It is recommended the Cloverleaf Board of Education approve the amended appropriations FY 2011 as presented.

**Cloverleaf Board of Education approval of items D-1 through D-3  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Kindergarten Waiver 2012 and 2013**

It is recommended the Cloverleaf Board of Education approve the Kindergarten Waiver for 2012 and 2013 as presented.

**Whereas** the Cloverleaf Board of Education hereby declares that providing all-day, every-day kindergarten during state fiscal years 2012 and 2013 in accordance with the requirements of Ohio Revised Code Section 3321.05 will present a hardship to the school district; and

**Whereas** the Cloverleaf Board of Education understands that the waiver is only for the delay of all-day, every-day kindergarten for state fiscal years 2012 and 2013:

**Therefore**, be it resolved that the Cloverleaf Board of Education hereby authorizes the district Superintendent to submit to the State Superintendent of Public Instruction this resolution and justification for requesting a delay of the implementation of all-day, every-day kindergarten for state fiscal years 2012 and 2013, and to submit a phase-in implementation plan of all-day, every-day kindergarten.

**Cloverleaf Board of Education approval of item E-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-2 **Body Mass Index Screening Program Waiver 2011-2012**

It is recommended that the Cloverleaf Board of Education authorize the Board President to execute a waiver affidavit for implementation of the Body Mass Index Screening Program (Section 33113.674 (A) of the Ohio Revised Code) for the 2011-2012 school year.

**Cloverleaf Board of Education approval of item E-2**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-3 School Building Closings**

It is recommended the Cloverleaf Board of Education approve the closing of Lodi, Seville and Westfield Elementary Schools in January 2012.

**Cloverleaf Board of Education approval of item E-3**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**E-4 Pay to Participate Fee**

It is recommended the Cloverleaf Board of Education increase the Pay to Participate Fee to \$250 (was \$200) for the high school and \$125 (was \$100) for Middle School as well as increase the activity fee to \$25 (was \$20) for the 2011-2012 school year.

**Cloverleaf Board of Education approval of item E-4**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E-5 **Agreement for Admission of Non-handicapped Per Diem Pupil**  
(attachment)

It is recommended the Cloverleaf Board of Education approve the agreement for admission of Non-handicapped per diem pupil between the Cleveland Metropolitan Board of Education and the Cloverleaf Board of Education while student is being educated during his/her stay at the Cleveland Clinic as presented.

E-6 **Contract for Children with Disabilities Open Enrollment** (attachment)

It is recommended the Cloverleaf Board of Education approve the agreement for excess cost for children with disabilities between the Rittman Exempted Village Board of Education (District of Attendance) and the Cloverleaf Board of Education (District of Residence) as presented.

E-7 **Contract for Handicapped Pupil** (attachment)

It is recommended the Cloverleaf Board of Education approve the agreement for admission for tuition pupil between Berea Board of Education (District of Attendance) and Cloverleaf Local School District (District of Residence) as presented.

E-8 **Donations**

It is recommended the Cloverleaf Board of Education accept the following donations:

From Russ and Patty Zupanic, games and videos to Lodi Primary School, valued at \$150.00.

From Medina Auto Parts, green masking tape for Arts Expo, valued at \$132.50.

From Greg Trent, Trent Insurance Group, Inc., \$2000.00 to the Cloverleaf High School Band.

Anonymous donation of \$125.00 to Food Service for snack bar awning.

E-9 **Overnight Trip** (attachment)

It is recommended the Cloverleaf Board of Education approve the overnight trip of the Cloverleaf High School Cheerleaders to Bowling Green State University, June 21-24, 2011 as presented.

E-10 **Out of State and Overnight Trip**

It is recommended the Cloverleaf Board of Education approve the out of state and overnight trip of the National Honor Society, May 24-26, 2011 to Hershey, Pennsylvania as presented.

**Cloverleaf Board of Education approval of items E-5 through E-10 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_



March 28,

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An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on March 28, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Joseph Doty  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-45 APPROVAL OF MINUTES**

Mr. Doty motioned, seconded by Mrs. Rych to approve the minutes of the February 28, 2011 regular session, and the March 14, 2011 special session as submitted.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

None

### **2011-46 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List**

##### Both

Keller            Jamie

##### Substitute Only

Bartter            Kristine

Campo            Mark

Hornung           Erik

Hochstetler      Derrick

#### **2. Certified Staff FMLA Paid and Unpaid Leave of Absence**

Paid and unpaid leave of absences after all available sick leave is used:

Angela Barth, certified staff FMLA paid and unpaid leave of absence beginning January 18, 2011 through May 27, 2011.

Stacy Skowronski, certified staff FMLA paid and unpaid leave of absence beginning May 5, 2011 through the remainder of the 2010-2011 school year.

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**3. Certified Staff FMLA Paid Leave of Absence**

Frank Peters, certified staff paid FMLA leave of absence beginning May 25, 2011 through the remainder of the 2010-2011 school year.

**4. Certified Staff Resignation due to Retirement, effective June 8, 2011**

Marilyn Hornbeck

**5. Classified Staff Resignation, effective March 7, 2011**

Judy Dennis, bus driver

**6. Classified Staff Change in Status**

Heather Osborn from 3 hrs./day aide at Cloverleaf Middle School to 6.5 hr./day educational aide at Westfield Upper Elementary, effective March 22, 2011, \$10.45/hr.

**7. Classified Staff Substitute Appointment, effective March 29, 2011**

Nora Purdon, substitute educational aid

**8. Classified Staff Summer Appointment**

Daniel Raber, summer grounds/maintenance help, 8 hrs./day, effective March 29 through November 1, 2011, \$9.39/hr.

**9. Classified Staff Summer School Appointments**

Summer Registration Secretary	Chris Goodrow	\$14.82/hr.
Elementary Summer School Secretary	Susan Weir	\$13.00/hr (Not to exceed \$4,000.00)
Secondary Summer School Secretary	Anita Whitslar	(Salary determined by student enrollment)

**10. Supplemental Staff Appointments, 2011-2012 school year**

The following supplemental positions for the 2011-2012 school year will not be filled:

7<sup>th</sup> Grade Football – 1 total  
 9<sup>th</sup> Grade Boys and Girls Basketball – 2 total  
 9<sup>th</sup> Grade Baseball and Softball – 2 total  
 9<sup>th</sup> Grade Wrestling – 1 total  
 Cross Country Assistant – 1 total  
 Boys and Girls Varsity Soccer Assistants – 2 total  
 Drama – Three One Act Plays  
 Children's Theatre  
 Key Club Advisor  
 World Language Advisor  
 Thespian Advisor  
 Ski Club Advisor (Middle School and Elementary)  
 Newspaper (Middle School and Elementary)  
 Power of the Pen  
 Elementary Safety Patrol  
 Robotics

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Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**2011-47 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following personnel item:

**1. Extended Day Contracts – Reduction for 2011-2012 school year**

High School Guidance	From 13 to 10 extended days
Middle School Guidance	From 20 to 10 extended days
District Librarian	From 15 to 10 extended days

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-48 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mrs. Rych to approve the following personnel item:

**1. Resolution Implementing a Reduction in Force of the Certified Teaching Employees**

WHEREAS, the Board of Education has determined that a reduction in force of the certified teaching staff is necessary due to decreased enrollment of pupils in the district and financial reasons as determined by the Board.

NOW, THEREFORE, BE IT RESOLVED:

Section 1: The following certified positions will be abolished effective with the 2011-12 school year:

1. 1 (One) FTE Kindergarten Teaching Position
2. 3 (Three) FTE First Grade Teaching Positions
3. 2 (Two) FTE Second Grade Teaching Positions
4. 1 (One) Fourth Grade Teaching Position
5. 4 (Four) Middle School Teaching Positions
6. ½ (One Half) High School English Teaching Position
7. 1 (One) High School Math Teaching Position
8. 1 (One) Music Teaching Position
9. ½ (One Half) Physical Education Teaching Position
10. 2 (Two) Gifted Teaching Positions

Section 2: Based upon the reduction in certified teaching positions set forth in Section 1, and taking into account teacher seniority and licensure/certification, the teaching contracts of the following teachers are suspended effective August 1, 2011:

1. Max Ramsey
2. Brandy Killinger
3. Trevor Armstrong
4. Shannon Jenkins
5. Curtis Kearney

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6. Robert Wooley
7. Amy Fernholz
8. Michelle Robertson
9. Jennifer Spinder
10. Matt Salzwimmer
11. Marvin Shipley
12. Erin Ginley- ½ time

Section 3: The Superintendent is directed to provide written notification of this action to the affected teachers in accordance with the requirements of Article XV of the current Negotiated Agreement between the Board of Education and the Cloverleaf Education Association, and to take such other actions as are necessary or appropriate to implement the reduction in force which the Board has determined to be necessary.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

Roll call as follows:

Ayes: Mr. Doty, Mrs. Rych, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-49 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance items:

##### **1. Financial Reports**

February 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

##### **2. Resolution to Accept Amounts and Rates**

Resolution to accept the amounts and rates as determined by the Budget Commission as presented.

##### **3. Amended Appropriations FY2011**

Approve the amended appropriations FY2011 as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **SUPERINTENDENTS REPORT**

##### **2011-50 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Doty to approve the following item:

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**1. Kindergarten Waiver 2012 and 2013**

**Whereas** the Cloverleaf Board of Education hereby declares that providing all-day, every-day kindergarten during state fiscal years 2012 and 2013 in accordance with the requirements of Ohio Revised Code Section 3321.05 will present a hardship to the school district; and

**Whereas** the Cloverleaf Board of Education understands that the waiver is only for the delay of all-day, every-day kindergarten for state fiscal years 2012 and 2013:

**Therefore**, be it resolved that the Cloverleaf Board of Education hereby authorizes the district Superintendent to submit to the State Superintendent of Public Instruction this resolution and justification for requesting a delay of the implementation of all-day, every-day kindergarten for state fiscal years 2012 and 2013, and to submit a phase-in implementation plan of all-day, every-day kindergarten.

Roll call as follows:

Ayes: Mrs. Rych, Mr. Doty, Mr. Hutson and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-51 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following item:

**1. Body Mass Index Screening Program Waiver 2011-2012**

Cloverleaf Board of Education authorizes the Board President to execute a waiver affidavit for implementation of the Body Mass Index Screening Program (Section 33113.674 (A) of the Ohio Revised Code) for the 2011-2012 school year.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-52 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

**1. School Building Closings**

Lodi, Seville and Westfield Elementary Schools in January 2012.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-53 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following item:

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**1. Pay to Participate Fee**

Increase the Pay to Participate Fee to \$250 (was \$200) for the high school and \$125 (was \$100) for Middle School as well as increase the activity fee to \$25 (was \$20) for the 2011-2012 school year.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-54 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

**1. Agreement for Admission of Non-handicapped Per Diem Pupil**

Agreement for admission of Non-handicapped per diem pupil between the Cleveland Metropolitan Board of Education and the Cloverleaf Board of Education while student is being educated during his/her stay at the Cleveland Clinic as presented.

**2. Contract for Children with Disabilities Open Enrollment**

Agreement for excess cost for children with disabilities between the Rittman Exempted Village Board of Education (District of Attendance) and the Cloverleaf Board of Education (District of Residence) as presented.

**3. Contract for Handicapped Pupil**

Agreement for admission for tuition pupil between Berea Board of Education (District of Attendance) and Cloverleaf Local School District(District of Residence) as presented.

**4. Donations**

From Russ and Patty Zupanic, games and videos to Lodi Primary School, valued at \$150.00.

From Medina Auto Parts, green masking tape for Arts Expo, valued at \$132.50.

From Greg Trent, Trent Insurance Group, Inc., \$2000.00 to the Cloverleaf High School Band.

Anonymous donation of \$125.00 to Food Service for snack bar awning.

**5. Overnight Trip**

Overnight trip of the Cloverleaf High School Cheerleaders to Bowling Green State University, June 21-24, 2011 as presented.

March 28,

11

**6. Out of State and Overnight Trip**

Out of state and overnight trip of the National Honor Society, May 24-26, 2011 to Hershey, Pennsylvania as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**RACHEL'S CHALLENGE PRESENTATION**

The Board expressed their gratitude to Debbie Bican, Brandy Miracle, and to all involved.

**PRODUCTION OF GUYS AND DOLLS**

The Board expressed their gratitude to Mr. Timm, the students, and to all involved.

**2011-55 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Doty to adjourn the meeting at 7:31 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

April 11, 2011  
Westfield Inn – Westfield Center, OH  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

B. **Board Self Evaluation Review**

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*



C. **Executive Session – Negotiations and the Employment of a Public Employee**

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations and the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In \_\_\_\_\_ Time Out

D. **Adjournment**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time \_\_\_\_\_

April 11, 11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on April 11, 2011 at 7:00 p.m. at the Westfield Inn, Westfield Center. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

### **PLEDGE OF ALLEGIANCE**

Superintendent Kubilus thanked Mr. Berry for donating the food and for the meeting room accommodations.

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

### **2011-56 CLEVELAND CLINIC REHABILITATION & SPORTS THERAPY**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following item:

#### **1. Cleveland Clinic Rehabilitation & Sports Therapy**

Use of the Cleveland Clinic Rehabilitation & Sports Therapy through Medina Hospital, Healthy Benefits Occupational Health Services through Summa Wadsworth-Rittman Hospital and HOPS Therapy Services in Seville, Ohio as needed for individual employee examinations per Board Policy GBE.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, Mr. Doty and Mr. Schmidt

Nays: None

Motion Carried

### **2011-57 TECHNOLOGY EQUIPMENT AND LANDSCAPE BIDS**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Doty to approve the following items:

#### **1. Technology Equipment Bid**

Technology Equipment Bid for the new Cloverleaf Elementary School to Southeast Security Systems in the amount of \$461,520.00.

#### **2. Landscape Bid**

Landscape Bid for the new Cloverleaf Elementary School to Knoch Corporation, in the amount of \$58,475.00.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson, Mrs. Rych, and Mr. Schmidt

Nays: None

Motion Carried

April 11, 11

**BOARD SELF EVALUATION REVIEW**

The Board discussed the results of the Board self evaluation review. Topics discussed included the timing of the board meetings, finances, vision statement, and the strategic planning process.

**2011-58 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to enter into executive session for the purpose of discussing negotiations and the employment of a public employee with Attorney Bill Pepple, Attorney Thomas Holmes, and the administrative CEA negotiation team present. In 8:16 p.m./Out 10:28 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-59 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 10:28 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

April 25, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the March 28, 2011 regular session, the April 11, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the March 28, 2011 regular session, the April 11, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognitions**

Makenna Huff – Medina County Outstanding Senior

Middle School Robotics Team

**B-3 Ameresco Presentation – Mr. Bill Davis**

**B-4 Executive Session**

It is recommended the Cloverleaf Board of Education go into executive session to discuss the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

C. **PERSONNEL** – Mr. Kubilus

C-1 **Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both:

Christine Kraemer

Timothy Wieczorek

C-2 **Notice of Resignation**

It is recommended the Cloverleaf Board of Education accept the notice of resignation of Lisa Kovalsick, technology consultant, contracted through the Medina County Schools' Educational Service Center, effective April 16, 2011.

C-3 **Classified Staff FMLA Unpaid Leave of Absences**

It is recommended the Cloverleaf Board of Education approve the classified staff FMLA unpaid leave of absence of Sandra Repp, educational aide, effective March 29, 2011 with an anticipated return of August 19, 2011.

C-4 **Classified Staff Resignation due to retirement**

It is recommended the Cloverleaf Board of Education approve the following classified staff resignations due to retirement:

Doris Saffle, food service, effective June 7, 2011

Lillian Toszer, educational aide, effective July 1, 2011

C-5 **Classified Staff Change in Status**

It is recommended the Cloverleaf Board of Education approve the classified staff change in status of Angie Long, bus driver, **from** 7 hrs./day **to** 8 hrs./day effective April 4, 2011 - \$16.70/hr.

**C-6 Classified Staff Call Backs**

It is recommended the Cloverleaf Board of Education approve the following classified staff call back to work:

Melissa Henderson, educational aide, 3.5 hrs./day, effective April 11, 2011 - \$10.15/hr.  
Christy Sullivan, educational aide, 6.5 hrs./day, effective March 28, 2011 - \$10.15/hr.

**C-7 Classified Staff Contract**

It is recommended the Cloverleaf Board of Education approve a second one year contract for Jennipher Grace, bus driver, effective May 17, 2011 - \$14.10/hr.

**C-8 Supplemental Staff Appointments (2011-2012 School Year)**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year:

Dual Cross Country Coach	Garth Gucker	\$4,535.96
Cross Country Assistant Coach	Marty Ryan	\$2,616.90
Cross Country Volunteer Coach	Frank Peters	n/a
Cross Country Volunteer Coach	William Reedy	n/a
Cross Country 8 <sup>th</sup> Grade Coach	Michelle Waltz	\$2,093.52
Football Head Varsity Coach	Doug Haas	\$6,629.48
Football Varsity Assistant Coach	James Humiston	\$4,187.04
Football Varsity Assistant Coach	Chad Oneacre	\$3,838.12
Football Varsity Assistant Coach	Robert Ramsay	\$4,535.96
Football Varsity Assistant Coach	Tyrone Shaffer	\$3,838.12
Volleyball Varsity Coach	Courtney Tisher	\$4,187.04
Volleyball JV Coach	Ann Bailey	\$2,616.90
Volleyball Head 8 <sup>th</sup> Grade Coach	Bobie Carson	\$2,267.98
Volleyball Head 7 <sup>th</sup> Grade Coach	Julie Arndt	\$1,919.06
Boys Golf Varsity Coach	Ronald Wachtel	\$3,314.74
Boys Golf Varsity Assistant Coach	John Carmigiano	\$2,093.52
Girls Golf Varsity Coach	Adam Michel	\$2,616.90
Girls Golf Varsity Assistant Coach	Thomas Kranstuber	\$2,093.52
Girls Varsity Soccer Coach	Jacob Miracle	\$4,187.04
Girls Varsity Tennis Coach	Brenda Hewit	\$3,663.66
Girls JV Tennis Coach	Frank Luppino	\$2,267.98
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
Varsity Cheerleader Coach 50%	Erin Ginley	\$1,831.83
Varsity Cheerleader Coach 50%	Tonya Swain	\$1,482.91

**Cloverleaf Board of Education approval of items C-1 through C-8 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-9 Supplemental Staff Appointments (2011-2012 School Year)**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year:

Football Head 9 <sup>th</sup> Grade Coach	Michael Mental	\$4,361.50
9 <sup>th</sup> Grade Cheerleader Coach (50% football only)	Erin Ginley	\$ 741.46
9 <sup>th</sup> Grade Cheerleader Coach (50% football only)	Tonya Swain	\$ 567.00

**Cloverleaf Board of Education approval of item C-9**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-10 Certified Staff Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following summer school appointments effective for the summer of 2011 to be paid out of Title I funds.

Elementary Summer School Teacher	Kristin Pitchford	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Cindy Mack	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Karen Martin	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Louann Mental	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Margherita DeAngelis	\$25.00/hr. (\$2,500.00/cap)
Elementary Summer School Teacher	Alanna Gasper	\$25.00/hr. (\$ 300.00/cap)
Elementary Summer School Teacher	Chrissy Burris	\$25.00/hr. (\$1,312.50/cap)
Elementary Summer School Teacher	Shannon Smith	\$25.00/hr. (\$1,312.50/cap)
Elementary Summer School Teacher	Jennifer Loveless	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Janice Curtin	\$20.00/hr. (\$1,540.00/cap)
Elementary Summer School Teacher	Terri Nenno	\$20.00/hr. (\$1,540.00/cap)
Elementary Summer School Teacher	Lynn Wilson	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Stephanie Pfeiffer	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Cassie Fowler	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Linda Tobin	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Robert Wooley	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Kerry Schweppe	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Kay Richard	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Justine Girard	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Stefanie Jackson	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Christina Witschey	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Brandi Killinger	\$25.00/hr. (\$2,300.00/cap)

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**C-11 Certified Staff Summer School Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the following certified staff summer school substitute appointments for the summer of 2011 to be paid out of Title I funds.

Elementary Summer School Substitute Teacher	Ann Bailey	\$25.00/hr
Elementary Summer School Substitute Teacher	Denise Troike	\$25.00/hr.

**C-12 Classified Staff Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2011 to be paid out of Title I funds.

Elementary Summer School Aide	Pamela Lance	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Jenny Rupp	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Kim Takala	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Leslie Brodник	\$10.00/hr. (805.00/cap)
Elementary Summer School Aide	Betsy Zuk	\$10.00/hr. (\$1,170.00/cap)
Elementary Summer School Aide	Emily Tobin	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Michelle Weigel	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Connie Latzke	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Kellie Cooney	\$10.00/hr. (\$1,170.00/cap)
Elementary Summer School Aide	Susan Porter	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Janet Schmock	\$10.00/hr. (\$525.00/cap)
Elementary Summer School Aide	Ashley Weir	\$10.00/hr. (\$525.00/cap)
Elementary Summer School Aide	Sondra Roberts	\$10.00/hr. (920.00/cap)

**C-13 Classified Staff Summer School Substitute Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer school substitute appointments for the summer of 2011 to be paid out of Title I funds.

Elementary Summer School Substitute Aide	Janice Papcum	\$10.00/hr.
Elementary Summer School Substitute Aide	Mary Loveless	\$10.00/hr.
Elementary Summer School Substitute Aide	Maggie Rickard	\$10.00/hr.
Elementary Summer School Substitute Aide	Susan Church	\$10.00/hr.
Elementary Summer School Substitute Aide	Heather Osborn	\$10.00/hr.
Elementary Summer School Substitute Aide	Dana Kulas	\$10.00/hr.

**Cloverleaf Board of Education approval of items C-10 through C-13 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-14 Classified Staff Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2011 to be paid out of Title I funds.

Elementary Summer School Aide      Linda Schmidt      \$10.00/hr. (\$805.00/cap)

**Cloverleaf Board of Education approval of item C-14**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**C-15 Classified Staff Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer school appointments for the summer of 2011 to be paid out of Title I funds.

Elementary Summer School Aide      Elizabeth Berry      \$10.00/hr. (\$920.00/cap)

**Cloverleaf Board of Education approval of item C-15**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

## C-16 Certified Staff Contract Nominations

It is recommended the Cloverleaf Board of Education approve the certified staff contract nominations as presented.

### Continuing Contract Teachers

Teachers holding continuing contracts need no nomination

Armstrong	Wendy	\$77,809	Hewit	Jan	\$76,588	Simarro	Amy	\$64,725
Augustus	Mary	\$67,865				Skowronski	Stacy	\$48,500
Barth	Angela	\$48,500	Johnson	Michelle	\$52,164	Smith	Amber	\$59,491
Baughman	Kathryn	\$74,320	Kee	Jennifer	\$62,980	Solitario	Phil	\$67,690
Bauman	Janice	\$75,192	Kennedy	JoAnn	\$75,192	Sovchik	Rebecca	\$76,065
Bengough	Julie	\$49,896	Kilmer	Jeffrey	\$73,448	Stephenson	Joyce	\$59,142
Berry	Denise	\$65,597	Krueger	Julie	\$69,958	Stoll	Gregory	\$76,588
Betts	Cheryl	\$62,980	Lake	Bobby	\$67,690	Swain	Tonya	\$61,235
Bohner	Kathryn	\$69,958	Maloney	Megan	\$50,768	Taylor	Barbara	\$76,065
Browning	Margaret	\$75,192	Manix	Jamison	\$67,865	Teitsworth	Connie	\$74,320
Budney	Diana	\$77,809	Manix	Kimberly	\$73,099	Thayer	Brenda	\$76,065
Carmigiano	John	\$61,235	Markle	Deann	\$66,120	Tobin	Linda	\$76,588
Carson	Bobie Jo	\$53,908	Marshall	Rebecca	\$76,588	Vaughn	James	\$59,491
Chapman	Heidi	\$41,870	McGee	Michael	\$69,958	Walley	Kathryn	\$77,809
Collum	Leanne	\$68,214	McMillen	Vicki	\$64,550	Watson	Laurie	\$76,065
Comunale	Sue	\$75,192	McQuate	Renee	\$71,354	Weigand	Cheri	\$74,320
Conrad	Marilyn	\$59,142	Mental	Michael	\$76,588	Weimer	Heather	\$60,363
Crow	Kimberly	\$52,512	Metzger	Michele	\$74,843	Whitecar	Charles	\$53,908
Cullin	Kerry	\$74,843	Morgan	Karen	\$74,843	Wilson	Lynn	\$67,690
Cummings	Kimberly	\$70,831	Murphy	Scott	\$71,354	Wooley	MaryLee	\$71,354
Dalessandro	Ellen	\$66,469	Nagy	Kristine	\$74,320	Zeigler	Marlene	\$75,192
Dalton	April	\$49,896	Neidig	Jacque	\$74,320			
Daniels	Tracy	\$59,491	Nelson	Wendy	\$69,610			
Davis	Amy	\$55,653	Nicodemus	Wendy	\$71,354			
Dawson	Barbara	\$71,703	Oeltjen	Mark	\$76,588			
Deegan-Puleo	Elizabeth	\$76,588	Packard	Tiffany	\$68,214			
Diningier	Nancy	\$67,690	Power	Katherine	\$61,235			
Dodson	Linda	\$76,588	Rainey	Neil	\$59,491			
Dombroski	Walter	\$74,320	Reedy	Teare	\$72,575			
Endsley	Kimberly	\$70,831	Reisinger	Karen	\$52,512			
Flint	Cameron	\$57,746	Rickard	Catherine	\$62,108			
Gasper	Alanna	\$57,746	Rockhold	Mark	\$67,342			
Gellick	Ramona	\$71,703	Rogers	Bradway	\$72,575			
Gucker	Garth	\$62,631	Ruprecht	Debra	\$67,690			
Gunkelman	Julie	\$59,491	Ryan	Marty	\$73,448			
Havis	Pamela	\$72,575	Shaeffer	Brian	\$61,235			
Henn	Christine	\$69,958	Shaeffer	Mari	\$62,980			
Herbst	Robert	\$77,809	Shamp	Amy	\$52,512			

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The following teachers will be in the third year of a three year contract, (expires June 2012) and need no nomination at this time.

Bell	Sandra	\$65,597	Lantz	Christopher	\$47,977
Culp	Debra	\$52,164	Large	Janice	\$62,806
Detwiler	Amy	\$52,512	Lurtz	Maureen	\$54,257
Ereg	Erin	\$56,002	Mental	Louann	\$67,690
Evert	Melissa	\$54,257	Nutter	Neal	\$56,002
Farrar	Craig	\$69,958	Riley	Andrea	\$59,491
Gault	Kevin	\$64,550	Salem	George	\$65,597
Ginley	Erin (½ time)	\$22,592	Smith	Shannon	\$54,257
Haldiman	Frederick	\$59,491	Wachtel	Ron	\$52,164
Kindall	Dennita	\$71,703			

The following teachers will be in the second year of a three year contract, (expires June 2013) and need no nomination at this time.

Bell	Michael	\$50,768	McCowan	Eileen	\$71,354
Boggs	Joshua	\$52,512	Perry	Bethany	\$52,512
Cavey	Erin	\$56,002	Peters	Frank	\$49,023
Dailey	Dale	\$68,214	Petrocci	Kimberly	\$66,120
DeAngelis	Margherita	\$52,512	Reep	Leighann	\$46,755
Geissman	Diane	\$57,572	Salzwimmer	Matthew	\$46,581
Hitchcock	Jessica	\$53,908	Serafinchon	Amy	\$49,372
Houghtaling	Thomas	\$52,512	Shiple	Marvin	\$48,500
Humbert	Anthony	\$62,980	Timm	Lawrence	\$64,725
Jarvis	Mollie	\$48,500	Waltz	Michelle	\$46,755
Kinsey	Karen	\$66,644	Winter	Andrew	\$50,768
Klevay	Sharon	\$66,469	Witschey	Christina	\$48,500
Mack	Cynthia	\$31,403			

The following teachers are being recommended for their first three year contract (expires June 2014) beginning with the 2011-2012 school year.

Musolf	Denise	\$56,002
Robertson	Michelle	\$47,977
Spinder	Jennifer	\$47,977
Maibach	Courtney	\$40,475
Hopkins	Robbin	\$53,908

The following teachers are recommended for another three year contract (expires June 2014) beginning with the 2011-2012 school year.

Albon	Susan	\$54,257	Leonard	Angela	\$62,631
Bauman	Pamela	\$65,597	Perry	Melissa	\$64,376
Byers	Karen	\$57,397	Perry	Janice	\$66,644
Hart	Shannon	\$64,550	Schmitt	Jennifer	\$49,372
King	Russell	\$62,631	Wandall	Sharon	\$67,690
Lambert	Martha	\$60,363			

The following teachers are being recommended for a one year contract (expires June 2012) beginning with the 2011-2012 school year.

Armstrong	Trevor	\$39,079	Preusser	Robert	\$55,653
Fernholz	Amy	\$46,581	Ramsay	Max (1/2 time)	\$17,446
Froelich	Monica	\$41,521	Ras	Elissa	\$38,032
Haas	Douglas	\$47,279	Stalter	Nicole	\$46,406
Heinrich	Lisa	\$48,500	Stafinski	Lara	\$52,512
Jenkins	Shannon	\$46,755	Valent	Gregory	\$36,288
Kearney	Curtis	\$45,011	Wooley	Robert	\$40,475
Killinger	Brandi	\$39,777			
Kurpiewski	Andrea	\$39,777			
Michel	Adam	\$37,683			
Peltz	Staci	\$34,892			

The following tutors are recommended for a one year contract (expires June 2012) beginning with the 2011-2012 school year.

Arndt	Julie	\$26,868	Humiston Jr	James	\$30,335
Jackson	Stefanie	\$26,868	Larcey	Jennifer	\$30,335
Letner	Megan	\$26,868	Pfeiffer	Stephanie	\$26,868

The following building substitute teacher contracts are not being renewed for the 2011-2012 school year.

Ann Bailey                  Roena Watts                  Carolyn Schweppe                  Anne Mainwaring

The following long-term substitute teacher contract(s) is/are not being renewed for the 2011-2012 school year.

Cristin Schwanke

*All meetings of the Cloverleaf Board of Education are recorded and are available through the*

The following tutor contracts are not being renewed for the 2011-2012 school year.

Marshall Mike  
Loveless Jennifer

**C-17 Administrative and Administrative Support Staff Contract Nominations**

The following administrative/administrative support staff are on a continuing contract and need no nomination:

Anderson, Karen \$44,240      Queberg, Ann \$39,716      Uhler, Patricia \$43,560

The following administrator/administrative support staff are in the third year of a three year contract (expires 2012) and need no nomination at this time.

Kies, Penny \$11.89/hr      Newcomer, Alan \$34,500

The following administrative/administrative support staff are recommended for a one year contract (expires 2012) beginning with the 2011-2012 school year.

Tisher, Ronald \$102,410

The following administrative/administrative support staff are recommended for a three year contract (expires June 2014) beginning with the 2011-2012 school year.

Beegle	Carrie	\$45,000	Maloney	Michael	\$40,000
Carpenter	James	\$75,000	Martin	Karen	\$79,147
Carroll	Debra	\$50,000	Osborne	Sean	\$86,005
Ewart	John	\$47,357	Randolph	Bart	\$77,989
Falkenberg	Robert	\$82,161	Torma	Rose Marie	\$84,133
Hevener	Robert	\$94,573	Walkup	Craig	\$77,703
Kidd	Paul	\$86,312			

**Cloverleaf Board of Education approval of items C-16 through C-17 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer's Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer's Report and approval of checks issued per attached.

**Cloverleaf Board of Education approval of item D-1**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Scrap Metal Hauling Services** – Robert Hevener

It is recommended the Cloverleaf Board of Education approve Scott Fagan to provide services for scrap metal hauling and arrangements as presented.

E-2 **Bulletin #13 Change Order** (attachment)

It is recommended the Cloverleaf Board of Education approve the Bulletin #13 change order for cubbie doors in the new Cloverleaf Elementary School in the amount of \$32,997.80 as presented.

E-3 **Phone System Bid**

It is recommended the Cloverleaf Board of Education approve the phone system bid for the new Cloverleaf Elementary School to Windstream Communications in the amount of \$132,495.

E-4 **Scholastic Sponsors Association Agreement** (attachment)

It is recommended the Cloverleaf Board of Education approve the agreement between Scholastic Sponsors Association and Cloverleaf Local School District for district website and video distribution advertisement services

E-5 **Summer Permanent Improvement Projects**

It is recommended the Cloverleaf Board of Education approve expenditures up to \$54,000 in summer permanent improvement projects.

E-6 **First Baptist Church Agreement** (attachment)

It is recommended that the Cloverleaf Board of Education approve the agreement between First Baptist Church and Cloverleaf Local Schools Board of Education for parking areas located on Liberty Street to be used by the Seville Elementary School Employees during school hours and special events as presented.

E-7 **Out of State and/or Overnight Trips** (attachments)

It is recommended the Cloverleaf Board of Education approve the following out of state and/or overnight trips:

High School Boys Basketball team to University of Findlay Team Camp June 24-26, 2011 as presented.

High School Football to Ohio Northern University July 25-27, 2011 as presented.



E-8 **Policies – 1<sup>st</sup> Reading**

It is recommended the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:

ACAA	Sexual Harassment
ACAA-R	Sexual Harassment (Regulation)
BDDJ	Broadcasting and Taping of Board Meetings (Also KBCD)
CHCA	Approval of Handbooks and Directives
ECAB	Vandalism
EFF	Food Sale Standards
IKA	Grading System
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying (Regulation)
JHCB	Immunizations
JHF	Student Safety

**Cloverleaf Board of Education approval of items E-1 through E-8  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **Private Funding of Clubs and Athletics**

G. NEW BUSINESS

G-1 **Finance Committee Report**

H. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on April 25, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mrs. Jane Rych

Mr. William Hutson  
Mr. Michael Schmidt

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-60 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mrs. Rych to approve the minutes of the March 28, 2011 regular session, and the April 11, 2011 special session as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

Makenna Huff was recognized as Medina County's Outstanding Senior.

The Middle School Robotics Team was recognized for their great accomplishments. Team members include Alex Campbell, Jake Ols, Jason Milby, David Berchtold, Kyle Gloeckner, Alex Thomas, Steven Osborn, Jake Rogers, Nate Webster, Tessa Coudreit, Corey Feist, Abby Bayus, Zach Pilar, Nate Stallard, Jack Gerber, Dylan Smith, Danny Check, Dylan Wojdacz, Matt Gladden, Dan Chudzinski, and Weiss Feckner. Advisors are Amy Fernholz and Josh Boggs.

### **AMERESCO PRESENTATION**

Bill Davis, with Ameresco, presented a utility cost savings analysis for the Middle School and High School.

### **2011-61 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing the employment of a public employee. In 7:53 p.m./Out 8:32 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-62 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Hutson to approve the following personnel items:

#### **1. Medina County Substitute Teacher/Tutor List**

Both:

Christine Kraemer

Timothy Wiczorek

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**2. Notice of Resignation, effective April 16, 2011**

Lisa Kovalsick, technology consultant, contracted through the Medina County Schools' Educational Service Center

**3. Classified Staff FMLA Unpaid Leave of Absence**

Sandra Repp, classified staff unpaid FMLA leave of absence beginning March 29, 2011 with an anticipated return of August 19, 2011.

**4. Classified Staff Resignation due to Retirement**

Doris Saffle, food service, effective June 7, 2011  
Lillian Toszer, educational aide, effective July 1, 2011

**5. Classified Staff Change in Status, effective April 4, 2011**

Angie Long, bus driver, **from** 7 hrs./day **to** 8 hrs./day - \$16.70/hr.

**6. Classified Staff Call Backs**

Melissa Henderson, educational aide, 3.5 hrs./day, effective April 11, 2011 - \$10.15/hr.  
Christy Sullivan, educational aide, 6.5 hrs./day, effective March 28, 2011 - \$10.15/hr.

**7. Classified Staff Contract**

Jennifer Grace, bus driver, second one year contract, effective May 17, 2011, \$14.10/hr.

**8. Supplemental Staff Appointments, 2011-2012 school year**

Dual Cross Country Coach	Garth Gucker	\$4,535.96
Cross Country Assistant Coach	Marty Ryan	\$2,616.90
Cross Country Volunteer Coach	Frank Peters	n/a
Cross Country Volunteer Coach	William Reedy	n/a
Cross Country 8 <sup>th</sup> Grade Coach	Michelle Waltz	\$2,093.52
Football Head Varsity Coach	Doug Haas	\$6,629.48
Football Varsity Assistant Coach	James Humiston	\$4,187.04
Football Varsity Assistant Coach	Chad Oneacre	\$3,838.12
Football Varsity Assistant Coach	Robert Ramsay	\$4,535.96
Football Varsity Assistant Coach	Tyrone Shaffer	\$3,838.12
Volleyball Varsity Coach	Courtney Tisher	\$4,187.04
Volleyball JV Coach	Ann Bailey	\$2,616.90
Volleyball Head 8 <sup>th</sup> Grade Coach	Bobie Carson	\$2,267.98
Volleyball Head 7 <sup>th</sup> Grade Coach	Julie Arndt	\$1,919.06
Boys Golf Varsity Coach	Ronald Wachtel	\$3,314.74
Boys Golf Varsity Assistant Coach	John Carmigiano	\$2,093.52
Girls Golf Varsity Coach	Adam Michel	\$2,616.90
Girls Golf Varsity Assistant Coach	Thomas Kranstuber	\$2,093.52
Girls Varsity Soccer Coach	Jacob Miracle	\$4,187.04
Girls Varsity Tennis Coach	Brenda Hewit	\$3,663.66
Girls JV Tennis Coach	Frank Luppino	\$2,267.98
High School Faculty Manager 50%	Joanne Ashton	\$2,616.90
High School Faculty Manager 50%	Barbara Dawson	\$2,616.90
Varsity Cheerleader Coach 50%	Erin Ginley	\$1,831.83
Varsity Cheerleader Coach 50%	Tonya Swain	\$1,482.91

Roll call as follows:

Ayes: Mrs. Rych, Mr. Hutson, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

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**2011-63 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson, to approve the following personnel item:

**1. Supplemental Staff Appointments, 2011-2012 school year**

Football Head 9 <sup>th</sup> Grade Coach	Michael Mental	\$4,361.50
9 <sup>th</sup> Grade Cheerleader Coach (50% football only)	Erin Ginley	\$ 741.46
9 <sup>th</sup> Grade Cheerleader Coach (50% football only)	Tonya Swain	\$ 567.00

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson and Mr. Schmidt

Nays: Mrs. Rych

Motion Carried

**2011-64 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych, to approve the following personnel items:

**1. Certified Staff Summer School Contracts**

Elementary Summer School Teacher	Kristin Pitchford	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Cindy Mack	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Karen Martin	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Louann Mental	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Margherita DeAngelis	\$25.00/hr. (\$2,500.00/cap)
Elementary Summer School Teacher	Alanna Gasper	\$25.00/hr. (\$ 300.00/cap)
Elementary Summer School Teacher	Chrissy Burris	\$25.00/hr. (\$1,312.50/cap)
Elementary Summer School Teacher	Shannon Smith	\$25.00/hr. (\$1,312.50/cap)
Elementary Summer School Teacher	Jennifer Loveless	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Janice Curtin	\$20.00/hr. (\$1,540.00/cap)
Elementary Summer School Teacher	Terri Nenno	\$20.00/hr. (\$1,540.00/cap)
Elementary Summer School Teacher	Lynn Wilson	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Stephanie Pfeiffer	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Cassie Fowler	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Linda Tobin	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Robert Wooley	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Kerry Schweppe	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Kay Richard	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Justine Girard	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Stefanie Jackson	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Christina Witschey	\$25.00/hr. (\$2,300.00/cap)
Elementary Summer School Teacher	Brandi Killinger	\$25.00/hr. (\$2,300.00/cap)

**2. Certified Staff Summer School Substitute Appointments**

Elementary Summer School Substitute Teacher	Ann Bailey	\$25.00/hr
Elementary Summer School Substitute Teacher	Denise Troike	\$25.00/hr.

**3. Classified Staff Summer School Appointments**

Elementary Summer School Aide	Pamela Lance	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Jenny Rupp	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Kim Takala	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Leslie Brodnik	\$10.00/hr. (805.00/cap)
Elementary Summer School Aide	Betsy Zuk	\$10.00/hr. (\$1,170.00/cap)
Elementary Summer School Aide	Emily Tobin	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Michelle Weigel	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Connie Latzke	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Kellie Cooney	\$10.00/hr. (\$1,170.00/cap)
Elementary Summer School Aide	Susan Porter	\$10.00/hr. (\$805.00/cap)
Elementary Summer School Aide	Janet Schmock	\$10.00/hr. (\$525.00/cap)
Elementary Summer School Aide	Ashley Weir	\$10.00/hr. (\$525.00/cap)
Elementary Summer School Aide	Sondra Roberts	\$10.00/hr. (920.00/cap)

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**4. Classified Staff Summer School Substitute Appointments**

Elementary Summer School Substitute Aide	Janice Papcum	\$10.00/hr.
Elementary Summer School Substitute Aide	Mary Loveless	\$10.00/hr.
Elementary Summer School Substitute Aide	Maggie Rickard	\$10.00/hr.
Elementary Summer School Substitute Aide	Susan Church	\$10.00/hr.
Elementary Summer School Substitute Aide	Heather Osborn	\$10.00/hr.
Elementary Summer School Substitute Aide	Dana Kulas	\$10.00/hr.

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry, and Mr. Schmidt

Nays: None

Motion Carried

**2011-65 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Berry motioned, seconded by Mr. Hutson, to approve the following personnel item:

**1. Classified Staff Summer School Appointment**

Elementary Summer School Aide	Linda Schmidt	\$10.00/hr. (\$805.00/cap)
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Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson and Mrs. Rych

Abstain: Mr. Schmidt

Nays: None

Motion Carried

**2011-66 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych, to approve the following personnel item:

**1. Classified Staff Summer School Appointment**

Elementary Summer School Aide	Elizabeth Berry	\$10.00/hr. (\$920.00/cap)
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Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych and Mr. Schmidt

Abstain: Mr. Berry

Nays: None

Motion Carried

**2011-67 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych, to approve the following personnel items:

**1. Certified Staff Contract Nominations**

**Continuing Contract Teachers**

*(Teachers currently hold continuing contracts - no action required)*

Armstrong	Wendy	\$77,809	Hewit	Jan	\$76,588	Simarro	Amy	\$64,725
Augustus	Mary	\$67,865				Skowronski	Stacy	\$48,500
Barth	Angela	\$48,500	Johnson	Michelle	\$52,164	Smith	Amber	\$59,491
Baughman	Kathryn	\$74,320	Kee	Jennifer	\$62,980	Solitario	Phil	\$67,690
Bauman	Janice	\$75,192	Kennedy	JoAnn	\$75,192	Sovchik	Rebecca	\$76,065
Bengough	Julie	\$49,896	Killmer	Jeffrey	\$73,448	Stephenson	Joyce	\$59,142
Berry	Denise	\$65,597	Krueger	Julie	\$69,958	Stoll	Gregory	\$76,588
Betts	Cheryl	\$62,980	Lake	Bobby	\$67,690	Swain	Tonya	\$61,235
Bohner	Kathryn	\$69,958	Maloney	Megan	\$50,768	Taylor	Barbara	\$76,065

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Browning	Margaret	\$75,192	Manix	Jamison	\$67,865	Teitsworth	Connie	\$74,320
Budney	Diana	\$77,809	Manix	Kimberly	\$73,099	Thayer	Brenda	\$76,065
Carmigiano	John	\$61,235	Markle	Deann	\$66,120	Tobin	Linda	\$76,588
Carson	Bobie Jo	\$53,908	Marshall	Rebecca	\$76,588	Vaughn	James	\$59,491
Chapman	Heidi	\$41,870	McGee	Michael	\$69,958	Walley	Kathryn	\$77,809
Collum	Leanne	\$68,214	McMillen	Vicki	\$64,550	Watson	Laurie	\$76,065
Comunale	Sue	\$75,192	McQuate	Renee	\$71,354	Weigand	Cheri	\$74,320
Conrad	Marilyn	\$59,142	Mental	Michael	\$76,588	Weimer	Heather	\$60,363
Crow	Kimberly	\$52,512	Metzger	Michele	\$74,843	Whitecar	Charles	\$53,908
Cullin	Kerry	\$74,843	Morgan	Karen	\$74,843	Wilson	Lynn	\$67,690
Cummings	Kimberly	\$70,831	Murphy	Scott	\$71,354	Wooley	MaryLee	\$71,354
Dalessandro	Ellen	\$66,469	Nagy	Kristine	\$74,320	Zeigler	Marlene	\$75,192
Dallton	April	\$49,896	Neidig	Jacque	\$74,320			
Daniels	Tracy	\$59,491	Nelson	Wendy	\$69,610			
Davis	Amy	\$55,653	Nicodemus	Wendy	\$71,354			
Dawson	Barbara	\$71,703	Oeltjen	Mark	\$76,588			
Deegan-Puleo	Elizabeth	\$76,588	Packard	Tiffany	\$68,214			
Diningier	Nancy	\$67,690	Power	Katherine	\$61,235			
Dodson	Linda	\$76,588	Rainey	Neil	\$59,491			
Dombroski	Walter	\$74,320	Reedy	Teare	\$72,575			
Endsley	Kimberly	\$70,831	Reisinger	Karen	\$52,512			
Flint	Cameron	\$57,746	Rickard	Catherine	\$62,108			
Gasper	Alanna	\$57,746	Rockhold	Mark	\$67,342			
Gellick	Ramona	\$71,703	Rogers	Bradway	\$72,575			
Gucker	Garth	\$62,631	Ruprecht	Debra	\$67,690			
Gunkelman	Julie	\$59,491	Ryan	Marty	\$73,448			
Havis	Pamela	\$72,575	Shaeffer	Brian	\$61,235			
Henn	Christine	\$69,958	Shaeffer	Mari	\$62,980			
Herbst	Robert	\$77,809	Shamp	Amy	\$52,512			

**Teachers – Three Year Contracts**

*(Teachers will be on their third year of a three year contract – expires 2012 - no action required)*

Bell	Sandra	\$65,597	Lantz	Christopher	\$47,977
Culp	Debra	\$52,164	Large	Janice	\$62,806
Detwiler	Amy	\$52,512	Lurtz	Maureen	\$54,257
Ereg	Erin	\$56,002	Mental	Louann	\$67,690
Evert	Melissa	\$54,257	Nutter	Neal	\$56,002
Farrar	Craig	\$69,958	Riley	Andrea	\$59,491
Gault	Kevin	\$64,550	Salem	George	\$65,597
Ginley	Erin (½ time)	\$22,592	Smith	Shannon	\$54,257
Haldiman	Frederick	\$59,491	Wachtel	Ron	\$52,164
Kindall	Dennita	\$71,703			

**Teachers – Three Year Contracts**

*(Teachers will be on their second year of a three year contract – expires 2013 - no action required)*

Bell	Michael	\$50,768	McCowan	Eileen	\$71,354
Boggs	Joshua	\$52,512	Perry	Bethany	\$52,512
Cavey	Erin	\$56,002	Peters	Frank	\$49,023
Dailey	Dale	\$68,214	Petrocci	Kimberly	\$66,120
DeAngelis	Margherita	\$52,512	Reep	Leighann	\$46,755
Geissman	Diane	\$57,572	Salzwimmer	Matthew	\$46,581
Hitchcock	Jessica	\$53,908	Serafinchon	Amy	\$49,372
Houghtaling	Thomas	\$52,512	Shiple	Marvin	\$48,500
Humbert	Anthony	\$62,980	Timm	Lawrence	\$64,725

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Jarvis	Mollie	\$48,500	Waltz	Michelle	\$46,755
Kinsey	Karen	\$66,644	Winter	Andrew	\$50,768
Klevay	Sharon	\$66,469	Witschey	Christina	\$48,500
Mack	Cynthia	\$31,403			

**Teachers – Issued First of Three Year Contracts**

Beginning with the 2011-2012 school year – Expires 2014

Musolf	Denise	\$56,002
Robertson	Michelle	\$47,977
Spinder	Jennifer	\$47,977
Maibach	Courtney	\$40,475
Hopkins	Robbin	\$53,908

**Teachers – Issued Additional Three Contracts**

Beginning with the 2011-2012 school year – Expires 2014

Albon	Susan	\$54,257	Leonard	Angela	\$62,631
Bauman	Pamela	\$65,597	Perry	Melissa	\$64,376
Byers	Karen	\$57,397	Perry	Janice	\$66,644
Hart	Shannon	\$64,550	Schmitt	Jennifer	\$49,372
King	Russell	\$62,631	Wandall	Sharon	\$67,690
Lambert	Martha	\$60,363			

**Teachers – Issued One Year Contracts**

Beginning with the 2011-2012 school year – Expires 2012

Armstrong	Trevor	\$39,079	Preusser	Robert	\$55,653
Fernholz	Amy	\$46,581	Ramsay	Max (1/2 time)	\$17,446
Froelich	Monica	\$41,521	Ras	Elissa	\$38,032
Haas	Douglas	\$47,279	Stalter	Nicole	\$46,406
Heinrich	Lisa	\$48,500	Stafinski	Lara	\$52,512
Jenkins	Shannon	\$46,755	Valent	Gregory	\$36,288
Kearney	Curtis	\$45,011	Wooley	Robert	\$40,475
Killinger	Brandi	\$39,777			
Kurpiewski	Andrea	\$39,777			
Michel	Adam	\$37,683			
Peltz	Staci	\$34,892			

**Tutors – Issued One Year Contracts**

Beginning with the 2011-2012 school year – Expires 2012

Arndt	Julie	\$26,868	Humiston Jr	James	\$30,335
Jackson	Stefanie	\$26,868	Larcey	Jennifer	\$30,335
Letner	Megan	\$26,868	Pfeiffer	Stephanie	\$26,868

**Substitute Teacher Contracts– Non-Renewals**

2011-2012 school year

Ann Bailey                      Roena Watts                      Carolyn Schweppe                      Anne Mainwaring

**Long-Term Substitute Teacher Contract– Non-Renewals**

2011-2012 school year

Cristin Schwanke



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**Tutor Contracts - Non-Renewals**  
 2011-2012 school year

Marshall Mike  
 Loveless Jennifer

**2. Administrative and Administrative Support Staff Contracts**

**Administrative/Administrative Support Staff – Continuing Contract**  
 (No action required)

Anderson, Karen \$44,240    Queberg, Ann \$39,716    Uhler, Patricia \$43,560

**Administrative/Administrative Support Staff – Three Year Contract**  
 (Administrators/staff will be on their third year of a three year contract – expires 2012 - no action required)

Kies, Penny \$11.89/hr                      Newcomer, Alan \$34,500

**Administrative/Administrative Support Staff – One Year Contract**  
 (Administrators/staff will be on one year contract – expires 2012)

Tisher, Ronald \$102,410

**Administrative/Administrative Support Staff – Three Year Contract**  
 (Administrators/staff will be on their first year of a three year contract – expires 2014)

Beegle	Carrie	\$45,000	Maloney	Michael	\$40,000
Carpenter	James	\$75,000	Martin	Karen	\$79,147
Carroll	Debra	\$50,000	Osborne	Sean	\$86,005
Ewart	John	\$47,357	Randolph	Bart	\$77,989
Falkenberg	Robert	\$82,161	Torma	Rose Marie	\$84,133
Hevener	Robert	\$94,573	Walkup	Craig	\$77,703
Kidd	Paul	\$86,312			

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**2011-68 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Berry motioned, seconded by Mr. Hutson to approve the following finance item:

**1. Financial Reports**

March 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

Roll call as follows:

Ayes: Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT**

**2011-69 SUPERINTENDENT’S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mrs. Rych to approve the following items:

April 25,

11

**1. Scrap Metal Hauling Services**

Scott Fagan to provide services for scrap metal hauling and arrangements as presented by Mr. Robert Hevener.

**2. Bulletin #13 Change Order**

Bulletin #13 change order for cubbie doors in the new Cloverleaf Elementary School in the amount of \$32,997.80 as presented.

**3. Phone System Bid**

Phone system bid for the new Cloverleaf Elementary School to Windstream Communications in the amount of \$132,495.

**4. Scholastic Sponsors Association Agreement**

Agreement between Scholastic Sponsors Association and Cloverleaf Local School District for district website and video distribution advertisement services.

**5. Summer Permanent Improvement Projects**

Expenditures up to \$54,000 in summer permanent improvement projects.

**6. First Baptist Church Agreement**

Agreement between First Baptist Church and Cloverleaf Local Schools Board of Education for parking areas located on Liberty Street to be used by the Seville Elementary School Employees during school hours and special events as presented.

**8. Policies – 1<sup>st</sup> Reading**

ACAA	Sexual Harassment
ACAA-R	Sexual Harassment (Regulation)
BDDJ	Broadcasting and Taping of Board Meetings (Also KBCD)
CHCA	Approval of Handbooks and Directives
ECAB	Vandalism
EFF	Food Sale Standards
IKA	Grading System
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying (Regulation)
JHCB	Immunizations
JHF	Student Safety

The following item was tabled:

**7. Out of State and/or Overnight Trips**

High School Boys Basketball team to University of Findlay Team Camp  
June 24-26, 2011 as presented.

High School Football to Ohio Northern University July 25-27, 2011 as presented.

April 25,

11

Roll call as follows:

Ayes: Mr. Hutson, Mrs. Rych, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS**

**PRIVATE FUNDING OF CLUBS AND ATHLETICS**

The Board continued discussions on allowing outside organizations and/or groups pay for the actual costs of activity clubs or sports that have been cut for the 2011-2012 school year. Superintendent Kubilus will draw up guidelines and bring back to the Board.

**NEW BUSINESS**

**FINANCE COMMITTEE REPORT**

Treasurer Workman reviewed the cafeteria financials and state budget financials.

**2011-70 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:39 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

May 9, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

**A. OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C Ohio Improvement Process Update**

**D. Band Pay to Participate Fee**

**E. Administrative Staff Contract - Superintendent**

Resolved: That the Board of Education approves renewal of the contract of Daryl Kubilus, Jr., for services as Superintendent for an additional term of five years commencing on August 1, 2011, and concluding on July 31, 2016, at a base salary of \$105,000.00.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**F. Administrative Staff Contract - Treasurer**

Resolved: That the Board of Education approves renewal of the contract of Mary Workman for services as Treasurer for an additional term of three years commencing on August 1, 2012, and concluding on July 31, 2015, at a base salary of \$75,145.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**G. Executive Session – Negotiations and the Employment of a Public Employee**

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing negotiations and the employment of a public employee.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

\_\_\_\_\_ Time In \_\_\_\_\_ Time Out

**H. Adjournment**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time \_\_\_\_\_

May 9,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on May 9, 2011 at 7:00 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry  
Mr. William Hutson

Mr. Joseph Doty  
Mr. Michael Schmidt

#### **PLEDGE OF ALLEGIANCE**

#### **RECOGNITION AND PUBLIC PARTICIPATION**

##### **PUBLIC PARTICIPATION**

None

#### **CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on the PreK-5 elementary building construction project.

#### **OHIO IMPROVEMENT PROCESS UPDATE**

Bob Hevener provided an update on the Ohio Improvement Process.

#### **BAND PAY TO PARTICIPATE FEE**

Superintendent Kubilus updated the Board on his meeting with the Executive Board of the Band Boosters. Superintendent Kubilus will recommend at the next regular board meeting the Board approve band participants be charged \$250 in participation fees which includes \$40 the students pay for uniform cleaning. The Band Boosters will pay \$50 in participation fees per student and students will be responsible for \$200.

#### **2011-71 PERSONNEL**

Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel item:

##### **1. Administrative Staff Contract - Superintendent**

Renewal of the contract of Daryl Kubilus, Jr., for services as Superintendent for an additional term of five years commencing on August 1, 2011, and concluding on July 31, 2016, at a base salary of \$105,000.00.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

#### **2011-72 PERSONNEL**

Mr. Doty motioned, seconded by Mr. Hutson to approve the following personnel item:

##### **1. Administrative Staff Contract - Treasurer**

Renewal of the contract of Mary Workman for services as Treasurer for an additional term of three years commencing on August 1, 2012, and concluding on July 31, 2015, at a base salary of \$75,145.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

May 9, 11

**2011-73 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Doty, to enter into executive session for the purpose of discussing negotiations and the employment of a public employee with no action to be taken. In 8:03 p.m./Out 8:31 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry and Mr. Schmidt

Nays: None

Motion Carried

**2011-74 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 8:31 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Berry and Mr. Doty

Nays: None

Motion Carried

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President

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Treasurer



CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

May 23, 2011  
7:00 P.M.

**CLOVERLEAF MIDDLE SCHOOL**

ADDENDUM

**C-7 Classified Staff Summer Custodian Appointments (addition)**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer custodian appointments at a rate of \$9.39/hr.:

Taylor Harrington      6 hrs./day      Seville Intermediate

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION WORK SESSION

May 23, 2011  
7:00 P.M.

**CLOVERLEAF MIDDLE SCHOOL**

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

A-6. **Minutes** of the April 25, 2011 regular session and the May 9, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the April 25, 2011 regular session and the May 9, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**C. PERSONNEL** – Mr. Kubilus

**C-1 Medina County Substitute Teacher Tutor List**

It is recommended the Cloverleaf Board of Education approve the Substitute Teacher/Tutor list as presented:

Both  
Nicholas Romanoff

**C-2 Certified Staff Resignation**

It is recommended the Cloverleaf Board of Education rescind the non renewal of Michael Marshall acted upon at the April 25, 2011 Board of Education meeting and accept his resignation, effective June 8, 2011.

**C-3 Certified Staff FMLA and Paid Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the following certified staff FMLA and paid leave of absences:

Kerry Cullin effective April 12, 2011 with an anticipated return on August 19, 2011

Heidi Chapman, effective May 13, 2011, with an anticipated return on August 19, 2011.

**C-4 Classified Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the classified staff resignation of Lydia Mlckovsky, food service helper, effective May 9, 2011.

**C-5 Classified Staff Change in Status**

It is recommended the Cloverleaf Board of Education approve the classified staff change in status of Petra Lange, bus driver, **from 7.5 hrs./day to 7 hrs./day**, effective May 2, 2011, \$16.15 /hr.

**C-6 Latchkey Appointments**

It is recommended the Cloverleaf Board of Education approve the following Latchkey appointments

Contracts for the 2011-2012 school year:

Initial Placement Lodi AM	Sharon Bowen	\$11.20/hr.
Initial Placement Westfield PM	Sharon Bowen	\$11.20/hr.
Initial Placement Westfield AM/PM	Janet Aungst	\$11.20/hr.

Contracts beginning August 23, 2011 ending January 17, 2012:

Initial Placement Lodi AM	Susan Porter	\$ 9.27/hr.
Initial Placement Lodi PM	Connie Latzke	\$11,20/hr.
Initial Placement Lodi PM	Kellie Cooney	\$ 9.10/hr.
Initial Placement Seville AM/PM	Sharon Hall	\$ 9.27/hr.
Initial Placement Westfield AM	Anita Whitslar	\$ 9.10/hr.

**C-7 Classified Staff Summer Custodian Appointments:**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer custodian appointments at a rate of \$9.39/hr.:

Sandra Cooke	8 hrs./day	High School
Everett Plesz	8 hrs./day	High School
Michelle Polanski	8 hrs./day	High School
Cory Zahradnicek	8 hrs./day	High School
Jackie Barlock	6 hrs./day	Middle School
David Khory	8 hrs./day	Middle School
Sheila Lewis	8 hrs./day	Middle School
Allison Curran	6 hrs./day	Westfield Upper Elementary
Coleen Wright	6 hrs./day	Seville Intermediate
Tammy Cooper	6 hrs./day	Lodi Primary
Sally Thress	6 hrs./day	Lodi Primary

**C-8 Classified Staff Substitute List**

It is recommended the Cloverleaf Board of Education approve the following classified staff substitutes:

Paul Lambert, Jr, substitute custodian, effective May 13, 2011	\$9.39/hr.
Dee Dee Stormer, substitute custodian, effective May 24, 2011	\$9.39/hr.
Coleen Wright, substitute custodian, effective May 24, 2011	\$9.39/hr.

**C-9 Safety City Appointments Summer 2011**

It is recommended the Cloverleaf Board of Education approve the following Safety City Appointments for the Summer 2011:

Safety City Coordinator	Sue Weir	\$600.00
Safety City Coordinator	Brenda Connor	\$600.00
Safety City Teacher	April Dalton	\$700.00

**C-10 Certified Staff Summer School Resignation**

It is recommended the Cloverleaf Board of Education accept the following certified staff summer school teacher resignations, effective May 24, 2011.

Terri Nenno      Karen Martin

**C-11 Classified Staff Summer School Contract Corrections**

It is recommended the Cloverleaf Board of Education approve the following classified staff summer school contracts for the summer of 2011:

Betsy Zuk, elementary summer school aide,  
**from \$1,170.00/cap to \$920.00/cap**

Kellie Cooney, elementary summer school aide,  
**from \$1170.00/cap to \$920.00/cap.**

Correct salary for Margherita DeAngelis, elementary summer school teacher **from \$2,500.00 /cap to \$2,300/cap.**

**C-12 Classified Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following classified summer school appointments to be paid out of Title I funds:

Elementary Summer School Set-up	Kellie Cooney	\$250.00
Elementary Summer School Set-up	Betsy Zuk	\$250.00

**C-13 Certified Staff Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following certified staff summer school appointments for the summer of 2011:

SecondarySummer School Teacher	Julie Bengough	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Amy Detwiler	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Kim Endsley	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Erin Ginley	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Kevin Graham	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Michael Marshall	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Michael Mental	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Max Ramsay	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Bradway Rogers	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Zach Scisciani	\$22.75/hr. (Cap \$1,593.00)
SecondarySummer School Teacher	Staci Skowronski	\$22.75/hr. (Cap\$1,593.00)
Elementary Summer School Teacher	Nicki Stalter	\$25.00/hr. (Cap \$750.00)
Elementary Summer School Teacher	Jennifer Spinder	\$20.00/hr. (Cap \$1.540.00)

**C-14 Certified Staff Secondary Summer School Substitute Teachers**

It is recommended the Cloverleaf Board of Education approve the following secondary summer school substitute teachers for the summer of 2011:

Secondary Summer School Substitute Teacher	Ann Bailey	\$11.33/hr.
Secondary Summer School Substitute Teacher	Wendy Hall	\$11.33/hr.
Secondary Summer School Substitute Teacher	Molly Jarvis	\$11.33/hr.
Secondary Summer School Substitute Teacher	Amy Simarro	\$11.33/hr.
Elementary Summer School Substitute Teacher	Debbie Beadnell	\$10.00/hr.

**C-15 Supplemental Staff Appointments 2011-2012 School Year**

It is recommended the Cloverleaf Board of Education approve the supplemental staff appointments for the 2011-2012 school year (all supplemental appointments contingent upon participation):

Football Varsity Assistant Coach	Michael Marshall	\$3,838.12
High School Marching Band	Andrew Winter	\$5,931.64
Girls Basketball Varsity Coach	John Carmigiano	\$6,280.56
Girls Basketball Varsity Assistant Coach	Jeff Patterson	\$4,535.96
Girls Basketball JV Coach	Lance Price	\$4,187.04
Boys Basketball Varsity Coach	Dan Brown	\$5,582.72
Boys Basketball Varsity Asst. Volunteer	Mark Jordan	n/a

**C-16 Step-It-Up Stipend Payment**

It is recommended that the Cloverleaf Board of Education make payment to the following staff for participation in the Step-It-Up Middle School after-school tutoring program as follows to be paid out of the Intervention Budget in the General Fund:

Ann Bailey	LA Intervention	\$780.00
Curtis Kearney	Math Intervention	\$180.00
Fred Haldiman	Math Intervention	\$240.00
Renee McQuate	Math Intervention, Admin/plan	\$650.00

**Cloverleaf Board of Education approval of items C-1 through C-16 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

D-2 **Five Year Forecast & Assumptions FY 2011** (attachment)

It is recommended that the Cloverleaf Board of Education approve the five-year forecast and assumptions FY 2011 as presented.

D-3 **Property, Fleet and Liability Insurance**

It is recommended that the Cloverleaf Board of Education approve the property, fleet and liability insurance coverage renewal, \$81,695 out of General Fund, as presented.

**Cloverleaf Board of Education approval of items D-1 through D-3 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

E. **SUPERINTENDENT’S REPORT** – Mr. Kubilus

E-1 **Kokosing Construction Company, Inc. Lease Agreement**

It is recommended the Cloverleaf Board of Education approve the Lease Agreement between Cloverleaf Local School District and Kokosing Construction Company, Inc. as presented.



E-2 **Windstream Equipment and Maintenance Agreement**

It is recommended the Cloverleaf Board of Education approve the Master Customer Equipment and Maintenance Agreement between the Cloverleaf Local School District and Windstream to be paid out of General Fund as presented.

E-3 **The University of Akron Affiliation Agreement**

It is recommended the Cloverleaf Board of Education approve the Affiliation Agreement between The University of Akron and Cloverleaf Local School District as presented.

E-4 **Financial Literacy and College and Career Readiness Resolution**

It is recommended the Cloverleaf Board of Education approve the following Financial Literacy and College and Career Readiness Resolution

**WHEREAS** the Cloverleaf Board of Education believes in and supports the importance of teaching financial literacy and college and career readiness;

**AND**

**WHEREAS** the (school district name) Board of Education believes that preparing students for post secondary education, equipping them with the prerequisite skills needed for a successful career, and teaching students to become financially literate, including the ability to read, analyze, manage and communicate about the personal financial conditions that affect material well-being, will position them for success in later life;

**THEREFORE**, be it resolved that the (local school district name) Board of Education supports and believes strongly in the importance of teaching financial literacy and college and career readiness in both the middle grades (7 and/or 8) and in the high school.

E-5 **Ohio High School Athletic Association Membership 2011-2012**  
(attachment)

It is recommended that the Cloverleaf Board of Education approve the Resolution authorizing membership in Ohio High School Athletic Association for the 2011-2012 school year as presented.

**E-6 Pay to Participate Fee**

It is recommended that the Cloverleaf Board of Education approve the establishment of a pay to participate fee for the high school marching band for the 2011-2012 school year. The student fee will be \$160.00 plus a \$40.00 uniform cleaning fee. The Music Associates agree to pay \$50.00 per student up to a maximum of 100 students.

**E-7 Out of State and/or Overnight Trips** (attachments)

It is recommended the Cloverleaf Board of Education approve the following out of state and/or overnight trips:

High School Cross Country Team to Camp Risley Farms, Spencer, OH, June 20-21, 2011 as presented.

High School Boys Basketball team to University of Findlay Team Camp June 24-26, 2011 as presented.

High School Football to Ohio Northern University July 25-27, 2011 as presented.

High School Cross Country Team to Northwest Ohio Christian Youth Camp, August 7-10, 2011 as presented.

**E-8 Donations**

It is recommended the Cloverleaf Board of Education approve the following donation:

From: Sterling Chiropractic Center, Inc. - \$41.00 to Seville Intermediate School for their Reading Program.

**E-9 Accept Bid**

It is recommended the Cloverleaf Board of Education accept the \$5.00 bid from Scott Simcak for an incubator.

**E-10 Policies – 2nd Reading**

It is recommended the Cloverleaf Board of Education approve the 2nd reading of the following policies:

ACAA	Sexual Harassment
ACAA-R	Sexual Harassment (Regulation)
BDDJ	Broadcasting and Taping of Board Meetings (Also KBCD)
CHCA	Approval of Handbooks and Directives
ECAB	Vandalism
EFF	Food Sale Standards
IKA	Grading System
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying (Regulation)
JHCB	Immunizations
JHF	Student Safety

**E-11 Policies – 1<sup>st</sup> Reading**

**It is recommended the Cloverleaf Board of Education approve the 1<sup>st</sup> reading of the following policies:**

EBBA	First Aid
EBBC	Bloodborne Pathogens
EBC	Emergency/Safety Plans
EBC-R	Emergency/Safety Plans
EEACC	Student Conduct on School Buses
EHA	Data and Records Retention
EHA-R	Data and Records Retention
JFCC	Student Conduct on School Buses

**E-12 Graduating Class of 2011**

It is recommended that the Cloverleaf Board of Education approve the graduating class of 2011 as presented:

Ashley Louise Albright  
Michael L. Allen  
Amanda Rose Arend +  
Courtney Ann Armstrong  
Jessica Marie Aungst +  
Ryan Taylor Bailey  
Corban Alan Baker  
Dillon James Baker  
Rachel Elizabeth Baker  
Alexandra Breanne Baldwin  
Austin James Banks  
Amy Lynn Barrington  
Travis D. Beard \*  
Jennifer Faye Beckman H +  
Madalyn Louise Berry H +  
Michael Raymond Biegel H +  
Ashley Michelle Birow H +  
Amanda Marie Blackburn +  
Jessica Christine Blevins  
Eryn Nicole Bodenmiller  
Kaleigh Alyse Bogdon  
Duane Michael Bohner  
Brandon Gregory Boltz \*  
Tegan Marie Borsick  
Cory Tyler Bowles  
Samantha Marie Bragg  
Daniel Lee Brandow  
Kaitlin Gladys Brewer \*  
Audrey Marie Budowanec  
Katie Anne Burns H +  
Matthew Thomas Burns \*  
Patrick James Burris H +  
Nathaniel J. Butt H +  
Ryan Jacob Bycoskie  
Thomas Ryan Canfield # +  
Jonas Nathaniel Carpenter  
AnnaRose Marie Carter  
Stephanie Ariel Catherman \*  
Taylor Michelle Cehelnik H +  
Daniel Avery Chapman  
Courtney Allis Clement  
Alisa Joy Coccia  
Ryan Daniel Cold \*  
Connor Charles Coleman  
Courtney Lynne Conley  
Matthew Scott Connell \*  
Cullen Thomas Conry H +  
Cuyler Joseph Conry \*  
Miranda Jordan Cooper +  
Shannon Renee Cover  
James Philip Crawford H +  
Daniel Allen Crislip +  
Matthew Donald Crosby +  
David Joseph Cunningham \*  
Cassandra Lee Davis \*  
Kori Shane Davis  
Evan J. Davison +  
Stephen Joseph Dembowski \*  
Brittney Lee Deyling  
Anthony Charles Di Salvo  
Brittney Nicole Dickens \*  
Brandon Michael Dietz  
Paige Ann Disbrow H +

Katlyn Melissa Donnelly \*  
Zachary T. Drollinger +  
Nadeya Lubov Dugan \*  
Cassidy Briggs Duncan \*  
Morgan Kylie Duncan  
Sara Mykayla Eichelberger \*  
Bobby J. Ellis \*  
Jenna Marie Elswick H +  
Heather A. Emery \*  
Ryan Paul Engel  
Michelle Renee Engstrom \*  
Scott Tyler Fagan H +  
Jillian Marie Falzini \*  
Amanda Ann Filous \*  
Raymond Arthur Flanagan \*  
Daniel M. Flury  
Benjamin Adam Forsythe \*  
Jennifer Ann Foster H +  
Marissa Lynn Fowls  
Meagan Rose Frank \*  
Ryan Thomas Freeman  
Cayla Alyssa Frierson \*  
Evan Michael Furillo \*  
Jennifer Lynn Geissman H +  
Victoria Morgan Gershom H +  
Ashley N. Gilles \*  
Alexis Loretta Gillies \*  
Theodore James Glancy  
Samantha Marie Goff \*  
Cody Ryan Goik  
Samantha Danielle Goik \*  
Caleb Scott Goodreau H +  
Brent David Grant \*  
Tara Anne Green +  
Kyle Shane Grimm \*  
Fredrick John Grosser  
Jonathan Joseph Hacker \*  
Anna Elizabeth Hammonds  
Katelyn Nicole Hanes H +  
Danielle Renee Haney \*  
Leanne Nicole Hannahs  
Derek Scott Harper  
Nicole Ashley Hartman  
Tamara Elizabeth Hayes  
Emily Elizabeth Hegarty  
Joseph A. Hemperly \*  
Melissa Lillian Hennie  
Cassandra M. Hill \*  
Megan Alyssa Hill \*  
Sara Grace Hobbs  
Lyndee Marie Hoge +  
Sierra Lauren Hollopeter H +  
Steven Jared Holt +  
Donald Jack Horner  
Makenna Danielle Huff H +  
Nathan W. Huff  
Ashley Renee Huffman  
Felicia Danielle Hughes +  
Michael T. Humphreys \*  
Taeler J. Hurwitz +  
Zachary Thomas Icardi \*  
Alysse Margaret Illig H +  
Lisa Noël Javorsky

Maja Thoustrup Legardt Johansen  
Jared Ray Johnson  
Jessica Marie Johnson  
Alaina Elizabeth Jordan H +  
Nicole Christine Justice \*  
Amanda Charlene Kalain H +  
Sarah Christine Kalain H +  
Geoffrey A. Kason  
Collin Eugene Kirkland  
Nathan William Klag  
Michael Edward Kloss  
Joshua Dakota Knotts  
Kaitlin Elise Kolodka H +  
Nicole Elizabeth Kolodka H +  
Nicholas Ryan Koncar  
Charles James Kovacs  
Shelby Jane Kozma H +  
Kayleigh Michelle Lakotish  
Kali Marie Landrum +  
Justin Keith Lanham \*  
Garrett David Laux \*  
Tabitha Quinn Lavender  
Curtis Ryan Lee  
Jeremy John Leiter  
Rachel Lynette Lenk +  
Christine Anita Lepin H +  
Kaitlyn Mae Letzelter \*  
Ashley Gail Lewis +  
Yuen Chun Angela Li  
Richard Joseph Lindemeyer  
Austin McLane Lloyd H +  
Samantha Anne Lodge  
Rhonda Diann Logan \*  
Joshua J. Longsdorf H +  
Brooke Ashlee Mahoney \*  
Alexis Britton Markeson \*  
Kaleigh Ann Martin  
Patrick Gallagher Martz \*  
Benjamin Joseph- Ray Matthews  
Brendan Douglas Maynard  
Ryan W. Mazza  
Michael James McConahay \*  
Blake Wellington McCullough \*  
Kaylee Brianne McElroy \*  
Harley George McElwain  
Lauren Elizabeth McGraw H +  
Andrew James McMullen \*  
Jeremy David Meadows  
Dean B. Meager  
Samuel Thomas Metzger H +  
Alexander Wesley Mikulski  
Sean Michael Mohny H +  
Taylor Ann Montgomery  
Morgan Lynne Morris H +  
Timothy Dale Moser  
Gina Marie Mulliner \*  
Landon Moats Neiger  
Robert Nikolas Nemeth \*  
Garrett James Newman \*  
Sarah Kay Novak +

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

Troy L. Nutter  
Rebecca Lee Olin \*  
Cameron Jude O'Rourke \*  
Dustin Papp  
Holly Elizabeth Phillips \*  
Jessica Lynn Piechuta \*  
Gabriel David Pierman  
Ryan Scott Piper  
Diamond Plues  
Lary Edward Porter \*  
Adrianna Marie Prinzo \*  
Jared R. Ranftl \*  
Hannah Lynn Reed \*  
Anthony George Reschke  
Dustin Carl Riedel  
Kelsie L. Riedel  
Katie Lynne Roberts +  
Sarah Grace Rogers H +  
Kevin Jon Rosenkranz  
Todd Kenneth Rupp H +  
Megan Alexandra Rybacki \*  
Amber Nicole Sadzewicz  
Michael James Salamon  
Megan Lee Savick H +  
Bradley Edward Scarl  
Kelly Jo Schaffter \*  
Cody Michael Schar

James Andrew Schiesswohl \*  
Sarah Elizabeth Schleich H +  
Kyle Ethan Schreiber \*  
Abigail Kathryn Scott H +  
Janelle Marie Shaffer H +  
Alison Dorn Sheldon H +  
Ronald Eugene Sidwell II \*  
Lauren Nicole Siegler H +  
Bethany Anne Siekbert \*  
Paige Elizabeth Silcox  
Isaac Robert Siman \*  
Anthony Lee Sims  
Tyler Scot Sims H +  
Colton J. Slabaugh \*  
Kelli Irene Slavens +  
Alexandria Logan Smart  
Jocelyn Cherie Smith H +  
Shelby Donald Smith  
Christina Marie Stallard +  
Tera Noel Staten H +  
Joseph Ethan Steidl \*  
Jeffery Edward Stein  
Kevin Andrew Stein  
Matthew S. Stephens  
Jordan Ashley Stewart  
Kelsey McKenna Stitt +  
Morgan Leigh Takala +

Robert James Terhorst  
Rebecca Lynne Thompson  
Megan C. Todd  
Tabitha Ann Tomes  
Kyle Steven Tresch \*  
Jacob Gregory Underwood  
James Timothy Venus H +  
Taylor Lynn Vespucci  
Ariel Mae Vierheller +  
Grant Christian Vujanov  
Shayna Leigh Walter  
Kenneth Paul Warner  
Alexandria Michelle Watkins H  
+  
Benjamin Alan Weinerman H +  
Ryan Kristopher Weir \*  
Anna Wensorra  
Cortney Elaine White  
Brandon James Whitslar \*  
Cory Clayton Woodhall H +  
Christopher Ryan Wurm  
Krista Ann Yohn \*  
Joy Marie Zader  
Ryan Anthony Zajaczkowski \*  
Brooke Ashley Zeigenhorn H +

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

**Cloverleaf Board of Education approval of items E-1 through E-12  
by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

G. NEW BUSINESS

H. EXECUTIVE SESSION

It is recommended the Cloverleaf Board of Education go into Executive Session  
for the purposes of discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

I. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

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An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on May 23, 2011 at 7:00 p.m. at the Cloverleaf Middle School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

#### **PLEDGE OF ALLEGIANCE**

#### **MISSION STATEMENT**

#### **SPECIAL ANNOUNCEMENT**

Superintendent Kubilus announced a one year agreement had been reached between Cloverleaf Education Association and the Cloverleaf Board of Education. The agreement will save the Cloverleaf Local School District approximately \$700,000. Details included a 0% base increase, no step increases, and member contribution of 15% for health care costs. The administrators will also contribute 15% for health premiums and will not receive a salary increase. Superintendent Kubilus and the Board expressed their gratitude to the union.

#### **2011-75 APPROVAL OF MINUTES**

Mr. Hutson motioned, seconded by Mr. Berry to approve the minutes of the April 25, 2011 regular session, and the May 9, 2011 special session as submitted.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

#### **RECOGNITION AND PUBLIC PARTICIPATION**

##### **PUBLIC PARTICIPATION**

None

##### **STUDENT RECOGNITION**

None

#### **2011-76 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mrs. Rych motioned, seconded by Mr. Doty to approve the following personnel items:

##### **1. Medina County Substitute Teacher/Tutor List**

Both

Nicholas Romanoff

##### **2. Certified Staff Resignation**

Rescind the non-renewal of Michael Marshall acted upon at the April 25, 2011 Board of Education meeting and accept his resignation, effective June 8, 2011

##### **3. Certified Staff FMLA Paid Leave of Absence**

Kerry Cullin, certified staff paid FMLA leave of absence beginning April 12, 2011 with an anticipated return on August 19, 2011

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Heidi Chapman, certified staff paid FMLA leave of absence beginning May 13, 2011 with an anticipated return on August 19, 2011

**4. Classified Staff Resignation, effective May 9, 2011**

Lydia Mlckovsky, food service helper

**5. Classified Staff Change in Status**

Petra Lange, bus driver, **from** 7.5 hrs./day **to** 7 hrs./day, effective May 2, 2011, \$16.15 /hr.

**6. Classified Latchkey Appointments**

Contracts for the 2011-2012 school year:

Initial Placement Lodi AM	Sharon Bowen	\$11.20/hr.
Initial Placement Westfield PM	Sharon Bowen	\$11.20/hr.
Initial Placement Westfield AM/PM	Janet Aungst	\$11.20/hr.

Contracts beginning August 23, 2011 ending January 17, 2012:

Initial Placement Lodi AM	Susan Porter	\$ 9.27/hr.
Initial Placement Lodi PM	Connie Latzke	\$11,20/hr.
Initial Placement Lodi PM	Kellie Cooney	\$ 9.10/hr.
Initial Placement Seville AM/PM	Sharon Hall	\$ 9.27/hr.
Initial Placement Westfield AM	Anita Whitslar	\$ 9.10/hr.

**7. Classified Staff Summer Custodian Appointments**

Sandra Cooke	8 hrs./day	High School	\$ 9.39 hr.
Everett Plesz	hrs./day	High School	\$ 9.39 hr.
Michelle Polanski	8 hrs./day	High School	\$ 9.39 hr.
Cory Zahradnicek	8 hrs./day	High School	\$ 9.39 hr.
Jackie Barlock	6 hrs./day	Middle School	\$ 9.39 hr.
David Khory	8 hrs./day	Middle School	\$ 9.39 hr.
Sheila Lewis	8 hrs./day	Middle School	\$ 9.39 hr.
Allison Curran	6 hrs./day	Westfield Upper Elem.	\$ 9.39 hr.
Coleen Wright	6 hrs./day	Seville Intermediate	\$ 9.39 hr.
Tammy Cooper	6 hrs./day	Lodi Primary	\$ 9.39 hr.
Sally Thress	6 hrs./day	Lodi Primary	\$ 9.39 hr.
Taylor Harrington	6 hrs./day	Seville Intermediate	\$ 9.39 hr.

**8. Classified Staff Substitute List**

Paul Lambert, Jr., substitute custodian, effective May 13, 2011	\$9.39/hr.
Dee Dee Stormer, substitute custodian, effective May 24, 2011	\$9.39/hr.
Coleen Wright, substitute custodian, effective May 24, 2011	\$9.39/hr.

**9. Safety City Appointments Summer 2011**

Safety City Coordinator	Sue Weir	\$600.00
Safety City Coordinator	Brenda Connor	\$600.00
Safety City Teacher	April Dalton	\$700.00

**10. Certified Staff Summer School Resignations, effective May 24, 2011**

Terri Nenno

Karen Martin



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**11. Classified Staff Summer School Contract Corrections**

Betsy Zuk, elementary summer school aide, **from** \$1,170.00/cap **to** \$920.00/cap

Kellie Cooney, elementary summer school aide, **from** \$1170.00/cap **to** \$920.00/cap.

Correct salary for Margherita DeAngelis, elementary summer school teacher **from** \$2,500.00 /cap **to** \$2,300/cap.

**12. Classified Summer School Appointments, Paid from Title 1 Funds**

Elementary Summer School Set-up	Kellie Cooney	\$250.00
Elementary Summer School Set-up	Betsy Zuk	\$250.00

**13. Certified Staff Summer School Appointments**

Secondary Summer School Teacher	Julie Bengough	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Amy Detwiler	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Kim Endsley	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Erin Ginley	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Kevin Graham	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Michael Marshall	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Michael Mental	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Max Ramsay	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Bradway Rogers	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Zach Scisciani	\$22.75/hr. (Cap \$1,593.00)
Secondary Summer School Teacher	Staci Skowronski	\$22.75/hr. (Cap \$1,593.00)
Elementary Summer School Teacher	Nicki Stalter	\$25.00/hr. (Cap \$750.00)
Elementary Summer School Teacher	Jennifer Spinder	\$20.00/hr. (Cap \$1,540.00)

**14. Certified Staff Secondary Summer School Substitute Teachers**

Secondary Summer School Substitute Teacher	Ann Bailey	\$11.33/hr.
Secondary Summer School Substitute Teacher	Wendy Hall	\$11.33/hr.
Secondary Summer School Substitute Teacher	Molly Jarvis	\$11.33/hr.
Secondary Summer School Substitute Teacher	Amy Simarro	\$11.33/hr.
Elementary Summer School Substitute Teacher	Debbie Beadnell	\$10.00/hr.

**15. Supplemental Staff Appointments 2011-2012 School Year**

Football Varsity Assistant Coach	Michael Marshall	\$3,838.12
High School Marching Band	Andrew Winter	\$5,931.64
Girls Basketball Varsity Coach	John Carmigiano	\$6,280.56
Girls Basketball Varsity Assistant Coach	Jeff Patterson	\$4,535.96
Girls Basketball JV Coach	Lance Price	\$4,187.04
Boys Basketball Varsity Coach	Dan Brown	\$5,582.72
Boys Basketball Varsity Asst. Volunteer	Mark Jordan	n/a
Boys Varsity Soccer Coach	Kevin Graham	\$4,187.09
Boys JV Soccer Coach	Zachary Scisciani	\$2,616.90

**16. Step-It-Up Stipend Payment**

Ann Bailey	LA Intervention	\$780.00
Curtis Kearney	Math Intervention	\$180.00
Fred Haldiman	Math Intervention	\$240.00
Renee McQuate	Math Intervention, Admin/plan	\$650.00

Roll call as follows:

Ayes: Mrs. Rych, Mr. Doty , Mr. Berry, Mr. Hutson, and Mr. Schmidt

Nays: None

Motion Carried

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**2011-77 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance items:

**1. Financial Reports**

April 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

**2. Five Year Forecast & Assumptions FY 2011**

Five Year Forecast & Assumptions FY 2011 as presented.

**3. Property, Fleet and Liability Insurance**

Property, fleet and liability insurance coverage renewal, \$81,695 out of General Fund, as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-78 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Hutson to approve the following items:

**1. Kokosing Construction Company, Inc. Lease Agreement**

Lease Agreement between Cloverleaf Local School District and Kokosing Construction Company, Inc. as presented.

**2. Windstream Equipment and Maintenance Agreement**

Master Customer Equipment and Maintenance Agreement between the Cloverleaf Local School District and Windstream to be paid out of General Fund as presented.

**3. The University of Akron Affiliation Agreement**

Affiliation Agreement between The University of Akron and Cloverleaf Local School District as presented.

**4. Financial Literacy and College and Career Readiness Resolution**

*WHEREAS* the Cloverleaf Board of Education believes in and supports the importance of teaching financial literacy and college and career readiness; *AND*

*WHEREAS* the Cloverleaf Board of Education believes that preparing students for post secondary education, equipping them with the prerequisite skills needed for a successful career, and teaching students to become financially literate, including the ability to read, analyze, manage and communicate about the personal financial conditions that affect material well-being, will position them for success in later life;

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***THEREFORE***, be it resolved that the Cloverleaf Board of Education supports and believes strongly in the importance of teaching financial literacy and college and career readiness in both the middle grades (7 and/or 8) and in the high school.

**5. Ohio High School Athletic Association Membership 2011-2012**

Ohio High School Athletic Association Membership for the 2011-2012 school year as presented.

**6. Pay to Participate Fee**

Establishment of a pay to participate fee for the high school marching band for the 2011-2012 school year. The student fee will be \$160.00 plus a \$40.00 uniform cleaning fee. The Music Associates agree to pay \$50.00 per student up to a maximum of 100 students.

**7. Out of State and/or Overnight Trips**

High School Cross Country Team to Camp Risley Farms, Spencer, OH, June 20-21, 2011 as presented.

High School Boys Basketball team to University of Findlay Team Camp June 24-26, 2011 as presented.

High School Football to Ohio Northern University July 25-27, 2011 as presented.

High School Cross Country Team to Northwest Ohio Christian Youth Camp, August 7-10, 2011 as presented.

**8. Donations**

From Sterling Chiropractic Center, Inc., \$41.00 to Seville Intermediate School Reading Program.

**9. Accept Bid**

Accept the \$5.00 bid from Scott Simcak for an incubator.

**10. Policies – 2nd Reading**

ACAA	Sexual Harassment
ACAA-R	Sexual Harassment (Regulation)
BDDJ	Broadcasting and Taping of Board Meetings (Also KBCD)
CHCA	Approval of Handbooks and Directives
ECAB	Vandalism
EFF	Food Sale Standards
IKA	Grading System
JFCF	Hazing and Bullying
JFCF-R	Hazing and Bullying (Regulation)
JHCB	Immunizations
JHF	Student Safety

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**11. Policies – 1<sup>st</sup> Reading**

EBBA	First Aid
EBBC	Bloodborne Pathogens
EBC	Emergency/Safety Plans
EBC-R	Emergency/Safety Plans
EEACC	Student Conduct on School Buses
EHA	Data and Records Retention
EHA-R	Data and Records Retention
JFCC	Student Conduct on School Buses

**12. Graduating class of 2011:**

Ashley Louise Albright	Samantha Marie Goff *	Landon Moats Neiger
Michael L. Allen	Cody Ryan Goik	Robert Nikolas Nemeth *
Amanda Rose Arend +	Samantha Danielle Goik *	Garrett James Newman *
Courtney Ann Armstrong	Caleb Scott Goodreau H +	Sarah Kay Novak +
Jessica Marie Aungst +	Brent David Grant *	Troy L. Nutter
Ryan Taylor Bailey	Tara Anne Green +	Rebecca Lee Olin *
Corban Alan Baker	Kyle Shane Grimm *	Cameron Jude O'Rourke *
Dillon James Baker	Fredrick John Grosser	Dustin Papp
Rachel Elizabeth Baker	Jonathan Joseph Hacker *	Holly Elizabeth Phillips *
Alexandra Breanne Baldwin	Anna Elizabeth Hammonds	Jessica Lynn Piechuta *
Austin James Banks	Katelyn Nicole Hanes H +	Gabriel David Pierman
Amy Lynn Barrington	Danielle Renee Haney *	Ryan Scott Piper
Travis D. Beard *	Leanne Nicole Hannahs	Diamond Plues
Jennifer Faye Beckman H +	Derek Scott Harper	Lary Edward Porter *
Madalyn Louise Berry H +	Nicole Ashley Hartman	Adrianna Marie Prinzo *
Michael Raymond Biegel H +	Tamara Elizabeth Hayes	Jared R. Ranftl *
Ashley Michelle Birow H +	Emily Elizabeth Hegarty	Hannah Lynn Reed *
Amanda Marie Blackburn +	Joseph A. Hemperly *	Anthony George Reschke
Jessica Christine Blevins	Melissa Lillian Hennie	Dustin Carl Riedel
Eryn Nicole Bodenmiller	Cassandra M. Hill *	Kelsie L. Riedel
Kaleigh Alyse Bogdon	Megan Alyssa Hill *	Katie Lynne Roberts +
Duane Michael Bohner	Sara Grace Hobbs	Sarah Grace Rogers H +
Brandon Gregory Boltz *	Lyndee Marie Hoge +	Kevin Jon Rosenkranz
Tegan Marie Borsick	Sierra Lauren Hollopeter H +	Todd Kenneth Rupp H +
Cory Tyler Bowles	Steven Jared Holt +	Megan Alexandra Rybacki *
Samantha Marie Bragg	Donald Jack Horner	Amber Nicole Sadzewicz
Daniel Lee Brandow	Makenna Danielle Huff H +	Michael James Salamon
Kaitlin Gladys Brewer *	Nathan W. Huff	Megan Lee Savick H +
Audrey Marie Budowanec	Ashley Renee Huffman	Bradley Edward Scarl
Katie Anne Burns H +	Felicia Danielle Hughes +	Kelly Jo Schaffter *
Matthew Thomas Burns *	Michael T. Humphreys *	Cody Michael Schar
Patrick James Burris H +	Taeler J. Hurwitz +	James Andrew Schiesswohl *
Nathaniel J. Butt H +	Zachary Thomas Icardi *	Sarah Elizabeth Schleich H +
Ryan Jacob Bycoskie	Alysse Margaret Illig H +	Kyle Ethan Schreiber *
Thomas Ryan Canfield # +	Lisa Noël Javorsky	Abigail Kathryn Scott H +
Jonas Nathaniel Carpenter	Maja Thoustrup Legardt Johansen	Janelle Marie Shaffer H +
AnnaRose Marie Carter	Jared Ray Johnson	Alison Dorn Sheldon H +
Stephanie Ariel Catherman *	Jessica Marie Johnson	Ronald Eugene Sidwell II *
Taylor Michelle Cehelnik H +	Alaina Elizabeth Jordan H +	Lauren Nicole Siegler H +
Daniel Avery Chapman	Nicole Christine Justice *	Bethany Anne Siekbert *
Courtney Allis Clement	Amanda Charlene Kalain H +	Paige Elizabeth Silcox
Alisa Joy Coccia	Sarah Christine Kalain H +	Isaac Robert Siman *
Ryan Daniel Cold *	Geoffrey A. Kason	Anthony Lee Sims
Connor Charles Coleman	Collin Eugene Kirkland	Tyler Scot Sims H +
Courtney Lynne Conley	Nathan William Klag	Colton J. Slabaugh *
Matthew Scott Connell *	Michael Edward Kloss	Kelli Irene Slavens +
Cullen Thomas Conry H +	Joshua Dakota Knotts	Alexandria Logan Smart
Cuyler Joseph Conry *	Kaitlin Elise Kolodka H +	Jocelyn Cherie Smith H +
Miranda Jordan Cooper +	Nicole Elizabeth Kolodka H +	Shelby Donald Smith
Shannon Renee Cover	Nicholas Ryan Koncar	Christina Marie Stallard +
James Philip Crawford H +	Charles James Kovacs	Tera Noel Staten H +

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Daniel Allen Crislip +	Shelby Jane Kozma H +	Joseph Ethan Steidl *
Matthew Donald Crosby +	Kayleigh Michelle Lakotish	Jeffery Edward Stein
David Joseph Cunningham *	Kali Marie Landrum +	Kevin Andrew Stein
Cassandra Lee Davis *	Justin Keith Lanham *	Matthew S. Stephens
Kori Shane Davis	Garrett David Laux *	Jordan Ashley Stewart
Evan J. Davison +	Tabitha Quinn Lavender	Kelsey McKenna Stitt +
Stephen Joseph Dembowski *	Curtis Ryan Lee	Morgan Leigh Takala +
Brittney Lee Deyling	Jeremy John Leiter	Robert James Terhorst
Anthony Charles Di Salvo	Rachel Lynette Lenk +	Rebecca Lynne Thompson
Brittney Nicole Dickens *	Christine Anita Lepin H +	Megan C. Todd
Brandon Michael Dietz	Kaitlyn Mae Letzelter *	Tabitha Ann Tomes
Paige Ann Disbrow H +	Ashley Gail Lewis +	Kyle Steven Tresch *
Katlyn Melissa Donnelly *	Yuen Chun Angela Li	Jacob Gregory Underwood
Zachary T. Drollinger +	Richard Joseph Lindemeyer	James Timothy Venus H +
Nadeya Lubov Dugan *	Austin McLane Lloyd H +	Taylor Lynn Vespucci
Cassidy Briggs Duncan *	Samantha Anne Lodge	Ariel Mae Vierheller +
Morgan Kylie Duncan	Rhonda Diann Logan *	Grant Christian Vujanov
Sara Mykayla Eichelberger *	Joshua J. Longsdorf H +	Shaynna Leigh Walter
Bobby J. Ellis *	Brooke Ashlee Mahoney *	Kenneth Paul Warner
Jenna Marie Elswick H +	Alexis Britton Markeson *	Alexandria Michelle Watkins H +
Heather A. Emery *	Kaleigh Ann Martin	Benjamin Alan Weinerman H +
Ryan Paul Engel	Patrick Gallagher Martz *	Ryan Kristopher Weir *
Michelle Renee Engstrom *	Benjamin Joseph- Ray Matthews	Anna Wensorra
Scott Tyler Fagan H +	Brendan Douglas Maynard	Cortney Elaine White
Jillian Marie Falzini *	Ryan W. Mazza	Brandon James Whitslar *
Amanda Ann Filous *	Michael James McConahay *	Cory Clayton Woodhall H +
Raymond Arthur Flanagan *	Blake Wellington McCullough *	Christopher Ryan Wurm
Daniel M. Flury	Kaylee Brianne McElroy *	Krista Ann Yohn *
Benjamin Adam Forsythe *	Harley George McElwain	Joy Marie Zader
Jennifer Ann Foster H +	Lauren Elizabeth McGraw H +	Ryan Anthony Zajackowski *
Marissa Lynn Fowls	Andrew James McMullen *	Brooke Ashley Zeigenhorn H +
Meagan Rose Frank *	Jeremy David Meadows	
Ryan Thomas Freeman	Dean B. Meager	
Cayla Alyssa Frierson *	Samuel Thomas Metzger H +	
Evan Michael Furillo *	Alexander Wesley Mikulski	
Jennifer Lynn Geissman H +	Sean Michael Mohny H +	
Victoria Morgan Gershon H +	Taylor Ann Montgomery	
Ashley N. Gilles *	Morgan Lynne Morris H +	
Alexis Loretta Gillies *	Timothy Dale Moser	
Theodore James Glancy	Gina Marie Mulliner *	

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **COMMENCEMENT CEREMONIES**

Superintendent Kubilus provided the Board with instructions for the Class of 2011 Graduation Ceremony on Sunday, May 29, at 2:00 p.m.

Superintendent Kubilus invited Board Members to attend the Career Center ceremony on Tuesday, May 24, 2011 at Medina High School.

### **INFORMATION BOOTH**

Mr. Schmidt informed the Board that John Clevidence is planning to have an informational booth for the school at the Seville Yard Sale. Mr. Clevidence was present to provide the specifics of his plans for the yard sale and for other events.

May 23, 11

**2011-79 EXECUTIVE SESSION**

Mr. Doty motioned, seconded by Mr. Hutson, to enter into executive session for the purpose of discussing negotiations and the employment of a public employee with action possible. In 7:58 p.m./Out 9:12 p.m.

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-80 MEMORANDUM OF UNDERSTANDING**

Mr. Doty motioned, seconded by Mr. Berry, to approve the Memorandum of Understanding between the Ohio Association of Public School Employees, Local 371, the Cloverleaf Local School District and James Curran.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-81 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Berry to adjourn the meeting at 9:12 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

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Treasurer

June 13,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in special session on June 13, 2011 at 6:00 p.m. at the Cloverleaf High School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mrs. Jane Rych	Mr. Michael Schmidt

Mr. Hutson joined the Board at the building site.

### **CLOVERLEAF ELEMENTARY BUILDING TOUR**

Board Members toured the Cloverleaf Elementary Building. Following the tour, Board Members returned to the Cloverleaf High School Library to resume the meeting.

### **SPECIAL SESSION RESUMED**

The Board of Education of the Cloverleaf Local School District met in special session on June 13, 2011 at 7:28 p.m. at the Cloverleaf High School Library. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

### **PLEDGE OF ALLEGIANCE**

### **RECOGNITION AND PUBLIC PARTICIPATION**

#### **PUBLIC PARTICIPATION**

None

#### **STUDENT RECOGNITION**

None

### **2011-82 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following personnel items:

**1. Certified Staff Resignation due to Retirement, effective June 8, 2011**

Sharon S. Wandall Tomassetti

**2. Classified Staff Resignation due to Retirement, effective June 6, 2011**

Carol Fike

**3. Classified Staff Summer Custodian Appointment**

Drew Nowlan	Westfield Upper Elem.	\$9.39/hr.	8 hrs./day
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**4. Classified Staff Summer Cafeteria Appointment**

Joyce Meyer	\$10.28/hr.
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**5. Classified Staff Substitute List, effective June 14, 2011**

Drew Nowlan, substitute custodian	\$9.39/hr.
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June 13,

11

**6. Certified Staff Summer School Appointment**

Elementary Summer School Teacher    Brittany Bruce    \$25.00/hr. (\$2,300.00 cap)

**7. Certified Staff Summer School Contract Corrections from May 23, 2011 Meeting**

Remove the following names from the certified staff summer school appointments:

Kevin Graham

Zach Scisciani

**8. Supplemental Staff Appointments**

Walter J. Dombroski to replace Barb Taylor on the LPDC Committee, effective with the May 23, 2011 LPDC meeting.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-83        FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Doty motioned, seconded by Mr. Berry to approve the following finance item:

**1. Authorize Payment**

May invoices from GFS in the amount of \$18,320.67 and Dairymens in the amount of \$11,726.75.

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**VEHICLE RAFFLE FUNDRAISER**

Superintendent Kubilus provided the Board with information regarding a vehicle raffle fundraiser with Premier GMC and the Booster Groups.

**ATHLETIC FIELD TRIPS**

Mr. Craig Walkup discussed with the Board transportation costs for athletic trips that occur off season. The Board expressed all other alternatives should be explored before the Board would consider undertaking the financial obligations of such activities.

**JULY BOARD OF EDUCATION MEETING DATE**

Board Members rescheduled the July 25, 2011 Board Meeting to July 11, 2011 at 7:00 p.m. A special Board Meeting will not be held on June 30, 2011.

**UNFINISHED BUSINESS**

The Board discussed the positive feedback from the graduation ceremony and thanked the individuals who assisted in the event.

**NEW BUSINESS**

None



June 13,

11

**2011-84 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. In 8:31 p.m./Out 9:08 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-85 ADJOURNMENT**

Mr. Hutson motioned, seconded by Mr. Schmidt to adjourn the meeting at 9:08 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Schmidt, Mr. Berry, Mr. Doty and Mrs. Rych

Nays: None

Motion Carried

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President

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Treasurer

CLOVERLEAF LOCAL SCHOOLS  
BOARD OF EDUCATION MEETING

June 27, 2011  
Cloverleaf High School Library  
7:00 P.M.

AGENDA

A. **OPENING OF MEETING**

A-1. President calls meeting to order

A-2. President calls on Treasurer to take the roll:

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

A-3. Pledge to flag

A-4. Mission Statement

*The mission of the Cloverleaf Local Schools, a unified community committed to an interactive approach to life-long learning, guarantees all students an excellent education that prepares them for life's challenges, by providing innovative instruction filled with engaging, experience-based learning opportunities, delivered by highly qualified educators in a safe, stimulating, and respectful environment.*

A-5. Additions or Deletions to Agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

- A-6. **Minutes** of the May 23, 2011 regular session and the June 13, 2011 special session.

It is recommended that the Cloverleaf Board of Education approve the minutes of the May 23, 2011 regular session and the June 13, 2011 special session.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

**B. RECOGNITION AND PUBLIC PARTICIPATION**

- B-1 At this time, we will hear comments from the public. Please give your name and address and limit your remarks to three minutes.

Since this is a business meeting of the board of education, this will be the only open remarks opportunity for the public at tonight's meeting. All other questions or concerns that may arise should be directed to an administrator or board member at a later date and time.

**B-2 Student Recognition**

Jennifer Foster – Student Athlete

**C. PERSONNEL – Mr. Kubilus**

**C-1 Certified Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the certified staff resignation of Marlene Zeigler, effective July 1, 2011.

**C-2 Certified Staff Appointment**

It is recommended the Cloverleaf Board of Education approve the following certified staff appointments

Samantha Rogers, ½ time art teacher, initial placement Middle School, effective August 22, 2011, \$17,446.00.

Marvin Shipley, ½ time computer technology teacher, initial placement Middle School, effective August 22, 2011, \$24,250.00

**C-3 Certified Staff Recall**

It is recommended that the Cloverleaf Board of Education recall the following certified staff as per the negotiated agreement between the Cloverleaf Board of Education and the Cloverleaf Education Association, effective August 22, 2011:

Sharon Licursi, Intervention Specialist Teacher, initial placement Middle School, \$38,032.00.

Erin Ginley, 7/8 Reading, initial placement Middle School, \$45,185.00.

**C-4 Certified Staff Continuing Contracts**

It is recommended the Cloverleaf Board of Education approve the following certified staff continuing contracts, effective June 28, 2011:

Leighann Reep

Erin Cavey

**C-5 Classified Staff Resignation**

It is recommended the Cloverleaf Board of Education approve the following classified staff resignations:

Jonathan Szaly, food service effective August 22, 2011.

Joanne Toven, custodian, effective June 27, 2011.

Richard McCue, custodian, effective June 27, 2011.

**C-6 Supplemental Staff Resignations - 2011-2012 School Year**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff resignations for the 2011-2012 school year:

Julie Arndt, 7<sup>th</sup> grade volleyball coach  
Ann Bailey, JV volleyball coach

**C-7 Secondary Summer School Teacher Resignation**

It is recommended the Cloverleaf Board of Education approve the secondary summer school teacher resignation of Max Ramsey for the summer of 2011.

**C-8 Classified Staff Paid FMLA Leave of Absence**

It is recommended the Cloverleaf Board of Education approve the classified staff paid FMLA leave of absence of Michael Kelling, effective May 25, 2011, until all available sick leave is used or employee has returned to work.

**C-9 Classified Staff Change in Status**

It is recommended the Cloverleaf Board of Education approve the following classified staff change in status:

Joyce Meyer, High School food service helper, from 2.5 hrs./day to 6 hrs./day, \$10.59/hr., effective August 22, 2011.

Susan Steppenbacker, bus driver, from 5.5 hrs./day to 6.5 hrs./day, effective August 23, 2011, \$15.61/hr.

Dee Dee Stormer, bus driver, from 6.25 hrs./day to 7 hrs./day, effective August 23, 2011, \$15.61/hr.

**C-10 Certified Staff Secondary Summer School Teacher Change in Rate**

It is recommended the Cloverleaf Board of Education approve the certified staff secondary summer school teacher change in rate due to enrollment numbers **from** \$22.75/hr. (Cap \$1,593.00/session) **to** \$18.58/hr. (Cap \$1,300.00/session) for all secondary summer school teachers for the summer of 2011.

**C-11 Certified Staff Secondary Summer School Appointments**

It is recommended the Cloverleaf Board of Education approve the following certified staff summer school appointments for the summer of 2011:

Secondary Summer School Teacher	Consuela Williams
	\$18.58/hr. (Cap \$1,300.00/session)

**C-12 Seasonal Summer Appointments**

It is recommended the Cloverleaf Board of Education approve the following seasonal summer appointments for the summer 2011:

Linda Swiat, bus driver, 7 hrs/day, \$17.25/hr.  
Lynn Livengood, educational aide, transportation, 6.75 hrs./day, \$11.57/hr.  
Jan Kanserski, educational aide, transportation, 6.75 hrs./day, \$ 9.05/hr.

**C-13 Extended Days 2011-2012 School Year**

It is recommended the Cloverleaf Board of Education approve the following extended days for the 2011-2012 school year:

5 extended days	Doug Haas, CBI Instructor	\$1,284.76
5 extended days	Andrew Winter, High School Marching Band	\$ 948.15
10 extended days	Monica Froelich, High School Guidance	\$2,256.58
10 extended days	Deann Markle, High School Guidance	\$3,593.48
10 extended days	Robert Preusser, High School Guidance	\$3,024.62
10 extended days	Cheri Weigand, Media Specialist	\$4,039.13

**C-14 Supplemental Staff Appointments**

It is recommended the Cloverleaf Board of Education approve the following supplemental staff appointments for the 2011-2012 school year. (All supplemental appointments contingent upon participation.)

Jr./Sr. Class Advisor – 50%	Julie Bengough	\$ 872.30
High School Newspaper	John Carmigiano	\$1,500.36
Drama Director – Fall Production	John Carmigiano	\$1,395.68
Department Head – Math	Barbara Dawson	\$3,300.00
High School Academic Challenge Advisor	Cameron Flint	\$1,256.11
Art Department Coordinator	Julie Krueger	\$ 660.00
High School Student Council	Julie Krueger	\$1,744.60
Department Head – Social Studies 50%	Bobby Lake	\$1,650.00
Jr./Sr. Class Advisor – 50%	Adam Michel	\$ 872.30
Foreign Language Department Coordinator	Jacque Neidig	\$ 660.00
Department Head – Social Studies 50%	Mark Rockhold	\$1,650.00
Department Head – Science	Martin Ryan	\$3,300.00

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer's office.*

High School Yearbook Advisor	Tonya Swain	\$1,500.36
Physical Education Coordinator	Connie Teitsworth	\$ 660.00
Music Department Coordinator	Lawrence Timm	\$ 660.00
Music Director of Musical	Lawrence Timm	\$1,639.92
High School Choir Director	Lawrence Timm	\$5,582.72
Technical Director of Musical	Greg Valent	\$ 802.52
Department Head – English	MaryLee Wooley	\$3,300.00
National Honor Society Advisor	MaryLee Wooley	\$1,256.11
Football – Assistant 9 <sup>th</sup> Grade Coach	Jerrold Fears	\$2,791.36
Volleyball – JV Coach	Julie Arndt	\$2,616.90
Volleyball – Head 9 <sup>th</sup> Grade Coach	Ann Bailey	\$2,093.52
Flag Instructor	Lauren Walkley	\$1,744.60
LPDC Committee	Robert Hevener	\$ 140.00/mtg.
LPDC Committee	Sean Osborne	\$ 140.00/mtg.
LPDC Committee	Ronald Tisher	\$ 140.00/mtg.
High School Marching Band Assistant	Angela Leonard	\$3,140.28
Cheerleading Advisor – 8 <sup>th</sup> Grade	Leanne Collum	\$2,965.82
Football Assistant 8 <sup>th</sup> Grade Coach	Denis Werner	\$2,791.36

**C-15 Supplemental Staff Stipend Corrections**

It is recommended the Cloverleaf Board of Education approve the following corrections to stipend amount for previously approved supplemental staff appointments for the 2011-2012 school year:

John Carmigiano, Varsity Assistant Golf Coach **from** \$2,267.98 **to** \$2,442.44  
 James Humiston, Varsity Assistant Football Coach **from** \$4,187.04 **to** \$4,535.96  
 Bobie Jo Carson, 8<sup>th</sup> Grade Volleyball Coach **from** \$2,267.98 **to** \$2,616.90  
 Frank Luppino, Girls JV Tennis Coach **from** \$2,267.95 **to** \$2,616.90

**Cloverleaf Board of Education approval of items C-1 through C-15 by consent.**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_

that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

D. **BUSINESS/FINANCE** – Mrs. Workman

D-1 **Treasurer’s Report** and authorization to pay bills.

It is recommended that the Cloverleaf Board of Education accept the Treasurer’s Report and approval of checks issued per attached.

*All meetings of the Cloverleaf Board of Education are recorded and are available through the treasurer’s office.*

**D-2 Advance to Food Service**

It is recommended the Cloverleaf Board of Education approve an advance from general fund to food service fund up to \$ 270,000.

**D-3 Transfer to Athletics**

It is recommended the Cloverleaf Board of Education approve a transfer from the general fund to the athletics fund up to \$ 90,000.

**D-4 Amended Appropriations FY2011**

It is recommended the Cloverleaf Board of Education approve the amended appropriations FY 2011 as presented.

**D-5 Temporary Appropriations FY2012**

It is recommended the Cloverleaf Board of Education approve the temporary appropriations FY 2012 as presented.

**Cloverleaf Board of Education approval of item D-1 through D-5 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_



E. **SUPERINTENDENT'S REPORT** – Mr. Kubilus

E-1 **Don Davis – D&R Networking Contracts**

It is recommended the Cloverleaf Board of Education approve the following contracts between D&R Networking and the Cloverleaf Board of Education to be paid out of general fund as presented:

Astaro Secure Web Subscription & Support	\$4,313.00
Network Support Services	\$5,511.00

E-2 **Lorain County Children & Family Council**

It is recommended the Cloverleaf Board of Education approve the Implementation Agreement of Transition from Help Me Grow Early Intervention to Preschool Special Education Programs or other appropriate services between Lorain County Children & Families Council and Cloverleaf Local School District as presented. No direct funds involved.

E-3 **LHM Computer Consulting INC – Susanne McWilliams**

It is recommended the Cloverleaf Board of Education approve the contract between LHM Computer Consulting Inc., DBA Susanne J. McWilliams-Interpreter and the Cloverleaf Board of Education as presented, \$32/hr, 6.5 hrs./day to be paid out of general fund.

E-4 **Orientation and Mobility – Judy Harpley**

It is recommended the Cloverleaf Board of Education approve the contract between Judy Harpley and Cloverleaf Local Schools to provide Orientation and Mobility services as presented, \$115.00/session, one session per week, to be paid out of general fund.

E-5 **Invo Healthcare Associates, Inc.**

It is recommended the Cloverleaf Board of Education approve the contract between Invo HealthCare Associates, Inc. and Cloverleaf Local Schools for speech and language pathology services as presented, \$65/hr., 5 hrs./week to be paid out of general fund.

**E-6 Teacher of the Visually Impaired – Shelley Mack**

It is recommended the Cloverleaf Board of Education approve the contract between Shelley Mack, Teacher of the Visually Impaired and Cloverleaf Local School District as presented, \$60/hr, 3 hrs./week to be paid out of general fund.

**E-7 Goodwill Industries of Akron, Ohio Vocational Services Agreement**

It is recommended the Cloverleaf Board of Education approve the agreement between Goodwill Industries of Akron Ohio , Inc. and Cloverleaf Local Schools for Vocational Services Program as presented, \$10/consumer hr. as needed to be paid out of general fund.

**E-8 Sendero Therapies, Inc.**

It is recommended the Cloverleaf Board of Education approve the agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for Occupational Therapy Services as presented, \$440/day, 6 days/week and occupational therapist billed at \$75/hr. as needed for evaluations, EIP meeting and professional development for staff, to be paid out of general fund.

**E-9 ABC Therapy, LTD**

It is recommended the Cloverleaf Board of Education approve the agreement between ABC Therapy, Ltd. And Cloverleaf Local Schools for physical therapy services as presented, \$65/hr. physical therapist and \$50/hr. for physical therapist assistant to be paid out of general fund.

**E-10 Windfall Industries M.A.P.S.T.A.R.T. Agreement**

It is recommended the Cloverleaf Board of Education approve the M.A.P.S.T.A.R.T. agreement between Windfall Industries and the Cloverleaf Board of Education as presented, \$9.60/consumer hr., and \$34/job coaching hour to be paid out of general fund.

**E-11 Christine Loddo Bricker, Audiologist**

It is recommended the Cloverleaf Board of Education approve the agreement between Christine Loddo Bricker, and Cloverleaf Local Schools for consultation services for hearing impaired students in district to be paid out of general fund.

**E-12 Solutions Behavioral Consulting, LLC**

It is recommended the Cloverleaf Board of Education approve the agreement between the Cloverleaf Local School District and Solutions Behavioral Consulting, LLC for applied behavioral analysis at \$105.00/hr. to be paid out of general fund.

**E-13 Person Centered Therapies, Inc.**

It is recommended the Cloverleaf Board of Education approve the agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for speech and language consultative therapy during the summer, 8 hrs. at \$100.00/hr. to be paid out of general fund.

**E-14 Kent State University School of Health Sciences Dietetic Internship Agreement**

It is recommended the Cloverleaf Board of Education approve the agreement between Kent State University School of Health Sciences and Cloverleaf Local Schools for the Dietetic Internship as presented.

**E-15 Purchase One 2011 E-150 Eight Passenger Van**

It is recommended the Cloverleaf Board of Education approve the purchase of one (1) E-150 8 passenger van from Pallotta Ford for \$18,997.00. (\$19,597.00 less \$600.00 trade-in on one used maintenance van).

**E-16 Accept Bids**

It is recommended the Cloverleaf Board of Education accept the following bids:

From Dan Raber	electric stove	\$50.00
From Michael Kelling	electric stove	\$50.00

E-17 **Bulletin #13 Change Order correction** (attachment)

It is recommended the Cloverleaf Board of Education approve the correction to Bulletin #13 change order for cubbie doors in the new Cloverleaf Elementary School from of \$32,997.80 to \$33,413.57 as presented.

E-18 **Windstream Communications Change in Contract**

It is recommended the Cloverleaf Board of Education approve the corrected contract between Windstream Communications and the Cloverleaf Local School District.

E-19 **2011-2012 Student Handbooks**

It is recommended the Cloverleaf Board of Education approve the following 2011-2012 Student Handbooks as presented  
Elementary School (Lodi & Seville combined)  
Westfield Upper Elementary Handbook  
High School Handbook

E-20 **Policies – 2<sup>nd</sup> Reading**

It is recommended the Cloverleaf Board of Education approve the 2nd reading of the following policies:

EBBA	First Aid
EBBC	Bloodborne Pathogens
EBC	Emergency/Safety Plans
EBC-R	Emergency/Safety Plans
EEACC	Student Conduct on School Buses
EHA	Data and Records Retention
EHA-R	Data and Records Retention
JFCC	Student Conduct on School Buses

E-21 **Policies – 1<sup>st</sup> Reading**

It is recommended the Cloverleaf Board of Education approve the 1st reading of the following policies:

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

**Cloverleaf Board of Education approval of item E-1 through E-21 by consent**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

F. UNFINISHED BUSINESS

F-1 **Construction Update** – Brian Snyder

G. NEW BUSINESS

H. EXECUTIVE SESSION

It is recommended the Cloverleaf Board of Education go into executive session for the purpose of discussing the employment of a public employee and discussing negotiations.

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

I. ADJOURNMENT

\_\_\_\_\_ moved, seconded by \_\_\_\_\_  
that the foregoing recommendation be approved.

ROLL CALL: MR. BERRY \_\_\_\_\_ MR. DOTY \_\_\_\_\_

MR. HUTSON \_\_\_\_\_ MRS. RYCH \_\_\_\_\_ MR. SCHMIDT \_\_\_\_\_

Time: \_\_\_\_\_

June 27,

11

An official recording of the minutes is available upon request.

The Board of Education of the Cloverleaf Local School District met in regular session on June 27, 2011 at 7:00 p.m. at the Cloverleaf Middle School. Mr. Michael Schmidt, President, called the meeting to order. Upon roll call the following members responded:

Mr. Christopher Berry	Mr. Joseph Doty
Mr. William Hutson	Mrs. Jane Rych
Mr. Michael Schmidt	

## **PLEDGE OF ALLEGIANCE**

## **MISSION STATEMENT**

### **2011-86 APPROVAL OF MINUTES**

Mr. Berry motioned, seconded by Mr. Doty to approve the minutes of the May 23, 2011 regular session, and the June 13, 2011 special session as submitted.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

## **RECOGNITION AND PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION**

None

### **STUDENT RECOGNITION**

Jennifer Foster, student athlete, was recognized as State runner-up in pole vaulting and third in State for high jump.

### **2011-87 PERSONNEL**

Upon the recommendation of Superintendent Kubilus, Mr. Hutson motioned, seconded by Mr. Doty to approve the following personnel items:

#### **1. Certified Staff Resignation due to Retirement, effective July 1, 2011**

Marlene Zeigler

#### **2. Certified Staff Appointments, effective August 22, 2011**

Initial placement Middle School, Samantha Rogers, ½ time art teacher	\$ 17,446.00
Initial placement Middle School, Marvin Shipley, ½ time computer tech. teacher	\$ 24,250.00

#### **3. Certified Staff Recall, effective August 22, 2011**

Initial placement Middle School, Sharon Licursi, Intervention Specialist Teacher	\$ 38,032.00
Initial placement Middle School, Erin Ginley, 7/8 Reading	\$ 45,185.00

#### **4. Certified Staff Continuing Contracts, effective June 28, 2011**

Leighann Reep	Erin Cavey
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#### **5. Classified Staff Resignations**

Jonathan Szaly, food service, effective August 22, 2011  
 Joanne Toven, custodian, effective June 27, 2011  
 Richard McCue, custodian, effective June 27, 2011

June 27,

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**6. Supplemental Staff Resignations, 2011-2012 School Year**

Julie Arndt, 7<sup>th</sup> grade volleyball coach  
Ann Bailey, JV volleyball coach

**7. Secondary Summer School Teacher Resignation, effective Summer of 2011**

Max Ramsey

**8. Classified Staff FMLA Paid Leave of Absence**

Michael Kelling, classified staff paid FMLA leave of absence beginning May 25, 2011, until all available sick leave is used or employee has returned to work.

**9. Classified Staff Change in Status**

Joyce Meyer, High School food service helper, from 2.5 hrs./day to 6 hrs./day, \$10.59/hr., effective August 22, 2011.

Susan Steppenbacker, bus driver, from 5.5 hrs./day to 6.5 hrs./day, effective August 23, 2011, \$15.61/hr.

Dee Dee Stormer, bus driver, from 6.25 hrs./day to 7 hrs./day, effective August 23, 2011, \$15.61/hr.

**10. Certified Staff Secondary Summer School Teacher Change in Rate**

Certified staff secondary summer school teacher change in rate due to enrollment numbers **from** \$22.75/hr. (Cap \$1,593.00/session) **to** \$18.58/hr. (Cap \$1,300.00/session) for all secondary summer school teachers for the summer of 2011.

**11. Certified Staff Summer School Appointment**

Secondary Summer School Teacher    Consuela Williams    \$18.58/hr. (Cap \$1,300/session)

**12. Seasonal Summer Appointments**

Linda Swiat, bus driver, 7 hrs/day, \$17.25/hr.

Lynn Livengood, educational aide, transportation, 6.75 hrs./day, \$11.57/hr.

Jan Kanserski, educational aide, transportation, 6.75 hrs./day, \$ 9.05/hr.

**13. Extended Days, 2011-2012 School Year**

5 extended days	Doug Haas, CBI Instructor	\$1,284.76
5 extended days	Andrew Winter, High School Marching Band	\$ 948.15
10 extended days	Monica Froelich, High School Guidance	\$2,256.58
10 extended days	Deann Markle, High School Guidance	\$3,593.48
10 extended days	Robert Preusser, High School Guidance	\$3,024.62
10 extended days	Cheri Weigand, Media Specialist	\$4,039.13

**14. Supplemental Staff Appointments, 2011-2012 School Year**

Jr./Sr. Class Advisor – 50%	Julie Bengough	\$ 872.30
High School Newspaper	John Carmigiano	\$1,500.36
Drama Director – Fall Production	John Carmigiano	\$1,395.68
Department Head – Math	Barbara Dawson	\$3,300.00



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High School Academic Challenge Advisor	Cameron Flint	\$1,256.11
Art Department Coordinator	Julie Krueger	\$ 660.00
High School Student Council	Julie Krueger	\$1,744.60
Department Head – Social Studies 50%	Bobby Lake	\$1,650.00
Jr./Sr. Class Advisor – 50%	Adam Michel	\$ 872.30
Foreign Language Department Coordinator	Jacque Neidig	\$ 660.00
Department Head – Social Studies 50%	Mark Rockhold	\$1,650.00
Department Head – Science	Martin Ryan	\$3,300.00
High School Yearbook Advisor	Tonya Swain	\$1,500.36
Physical Education Coordinator	Connie Teitsworth	\$ 660.00
Music Department Coordinator	Lawrence Timm	\$ 660.00
Music Director of Musical	Lawrence Timm	\$1,639.92
High School Choir Director	Lawrence Timm	\$5,582.72
Technical Director of Musical	Greg Valent	\$ 802.52
Department Head – English	MaryLee Wooley	\$3,300.00
National Honor Society Advisor	MaryLee Wooley	\$1,256.11
Football – Assistant 9 <sup>th</sup> Grade Coach	Jerrod Fears	\$2,791.36
Volleyball – JV Coach	Julie Arndt	\$2,616.90
Volleyball – Head 9 <sup>th</sup> Grade Coach	Ann Bailey	\$2,093.52
Flag Instructor	Lauren Walkley	\$1,744.60
LPDC Committee	Robert Hevener	\$140.00/*
LPDC Committee	Sean Osborne	\$140.00/*
LPDC Committee	Ronald Tisher	\$140.00/*
High School Marching Band Assistant	Angela Leonard	\$3,140.28
Cheerleading Advisor – 8 <sup>th</sup> Grade	Leanne Collum	\$2,965.82
Football Assistant 8 <sup>th</sup> Grade Coach	Denis Werner	\$2,791.36

\*LPDC Committee – Paid at a rate of \$140.00 for each month in where a meeting is held

All supplemental contracts are contingent upon participation.

### **15. Supplemental Staff Stipend Corrections, 2011-2012 School Year**

John Carmigiano, Varsity Assistant Golf Coach **from** \$2,267.98 **to** \$2,442.44  
 James Humiston, Varsity Assistant Football Coach **from** \$4,187.04 **to** \$4,535.96  
 Bobie Jo Carson, 8<sup>th</sup> Grade Volleyball Coach **from** \$2,267.98 **to** \$2,616.90  
 Frank Luppino, Girls JV Tennis Coach **from** \$2,267.95 **to** \$2,616.90

All supplemental contracts are contingent upon participation.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

### **2011-88 FINANCE**

Upon the recommendation of Treasurer Workman, Mr. Hutson motioned, seconded by Mr. Doty to approve the following finance items:

#### **1. Financial Reports**

May 2011 Financial Reports as presented. Each Board Member received a financial summary report and warrant list.

#### **2. Advance to Food Service**

Advance from general fund to food service fund up to \$ 270,000.

June 27,

11

**3. Transfer to Athletics**

Transfer from the general fund to the athletics fund up to \$ 90,000.

**4. Amended Appropriations FY2011**

Amended appropriations FY 2011 as presented.

**5. Temporary Appropriations FY2012**

Temporary appropriations FY 2012 as presented.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Doty, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**SUPERINTENDENTS REPORT****2011-89 SUPERINTENDENT'S REPORT**

Upon the recommendation of Superintendent Kubilus, Mr. Doty motioned, seconded by Mr. Berry to approve the following items:

**1. Don Davis – D&R Networking Contracts**

Contracts between D&R Networking and the Cloverleaf Board of Education to be paid out of general fund as presented:

Astaro Secure Web Subscription & Support	\$4,313.00
Network Support Services	\$5,511.00

**2. Lorain County Children & Family Council**

Implementation Agreement of Transition from Help Me Grow Early Intervention to Preschool Special Education Programs or other appropriate services between Lorain County Children & Families Council and Cloverleaf Local School District as presented. No direct funds involved.

**3. LHM Computer Consulting INC – Susanne McWilliams**

Contract between LHM Computer Consulting Inc., DBA Susanne J. McWilliams-Interpreter and the Cloverleaf Board of Education as presented, \$32/hr, 6.5 hrs./day to be paid out of general fund.

**4. Orientation and Mobility – Judy Harpley**

Contract between Judy Harpley and Cloverleaf Local Schools to provide Orientation and Mobility services as presented, \$115.00/session, one session per week, to be paid out of general fund.

**5. Invo Healthcare Associates, Inc.**

Contract between Invo HealthCare Associates, Inc. and Cloverleaf Local Schools for speech and language pathology services as presented, \$65/hr., 5 hrs./week to be paid out of general fund.

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**6. Teacher of the Visually Impaired – Shelley Mack**

Contract between Shelley Mack, Teacher of the Visually Impaired and Cloverleaf Local School District as presented, \$60/hr, 3 hrs./week to be paid out of general fund.

**7. Goodwill Industries of Akron, Ohio Vocational Services Agreement**

Agreement between Goodwill Industries of Akron Ohio , Inc. and Cloverleaf Local Schools for Vocational Services Program as presented, \$10/consumer hr. as needed to be paid out of general fund.

**8. Sendero Therapies, Inc.**

Agreement between Sendero Therapies, Inc. and Cloverleaf Local Schools for Occupational Therapy Services as presented, \$440/day, 6 days/week and occupational therapist billed at \$75/hr. as needed for evaluations, EIP meeting and professional development for staff, to be paid out of general fund.

**9. ABC Therapy, LTD**

Agreement between ABC Therapy, Ltd. And Cloverleaf Local Schools for physical therapy services as presented, \$65/hr. physical therapist and \$50/hr. for physical therapist assistant to be paid out of general fund.

**10. Windfall Industries M.A.P.S.T.A.R.T. Agreement**

M.A.P.S.T.A.R.T. agreement between Windfall Industries and the Cloverleaf Board of Education as presented, \$9.60/consumer hr., and \$34/job coaching hour to be paid out of general fund.

**11. Christine Loddo Bricker, Audiologist**

Agreement between Christine Loddo Bricker, and Cloverleaf Local Schools for consultation services for hearing impaired students in district to be paid out of general fund.

**12. Solutions Behavioral Consulting, LLC**

Agreement between the Cloverleaf Local School District and Solutions Behavioral Consulting, LLC for applied behavioral analysis at \$105.00/hr. to be paid out of general fund.

**13. Person Centered Therapies, Inc.**

Agreement between Person Centered Therapies, Inc. and Cloverleaf Local Schools for speech and language consultative therapy during the summer, 8 hrs. at \$100.00/hr. to be paid out of general fund.

**14. Kent State University School of Health Sciences Dietetic Internship Agreement**

Agreement between Kent State University School of Health Sciences and Cloverleaf Local Schools for the Dietetic Internship as presented.

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**15. Purchase One 2011 E-150 Eight Passenger Van**

One (1) E-150 8 passenger van from Pallotta Ford for \$18,997.00. (\$19,597.00 less \$600.00 trade-in on one used maintenance van).

**16. Accept Bids**

Dan Raber	Electric stove	\$50.00
Michael Kelling	Electric stove	\$50.00

**17. Bulletin #13 Change Order correction**

Correction to Bulletin #13 change order for cubby doors in the new Cloverleaf Elementary School from of \$32,997.80 to \$33,413.57 as presented.

**18. Windstream Communications Change in Contract**

Corrected contract between Windstream Communications and the Cloverleaf Local School District.

**19. 2011-2012 Student Handbooks**

2011-2012 Student Handbooks as presented  
 Elementary School (Lodi & Seville combined)  
 Westfield Upper Elementary Handbook  
 High School Handbook

**20. Policies – 2<sup>nd</sup> Reading**

EBBA	First Aid
EBBC	Bloodborne Pathogens
EBC	Emergency/Safety Plans
EBC-R	Emergency/Safety Plans
EEACC	Student Conduct on School Buses
EHA	Data and Records Retention
EHA-R	Data and Records Retention
JFCC	Student Conduct on School Buses

**21. Policies – 1<sup>st</sup> Reading**

IL-R	Testing Programs
EDE	Computer/Online Services (Accessible Use and Internet Safety)
EGAAA	Copyright
EGAAA-E	Copyright
IGDK	Interscholastic Extracurricular Eligibility
JHCC	Communicable Diseases

Roll call as follows:

Ayes: Mr. Doty, Mr. Berry, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**UNFINISHED BUSINESS****CONSTRUCTION UPDATE**

Brian Snyder, with The Ruhlin Company, provided an update on construction delays due to the weather. The Board discussed the pros and cons of granting a time extension. A change order for a time extension of 20 days will be granted.

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**NEW BUSINESS**

**2011-90 SCHEDULE OF RECORDS RETENTION & DISPOSITION (RC-2)**

Upon the recommendation of the District Records Commission, Mr. Doty motioned, seconded by Mr. Hutson to approve the revised Schedule of Records Retention & Disposition (RC-2).

Roll call as follows:

Ayes: Mr. Doty, Mr. Hutson, Mr. Berry, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

**2011-91 EXECUTIVE SESSION**

Mr. Hutson motioned, seconded by Mr. Berry, to enter into executive session for the purpose of discussing negotiations and the employment of a public employee. In 8:24 p.m./Out 9:14 p.m.

Roll call as follows:

Ayes: Mr. Hutson, Mr. Berry, Mr. Doty, Mrs. Rych and Mr. Schmidt

Nays: None

Motion carried

**2011-92 ADJOURNMENT**

Mr. Berry motioned, seconded by Mr. Doty to adjourn the meeting at 9:14 p.m.

Roll call as follows:

Ayes: Mr. Berry, Mr. Doty, Mr. Hutson, Mrs. Rych and Mr. Schmidt

Nays: None

Motion Carried

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President

\_\_\_\_\_  
Treasurer